

**Modesto Junior College  
Resource Allocation Council  
December 2, 2016**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	√	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director	√	
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee	√	
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep		√
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	√	
<b>Joan Ferrell</b> , Bookstore Textbook Buyer	CSEA Appointee	√	
<b>Darryl Hadlich</b> , ASMJC Student Senate	ASMJC Student Senate	√	
<b>Jennifer Hamilton</b> , Dean, Business, Behavioral & Social Science	Dean Rep	√	
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee	√	
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee	√	
<b>Jill Stearns</b> , President	President		√
<b>Brenda Thames</b> , Vice President of Instruction	Vice President of Instruction		√
<b>James Todd</b> , Vice President of Student Services	Interim Vice President of Student Services		√
<b>Maria Vivas</b> , Accounting Specialist	CSEA appointee	√	
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council		√

<b>Vacant position</b>
YFA Budget Analyst
Academic Senate appointee
ASMJC Student Senate

**I. Call to Order**

Al Alt called the meeting to order at 10:06am.

**Action Item**

**II. Review and Approval of Minutes – 10/07/16, 10/21/16 and 11/04/16**

**Action Item:**

Quorum was not met at the beginning of the meeting. Minutes from 10/07/16, 10/21/16 and 11/04/16 will be reviewed at the next meeting on 12/02/16.

**Informational Items**

**III. Program Review Requests**

Al advised that a Program Review pilot is coming out utilizing Elumen which he and Kevin Alavezos are taking part in. Feedback would consist of how to streamline the process including ranking and institutional improvement.

AI had suggested in a prior meeting to reserve \$500k for “emergency use” and split the remaining IELM allocation over the next two years. However, he is relatively certain that given the state budget picture, we will receive an additional IELM allocation next year.

There was discussion regarding strategic directions and guiding principles and then using these to narrow down the requests and filtering some as “institutional needs”.

There was consensus to narrow down program reviews and institutional needs that qualify for IELM that are not actually in Program Review.

AI will send out a form to all deans where they can input “Institutional Needs” as a request for IELM. The form will include item name, justification, ranking and dollar amount. These are for requests that are not already in program review and are eligible for IELM funding. The requested items should consist of technology, equipment, library materials and broad institutional needs.

The deadline for the deans to return this request will be Wednesday, December 21, 2016.

Resource Allocation Council requested that the College Technology Committee provide feedback on the technology items requested through Program Review and submit their input to Resource Allocation Council.

The meeting adjourned at 11:48am.

**Next meeting:** January 13, 2017 10:00am – 12:00pm, Student Services, 203