

**Modesto Junior College  
Resource Allocation Council  
December 5, 2014**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	√	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director	√	
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee	√	
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep	√	
<b>Paul Brogan</b> , Physical, Recreational & Health Education	Academic Senate appointee		√
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	√	
<b>Rosanne Costa</b> , Accounting Specialist	CSEA appointee	√	
<b>Joan Ferrell</b> , Bookstore Textbook Buyer	CSEA appointee	√	
<b>Jennifer Hamilton</b> , Interim Dean, Business, Behavioral & Social Science	Dean Rep	√	
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee		√
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Susan Kincade</b> , Vice President of Instruction	Vice President of Instruction		√
<b>Jason Mendes</b> , Student	ASMJC Student Senate		√
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee	√	
<b>Jill Stearns</b> , President	President	√	
<b>Brenda Thames</b> , Vice President of Student Services	Vice President of Student Services	√	
<b>Laura Valencia-Baez</b> , Student	ASMJC Student Senate	√	
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council	√	
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	

<b>Vacant position</b>
YFA Budget Analyst

- I. Call to Order**  
Al Alt called the meeting to order at 11:37am.

**Action Item**

- II. Action Items**  
**a. Approval of Minutes**

**Action Item:**

Jill Stearns made a motion to approve the minutes from 10/17/14, 11/07/14 and 11/21/14.

Judy Wagner seconded that motion.

Results: 10/17/14 – 2 abstentions, 11 ayes, motion approved.

11/07/14 – 2 abstentions, 11 ayes, motion approved.

11/21/14 – 4 abstentions, 9 ayes, motion approved.

**Business**

- III. IELM Allocation**

Resource Allocation Council (RAC) is tasked with allocating this year's IELM funds. Allocation along with a timeline and the instruction outlook were discussed with the following outcome including a motion:

- RAC has \$425,000 to allocate for the specific purposes outlined for IELM guidelines. These funds must be expended in the current fiscal year. This includes following the District's purchasing cut-off and having all items received by June 30, 2014.
- RAC will be utilizing the same process to allocate funds as was utilized last year. Funds will be allocated to needs identified in 2012-2013 program reviews and the 2014-2015 Resource Allocation requests.
- In order to request these funds, RAC will respectfully ask that the divisions/departments utilize their respective 2012-2013 Program Review and 2014-2015 Resource Allocation requests to identify their top 5 priority needs. The divisions/departments will be asked to submit their priorities to AI by the end of the day, January 9, 2015.
- RAC will utilize its Guiding Principles to make determination as to which priorities receive IELM funding.
- The deans will receive a memo from AI Alt outlining the above and including the following documents:
  - The existing Equipment and Technology Requests from 2012-2013 Program Review. (Note: AI reduced this to only those requests that would qualify for IELM funding. Not all remaining requests are guaranteed to be qualified for IELM but AI eliminated those that definitely do not.)
  - Summary Guidelines for IELM
  - RAC's Guiding Principles

**Action Item:**

**Jenni Abbott made a motion to ask the deans to submit a list of their top 5 priorities along with a narrative. RAC would then prioritize all of the submissions. Iris Carroll seconded that motion. Results: Motion carried with 11 ayes.**

The meeting adjourned at 1:00pm.

**Next meeting:** January 16, 2014, 10:00am – 12:00pm, Student Services, Room 203