

**Modesto Junior College
Resource Allocation Council
October 21, 2016**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep	√	
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee	√	
Darryl Hadlich , ASMJC Student Senate			√
Jennifer Hamilton , Dean, Business, Behavioral & Social Science	Dean Rep		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder	√	
Nancy Sill , Professor, Business Administration	YFA appointee	√	
Jill Stearns , President	President	√	
Brenda Thames , Vice President of Instruction	Vice President of Instruction		√
James Todd , Vice President of Student Services	Interim Vice President of Student Services	√	
William Tumblin , Student Senate	ASMJC Student Senate		√
Maria Vivas , Accounting Specialist	CSEA appointee		√
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√

Vacant position
YFA Budget Analyst
Academic Senate appointee

- I. Call to Order**
Al Alt called the meeting to order at 10:09am.

Action Item

- II. Review and Approval of Minutes – 09/02/16 and 10/07/16**

Action Item:

Quorum was not met at the beginning of the meeting. Minutes from 09/02/16 and 10/07/16 will be reviewed at the next meeting on 11/04/16.

Informational Items

- III. Instructional Equipment & Library Materials (IELM)**
The Program Review Resource Request document was sent out to Council members prior to the meeting.
We currently have up to 2.1 million dollars of funding for qualified IELM purchases and over 5 million dollars' worth of requests.

The review and discussion regarding this document produced the following results:

- Due to the scale of the documented requests, the items categorized as “mandated” were reviewed first. There was consensus by members to approve funding of the “mandated” items based on additional requested information. The deans from the respective areas will be asked to provide evidence of the mandate along with a quote for the particular item by Thursday, November 3, 2016.
- In order to allocate funds to items categorized other than “mandated”, a memo will be sent to the deans asking them to review the Program Review Resource Request document to prioritize each request. Deans will consider RAC’s Guiding Principles, Strategic Goals and Student Learning Outcomes to base their priorities on. Deans will be asked to submit these requests to College and Administrative Services by Wednesday, November 16, 2016. These requests will then be reviewed/considered by RAC on Friday, November 18, 2016.
- Once the requests are approved. College and Administrative Services will enter the requisitions for the items.

IV. Check Out

- Mandated items will be funded contingent on the deans providing evidence that the item(s) is considered mandated along with a quote.
- All other items will be reviewed by the deans and prioritized for consideration at our meeting on November 18, 2016.
- Our agenda for 11/04/16 will consist of mandated requests, Jennifer Hamilton presenting on CTE allocations and Program Review feedback to inform the eLumen pilot.
- Our agenda for 11/18/16 will consist of review of prioritized IELM requests.

The meeting adjourned at 12:15pm.

Next meeting: October 21, 2016, 10:00am – 12:00pm, Student Services, 203