

Modesto Junior College Resource Allocation Council April 7, 2017

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep		√
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Crystal Dorsey , ASMJC Student Senate	ASMJC Student Senate	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee		√
Darryl Hadlich , ASMJC Student Senate	ASMJC Student Senate	√	
Jennifer Hamilton , Dean, Business, Behavioral & Social Science	Dean Rep		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Nancy Sill , Professor, Business Administration	YFA appointee	√	
Jill Stearns , President	President		√
James Todd , Vice President of Student Services	Interim Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√

Vacant position
YFA Budget Analyst
Academic Senate appointee
Vice President of Instruction

- I. Call to Order**
Al Alt called the meeting to order at 10:05am.

Action Item

- II. Review and Approval of Minutes – 03/03/17 and 03/17/17**

Action Item:

Quorum was not met at the meeting. Minutes from 03/03/17, 03/17/17 and 04/07/17 will be reviewed at the next meeting on 4/21/17.

- III. Budget Development**

Resource Allocation Council is responsible for recommending the preliminary budget to College Council. Al provided three budget scenarios to the Council requesting a recommendation to put forward to College Council. All three scenarios consist of the following: permanent personnel, PTOL and operational expenses.

Although the budget is in its early stages and is subject to change as the State and District budget process moves forward, the current college budget must balance with the target of \$55,278,247.

After reviewing the scenarios, Resource Allocation Council recommended that scenario 2 and 3 be considered by College Council. The scenarios presented were as follows:

Budget Category	MJC Budget Need	Scenario 1 (Operational 1.0)	Scenario 2 (Operational .75)	Scenario 3 (Operational .50)
Personnel	\$44,098,471	\$44,098,471	\$44,098,471	\$44,098,471
PTOL	\$10,700,000	\$8,992,037	\$9,545,000	\$10,085,907
Operational	\$2,187,739	\$2,187,739	\$1,634,776	\$1,093,870
Total	\$56,986,210	\$55,278,247	\$55,278,247	\$55,278,247
Target	\$55,278,247	\$55,278,247	\$55,278,247	\$55,278,247
	(\$1,707,963)			

Action Item:

Quorum was not met at the meeting. However, after reviewing the scenarios, and with consensus from Resource Allocation Council, scenario 2 and 3 will be put forward to College Council.

IV. Emergency Requests

Michael Sundquist, Dean of Arts, Humanities and Communications presented a funding request for an arts ceramic kiln. He explained that the kiln was scheduled to be replaced several years ago when the new expansion of the ceramics area of art was built but the funding ran short. He explained it's possibly the oldest piece of instructional equipment that MJC owns ranging from 40 – 50 years old. The kiln is no longer operable or repairable as the part that supplies gas to the piping is no longer functioning. Without the new kiln, it would be difficult to maintain the 4 sections of ceramics and the projects from those classes. Dean Sundquist's request for a new kiln is in the amount of \$36,000 with added safety equipment, higher capacity and a more energy efficient unit. This price also includes installation and delivery. An inquiry was asked of the warranty. Dean Sundquist stated they normally have a 5 year warrant but he will check on that.

Action Item:

Quorum was not met at the meeting. However, Iris Caroll made a motion to approve the new kiln as this type of equipment and need is what the Council has intended emergency funding for. Cece Hudelson seconded the motion. There was consensus from the Council to approve the kiln.

Informational Items

V. IELM Update

An IELM expenditure update was provided to the Council:
 As of 4/7/17, the total amount of requisitions entered from program review are \$924,845.26.
 The total amount of requisitions entered from shared institutional needs are \$98,686.79.
 We are still awaiting quotes that total approximately \$589,600 from both program review and shared institutional needs requests.
 The total remaining from the allocation of \$2,136,660.58 is \$523,528.53.

VI. Evaluation/Goal Setting

Evaluation/Goal Setting will be addressed at our next meeting on 4/21/17.

VII. Accreditation Standard III Report Out to Nancy Sill

Nancy reported that version 2.0 drafts are coming out. She asked that any additional evidence or detail of evidence and/or any other supporting documentation for Standard III be forwarded to her.

VIII. Check Out

1. Budget development scenarios were reviewed. There was a recommendation to put forward scenario 2 and 3 to College Council on 4/10/17.

2. An emergency request for a ceramics kiln was reviewed and approved.

The meeting adjourned at 12:06pm.

Next meeting: April 21, 2017 10:00am – 12:00pm, Student Services, 203