

**Modesto Junior College
Resource Allocation Council
November 1, 2019**

Members	Representing	Present	Absent
Sarah Schrader , Interim Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Dean, Institutional Effectiveness	√	
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Flerida Arias , Interim Vice President of Student Services	Vice President of Student Services		√
Patrick Bettencourt , Dean	Dean Rep		√
Raymond Gonzales , Student	ASMJC Student Senate	√	
Maria Hernandez , Student	ASMJC Student Senate	√	
James Houpis , President	President	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Michael Leamy , Academic Senate Appointee	Academic Senate Appointee		√
Donna Louie , YFA	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep	√	
Parul Parikh , Accounting Analyst	CSEA Appointee		√
Elaine Schuber , Administrative Secretary	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate appointee

I. Call to Order

Sarah Schrader called the meeting to order at 10:08am.

Action Items

II. Review and Approval of Minutes – 10/18/2019

Action Item:

Motion: Maria Hernandez made a motion to approve the minutes.

Seconded by: Cece Hudelson

Abstained: Jenni Abbot

Result: Motion passed

III. Resource Allocation Model Priorities

Sarah recognized the Council for covering a lot in the last meeting and making great progress. She had asked the Council to review the document titled, *Summary of Multi-College District Allocation Models*, prior to today's meeting in order to make any further changes to the RAM characteristics.

The revised characteristics are listed below. Any changes from today's meeting will be highlighted in bold and a separate sheet will be created as well.

- Direct connection between base funding* to what we teach and **how we teach** (FTES Target)
- Promotes a students' first culture by **encouraging** access and completion
- Academic technology budget (fixed allocation)
- Accurate, predictable and understandable
- Professional development for faculty and staff (fixed allocation)
- **Continued education and communication of district budget to promote transparency and solvency**
- Protects the integrity of the base funding but adaptable to meet expectations
- **Continuous evaluation of fixed and agreed upon costs to identify efficiencies and savings**

Behavioral should include:

- Timely to allow for sufficient planning
- Promote sensible use of public funding – savings stay with the college
- **Encourage a culture of grant-seeking to enhance resources for sustainable projects with the college maintaining a portion of the indirect funds generated by grants and other categorical funds**
- Encourages innovative applications
- **Colleges are incentivized to achieve the desired student success outcomes with a particular focus on student equity**
- **Vision and strategic planning should guide our fiscal sustainability**

Data Driven should include:

- Metrics should be tied to specific data elements to achieve the desired behaviors or outcomes

***Base funding is defined as ongoing funding received in the prior fiscal year which is used as the starting point going into the next fiscal year.**

While revising the above characteristics, the conversation included considering the efficiencies at the District versus the District allocating the portion of budget that funds utilities, facilities, etc.

It was also mentioned that we need to include a sense of values. There are important issues such as guiding principles and equity that need to be considered when allocating funds.

The Council agreed that "Cabinet approves changes to any allocations" from the list under Contra Costa included in the *Summary of Multi-College District Allocation Models* document should not be included in the YCCD RAM.

A question resulted from further discussion, why do we now have a District Fiscal Advisory Council? Sarah explained that the Council came to fruition with the ACCJC compliance finding that there was more transparency needed regarding the budget. DFAC was created through IEPI to address the ACCJC finding and to address the CBA which required the review of the Resource Allocation Model which is to include a compensation formula.

IV. Lottery Allocation

Sarah spoke about the lottery allocation process. Every year we receive restricted funding from lottery dollars for instructional supplies (disposables) which do not include equipment.

She indicated there was a request to allocate approximately \$10k of the lottery funding for the printing of online education resources (OER). These resources are online but if the students want them printed there is still a cost associated.

The consensus of the Council was that this topic should be part of a much broader conversation and should also go to Academic Senate for further discussion. There was also concern that the process would not be equitable as some classes have OER and others do not.

Another request was brought forward for graphing calculators that are loaned through the library. The request was for another \$5 - \$10k to increase the supply of calculators available and cover the replacement of others. Jenni advised that a Title V grant purchased \$20k worth of these calculators approximately 3 months ago. Sarah will follow up on this request and the need.

We will have a future conversation in RAC regarding leveraging resources with lottery and IELM dollars. We will not be able to change the way we allocate this year but will be discussing the lottery allocation process internally.

Informational Items

V. Check-Out

- We updated the characteristics and behaviors on the RAM which will be going to DFAC.
- The lottery allocation needs to be part of a bigger conversation and be presented at Academic Senate as well.
- Sarah requested the Council come up with specific topics or questions for our guest, Susan Yeager, Vice Chancellor of Fiscal Services, for the next RAC meeting.

Note: All documents mentioned are posted on the RAC website.

Meeting adjourned at 12:07p.m.

Next meeting:

November 15, 2019, 10:00am – 12:00pm, Morris Bldg., Conference Room A.