

**Modesto Junior College  
Resource Allocation Council  
November 21, 2014**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	✓	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director		✓
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee		✓
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep	✓	
<b>Paul Brogan</b> , Physical, Recreational & Health Education	Academic Senate appointee		✓
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	✓	
<b>Rosanne Costa</b> , Accounting Specialist	CSEA appointee	✓	
<b>Joan Ferrell</b> , Bookstore Textbook Buyer	CSEA appointee		✓
<b>Jennifer Hamilton</b> , Interim Dean, Business, Behavioral & Social Science	Dean Rep	✓	
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee	✓	
<b>Lisa Husman</b> , Executive Secretary	Recorder	✓	
<b>Susan Kincade</b> , Vice President of Instruction	Vice President of Instruction	✓	
<b>Jason Mendes</b> , Student	ASMJC Student Senate		✓
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee	✓	
<b>Jill Stearns</b> , President	President		✓
<b>Brenda Thames</b> , Vice President of Student Services	Vice President of Student Services		✓
<b>Laura Valencia-Baez</b> , Student	ASMJC Student Senate		✓
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council	✓	

<b>Vacant position</b>
YFA Budget Analyst

- I. Call to Order**  
Al Alt called the meeting to order at 10:05am.

**Action Item**

- II. Action Items**  
**a. Approval of Minutes – 10/17/14 and 11/07/14**

**Action Item:**

A quorum of the Council was not met so action was not taken to approve minutes of 10/17/14 and 11/07/14

**Business**

- III. Review IELM Guidelines for expenditure in current fiscal year**
- The Systems Office confirmed at ACBO that there is no carry over for this year in regard to IELM money.
  - The money must be allocated and spent by the end of the fiscal year. Equipment must be received and inventoried by 6/30/15.

- Evidence that we can't carry over is based on the *Physical Plant & Instructional Support Guidelines* provided in August 2014 by the CCCCCO, page 44, paragraph (c) under 2013-2014 Budget Act:  
*(c) Any funds appropriated in Schedule (19) shall be available for expenditure until June 30, 2015.*

#### **IV. Resource Allocation Process**

- It was emphasized that the allocation process has not changed and that the process from last year will be used.
- The process utilizes 2012-2013 Program Review and the supplemental Resource Allocation Request form 2014-2015 based on the requestor's need.
- It may be possible to put RAC's Guiding Principles into a rubric although with the number of requests we have, that may not fit our need.
- Deans will be notified of their next steps to request funds.
- The *Instructional Outlook Report* will be sent out as a resource to inform Resource Allocation Council's decision.

#### **V. Other**

- Due to scheduling conflicts, the council agreed to change the time of the December 5<sup>th</sup> meeting to 11:30am – 1:00pm.

The meeting adjourned at 12:00pm.

**Next meeting:** December 5, 2014, 11:30am – 1:00pm, Morris Memorial Conf. Room A