

**Modesto Junior College
Resource Allocation Council
December 7, 2018**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Grant Director	√	
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee		√
Cristian Alvarado , ASMJC Student Senate	ASMJC Student Senate		√
Raeann Anaya , ASMJC Student Senate	ASMJC Student Senate		√
Florida Arias , Interim Vice-President of Student Services	Vice President of Student Services		√
Patrick Bettencourt , Dean	Dean Rep	√	
Steve Collins , Interim President	President		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Michael Leamy , Academic Senate Appointee	Academic Senate Appointee	√	
Donna Louie , YFA	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep		√
Elaine Schuber , Administrative Secretary	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate appointee

- I. Call to Order**
Al Alt called the meeting to order at 10:08am.

Action Item

- II. Review and Approval of Minutes – 11/02/18**

Action Item:

The minutes from 11/02/18 will be reviewed for approval at our next meeting due to no quorum.

Informational Items

- III. Computer Aging Report**
The computer aging report that was presented by IT at the College Technology Committee meeting on 12/04/18 was brought forward to RAC. This report that includes computer replacement and cost was reviewed.
- IV. One-Time Money**
Discussion included aligning our spending with the strategic direction of the college. Although Susan has emphasized putting a list of priorities forward, the Council is hesitant to make a list without having direction and/or our original questions answered.

There was a consensus amongst the Council that the TCO Plan and District could possibly fund staff and student computers as a priority with the ongoing costs also covered by District.

Another priority mentioned was ergonomic evaluations and equipment.

AI was able to meet with Susan and Sarah who advised that the one-time money can be carried over.

They were unable to commit to a dollar amount with unresolved negotiation issues.

The Council would consider prioritizing with categories for an unknown amount using the EMP (Education Master Plan) and our strategic goals in alignment with program review.

District IT is working on instructional and classroom standards for desktops and laptops.

Jennifer Zellet requested a list of priorities from budget managers from program review. However, this is one-time money that we are discussing not just IELM.

AI may need to send out a request to budget managers for general fund requests, to update program review along with shared institutional needs. This would include non-instructional equipment, instructional equipment, facilities modifications and furniture, fixture and equipment.

We need to see all of the college's needs regardless of the funding source. From there, we would have separate and distinct issues and be able to develop a program review process and prioritized list of needs. These priorities could be recommended to the Program Review Committee.

With this information, we could have an effective way to identify the needs of the college and be able to organize and start allocating funding sources.

We will need to compile any program review priorities that have come in to Jennifer Zellet by the instructional deans and identify the categories.

V. Graphic Organizer – Aligning Planning on System Vision

Will agendaize for a future meeting.

VI. Check Out

- Extend invite to Susan Yeager and Sarah Schrader regarding the One Time Funding Priority.
- Compile information on program review requests from Jennifer Zellet.
- Review any requests and possible gaps in program review.
- Draft some type of survey requesting priorities.
- Elaine mentioned designing a spreadsheet.
- Evaluate new processes for allocation of funds.

The meeting adjourned at 12:20pm.

Next meeting: January 18, 2019 10:00am – 12:00pm, Morris Bldg., Conference Room A.