

**Modesto Junior College
Resource Allocation Council
October 17, 2014**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep	√	
Paul Brogan , Physical, Recreational & Health Education	Academic Senate appointee	√	
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Rosanne Costa , Accounting Specialist	CSEA appointee	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA appointee	√	√
Jennifer Hamilton , Interim Dean, Business, Behavioral & Social Science	Dean Rep	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Susan Kincade , Vice President of Instruction	Vice President of Instruction		√
Jason Mendes , Student	ASMJC Student Senate		√
Nancy Sill , Professor, Business Administration	YFA appointee		√
Jill Stearns , President	President	√	
Brenda Thames , Vice President of Student Services	Vice President of Student Services	√	
Laura Valencia-Baez , Student	ASMJC Student Senate		√
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√

Vacant position
YFA Budget Analyst

- I. Call to Order**
Al Alt called the meeting to order at 10:04am.

Action Item

- II. Action Items**
a. Approval of Minutes

Action Item:

Jennifer Hamilton made a motion to approve the minutes from 09/19/14.
Jill Stearns seconded that motion.
Results: Motion approved with 11 ayes.

Business

- III. College Council Rep from RAC**
Jennifer Hamilton was present for this meeting and agreed to be the Resource Allocation Council representative for College Council.

IV. Enrollment Management Committee (Workgroup) Update

- The workgroup and its charge are still in the formative stages with a meeting that took place on 10/15/14 and an upcoming meeting scheduled for 11/5/14.
- An email was sent out with an open call for participation.
- The question was posed, if the Enrollment Management group is considered a workgroup and not a committee, does it come to an end?
 - It is considered a workgroup as it is not a standing committee in *Engaging All Voices*.
 - Although it is negotiated; negotiated is not participatory.
 - The workgroup will be housed under Instruction Council.

V. Action Plan for RAC's Goals

Time did not allow for this discussion.

The 11/07/14 agenda will include an item to define goals. The goals will be sent out prior to the meeting to rank the top 3.

VI. Draft Schedule of Items for Fall

Time did not allow for further discussion of this item.

VII. Instructional Equipment and Library Materials Funds (IELM)

- IELM was rolled into deferred maintenance this year. The funds came out as physical plant and IELM.
- Approximately \$2.1 million in funds were allocated to the District.
- \$500,000 is to be allocated to IELM with the remaining amount going to Physical Plant.
- Modesto Junior College and Columbia College have an 85/15 split with Modesto Junior College receiving \$425,000 towards IELM.
- A memo from the district office came out recommending that we do not allocate the entire \$425,000 this year. Possibly allocate 50% of the funds this year with the other 50% in contingency/reserve for potential distribution in the spring.
- IELM is "one-time" money since it's not guaranteed in future years.
- President Stearns reported the California State Chancellor, suspects that there will not be a facilities bond in the next few years but possibly in 2018.
- Since the funds may not be available in the future, it would be beneficial to expend these funds as one-time funds.

RAC's discussion on how to allocate the funds:

- RAC develops criteria a criteria of how to allocate the IELM money.
- Deans, the budget managers of their departments, would put requests together.
- A list does exist within program review with the allocation of resources based upon the assessment of student learning.
- Kevin Alavezos added that there is a process in place for new money but not necessarily a formula.
- In line with our *Guiding Principles*, we will develop criteria that will be submitted to the departments to communicate to all regarding "one-time monies".

Action Item:

Kevin Alavezos made a motion to use the existing process from last year to allocate the resources.
Rosanne Costa seconded that motion.

VIII. Check-out

- AI will send out the Block Grant Guidelines to the RAC members.
- We need to rank our goals and develop action items to meet those goals.
- Next agenda: Define goals (will send out to be ranked), criteria and process of communication to all to request funds (priorities).
- Obtain last year's allocation process from Jill Stearns.

The meeting adjourned at 12:11pm.

Next meeting: November 7, 2014, 10:00am – 12:00pm, Morris Memorial Conf. Room A