

**Modesto Junior College
Resource Allocation Council
November 17, 2017**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep	√	
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Rebecca Divis , ASMJC Student Senate	ASMJC Student Senate	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee		√
Erika Franco , ASMJC Student Senate	ASMJC Student Senate		√
Jennifer Hamilton , Vice President of Instruction	Dean Rep		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder	√	
Nancy Sill , Professor, Business Administration	YFA appointee		√
Jill Stearns , President	President		√
James Todd , Vice President of Student Services	Interim Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee		√
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council	√	

Vacant position
YFA Budget Analyst
Academic Senate appointee

I. Call to Order

Al Alt called the meeting to order at 10:03am. Introduction were made.

Action Item

II. Review and Approval of Minutes – 10/20/17

Action Item:

Quorum was not met at today's meeting. Minutes from 10/20/17 will be reviewed at the next meeting.

III. 16-17 IELM Request from Medical Assisting

Al advised the Council that the Medical Assisting program had been approved \$50,000 from 16-17 funding for a computer upgrade of classrooms and laboratory work stations. As we progressed through the year, they didn't submit their last quotes until after the 16-17 deadline. Since the approximate amount of \$5,200 was within their original allocation, Al brought it forward to RAC to advise we would be funding it through the IELM funds.

There was consensus to fund the items to complete their request.

IV. IELM Update/Allocation after CTC's review

Al relayed that College Technology Committee went over all of the requested technology items submitted for IELM funding consideration.

He advised that Information Technology (IT) was able to review the entire list and advised they do not support groups of portable MAC/Apple items and carts.

Although there may be a potential need in certain divisions for these types of items, they may be above and beyond the scope of Program Review but don't necessarily relate to Shared Institutional Needs either.

There may be a way to identify categories in Program Review and leverage them with different funding sources with an integrated plan.

There was discussion within the Council which supported the allocation of most of the IELM funding and holding back a small amount. In the alternative, we could hold back more and allocate more in spring. Conversation ensued that we may allocate the funding this year consistent with the process we've used the last two years. The Council also discussed evaluating the existing process and consider QFE in the evaluation process. The college should have an estimate of our next allocation in spring.

The Council would like guidelines from District as to how their decision to allocate additional funding is influenced if we have carryover.

AI advised he would have a conversation with President Stearns to get a possible answer from Chancellor Yong.

Due to lack of quorum, the group did not make any decisions relating to the allocation of funds but to take information back to constituents and make a decision at our next meeting with a quorum.

V. Shared Institutional Needs Update

As categorized in previous allocations, Shared Institutional Needs are needs and requests that can be utilized college wide that exist above and beyond Program Review. There was continued conversation regarding integrated planning and being able to look at all resources available when allocating requests from Program Review and Shared Institutional Needs. The Council agreed to continue the discussion at an upcoming meeting with quorum.

Informational Items

VI. Check Out

1. Absent a quorum, no action was taken on IELM allocation.
2. Members will report to constituents regarding the allocation process from the last two years.
3. Existing process will be evaluated and will consider QFE into the evaluation process.

Next meeting: December 1, 2017 10:00am – 12:00pm, Student Services, 203