



**Modesto Junior College
Resource Allocation Council
Meeting Minutes
November 15, 2013**

Committee Member	Representing	Present	Absent
Jill Stearns	Chair, President	√	
Jenni Abbott	Grant Director		√
Kevin Alavezos	Academic Senate appointee	√	
Patrick Bettencourt	Dean Rep		√
Debi Bolter	YFA Budget Analyst -Substitute		√
Iris Carroll	Academic Senate appointee	√	
Paul Cripe	Academic Senate appointee	√	
Rosanne Faughn	CSEA appointee	√	
Cece Hudelson-Putnam	Dean Rep	√	
Lisa Husman	Recorder	√	
Susan Kincade	Vice President of Instruction		√
Lenicia Lopez	Student Senate	√	
Nancy Sill	YFA appointee	√	
Brenda Thames	Vice President of Student Services	√	
Joan VanKuren	CSEA appointee	√	
Hunter Wright	Student Senate	√	
John Zamora	Academic Senate Appointee	√	

Vacant position
Classified Staff Advisory Council
YFA Budget Analyst
Guest
Louis Rebolledo – Student Senate
Brian Sinclair – Faculty Rep, Board of Trustees

Business

1. Review and Approval of Minutes

- A motion to approve the minutes was made by Cece Hudelson-Putnam, seconded by Iris Carroll, and approved by the council.

- Lenicia Lopez introduced Hunter Wright, ASMJC Vice Chair of the Finance Committee, who will be taking the place of Andrew Campbell on the Resource Allocation Council. Lenicia also introduced, Louis Rebolledo, who is also a Student Senate Representative that was invited to observe as a guest.
- Iris Carroll inquired about the parking permit change. Jill advised that the proposal for the change did not go through the policies and procedures process so the constituent group review and shared governance was skipped. The proposal did not go to groups such as YFA, Academic Senate or CSEA in any formal manner. Jill approached the Chancellor requesting that we need the process delayed to work through the governance groups. Jill advised the parking fee change will not be effective in January 2014 but a possible target of summer 2014 to implement the change. Jill stated the project was being worked on diligently by Sarah Schrader who took over the project from Michael Guerra. The Chancellor agreed to delay the project and therefore that is why it's not on the November Board Agenda.

2. 2013-2014 Budget Update Review

Jill gave an update advising that the interim Vice President of College & Administrative Services, Larry Carrier, does not yet have a bottom line number. He is engaged in an intensive review and his findings to date look very positive. It appears clear that we were over budgeted in positions and benefits; there was more money set aside than needed. This over budget will help add more sections to spring and summer.

Jill relayed that we must realize that Larry is working through the budget in a downtime for the college where a lot of pertinent district staff are out on vacation so it's difficult for him to find all of the answers he needs which has slowed his process but he's very close to a bottom line number. After Larry finishes his fund 11 review he will then take a comprehensive look at fund 12 to see if he finds the same sort of trends that were found in fund 11.

3. Budget Development for 2014-2015

Jill advised that her assumption for the 2014-2015 budget would look the same as this year's budget. Nancy brought questions from Debi Bolter who was not able to attend today. She asked what the FON (faculty obligation number) for fall was and where we're at on the 50% law. Jill advised she does not know exactly where we are on the 50% law at this time and as far as the FON, we are right on it. She added that Jillian Daly's move from faculty to administration will still count as faculty for this year. She spoke about this year's retirements and her expectation is that all retirement slots will be filled along with an additional 14 positions and 1 vacancy. Included in the 14 positions would be Jillian Daly's position, a fire science position and a plus 1. Jill is hopeful that the plus 1 position will be funded from money found in the existing budget without having to pull from the PTOL budget.

There was conversation regarding the YCCD budget and the projected growth monies of 2%. Jill shared that Teresa just went to a CBO meeting on Wednesday and should know what was shared when the Chancellor's Cabinet meets on Monday. She stated there was a \$2 million increase for district for this year from last year. It was mentioned that the district did not take any of the percentage of that growth and all of that went to the college. MJC received approximately \$1.3 million and Columbia College received between \$350-500,000 which allowed for more sections.

4. Accreditation Visit

Jill relayed that the accreditation visit yesterday was a good day. She stated she went into the day with concern as the accreditation team was requesting meetings and information that were astray from the standards requiring specific evidence and documentation that are not required of the standards. They had very strong expectations. Standards are much more global and would confirm that strategic plans such as distance education plans are in place but they were actually looking for dates we had set for ourselves and when such items were accomplished.

Jill stated councils and committees will need to reflect in their minutes when plans are being set and the specific goals for these plans.

Jill found it exceptional that the accreditation team chair took the time to chat with Richard Serros from the Art Gallery and appeared to be impressed with their conversation.

The accreditation team said they found the answers to their questions and it felt like a positive team visit.

Rosanne added that when she met with Dr. Roquemore it was very comfortable to talk to him and he relayed that he found a lot of good information and that the college is moving in the right direction.

5. Other

Brenda Thames updated the council on the VPCAS search. She advised that we have a full hiring committee that was supposed to meet for the first time today but due to unforeseen circumstances, two of the members and the outside consultant were unable to meet. She relayed that the committee will convene before the holiday break in December. Iris Carroll inquired as to why there is an outside consultant involved. Brenda explained that they recruit the applicants and screen through the applications, compile a binder for each committee member with sample questions and types of questions we would need from their expertise with these types of searches. Brenda added that it's not unique to have an outside consultant when hiring this type of position as they are hard to come by.

6. Adjournment

Next meeting will be December 6, 2013 from 10:00 am – 12:00 pm in Student Services 203.