

**Modesto Junior College
Resource Allocation Council
October 18, 2019**

Members	Representing	Present	Absent
Sarah Schrader , Interim Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Dean, Institutional Effectiveness		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Flerida Arias , Interim Vice President of Student Services	Vice President of Student Services		√
Patrick Bettencourt , Dean	Dean Rep		√
Raymond Gonzales , Student	ASMJC Student Senate	√	
Maria Hernandez , Student	ASMJC Student Senate	√	
James Houpis , President	President	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Michael Leamy , Academic Senate Appointee	Academic Senate Appointee	√	
Donna Louie , YFA	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep	√	
Parul Parikh , Accounting Analyst	CSEA Appointee		√
Elaine Schuber , Administrative Secretary	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council	√	
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate appointee

I. Call to Order

Sarah Schrader called the meeting to order at 10:10am.

Action Items

II. Review and Approval of Minutes – 10/04/2019

Action Item:

Motion: Elaine Schuber made a motion to approve the minutes with one correction. Patrick Bettencourt should be marked absent instead of present.
Seconded by: Maria Hernandez
Result: Motion passed.

III. Resource Allocation Model Priorities

The main goal of District Fiscal Advisory Council (DFAC) is to revise or recreate the District Resource Allocation Model (RAM). The input will come from Columbia College, Modesto Junior and channel through the governance process.

DFAC met yesterday and reviewed the values for a resource allocation model. The document titled "Information for October DFAC Meeting" is uploaded to the RAC website and was provided at today's meeting.

To the original characteristics listed, 3 additional were added: j. Transparent, k. Long-

term sustainability, I. Promotes Access & Completion. Access and completion should be structured to be able to change with our changing economy.

Under the original notes for behavioral, items c and d were discussed.

c. Timely – in order for development of plans at colleges (clarification on the schedule)

d. Rewards efficient use of funds in example, Guided Pathways and using tools such as Starfish to build efficiencies. It was clarified that this doesn't mean savings to be off-set from what we do not receive from District.

Under the original notes for data driven, b. was reworded to: Metrics should be tied to specific data elements to achieve the desired behaviors or outcomes.

There was open conversation regarding the frustration of only having a one year budget with no planned savings.

President Houpis stated that budget savings including the savings in benefits should stay at the college and be able to be used elsewhere during the fiscal year in which they were allocated. We should have a process in place to allocate these funds to large projects that we normally cannot fund.

When discussing the characteristics of the RAM, a top priority noted is a direct connection between base funding and how much we actually teach. There should be a way to match how much we teach to the amount of funding we get at the beginning of the year. We need to teach to our budget and not rely on augmentations that implies extra funding which is not the case.

The Council discussed the RAM being simple, predictable and stable. This was replaced with accurate, predictable and understandable.

There was conversation regarding clarity and needing to show/report all sources and uses of all budgets.

President Houpis communicated that professional development should not have to be negotiated. The RAM should include a fixed allocation for faculty and staff.

Sarah advised that at the next DFAC meeting, she will ask for clarification/elaboration on "rewards efficient use of funds".

The Council also reviewed the document titled, *Institutional or Fixed and Agreed-Upon Expense Examples*. The contractual expenses including sabbaticals, release time, certain stipends, staff development and retiree benefits all have to be covered. Regulatory expenses including audit, insurance, election expenses, utilities, legal and technology maintenance agreements such as Colleague and Softdocs have to be covered.

Committed obligations such as other post employee benefits (OPEB) trust fund, PERS/STRS reserve, legal settlements and self-insurance fund were discussed as well. Sarah explained how she believed the PERS/STRS reserve could be removed. The Council had mixed concerns on removing this.

Sarah used the 2019-2020 District Final Budget page 8 and 11 to explain this.

In summary the Council concluded that the district-wide RAM should be transparent. The characteristics should include:

- Direct connection between base funding and what we teach (FTES Target)
- Promotes a students' first culture by allowing for access and completion
 - Academic technology budget (fixed allocation)
 - Accurate, predictable and understandable
 - Professional development for faculty and staff (fixed allocation)
 - District solvency
 - Protects the integrity of the base funding but adaptable to meet expectations

Behavioral should include:

- Timely to allow for sufficient planning
- Promote sensible use of public funding – savings stay with the college
- Encourages innovative applications

Date Driven should include:

- Metrics should be tied to specific data elements to achieve the desired behaviors or outcomes

Notes for the College RAM:

- Need to address sweeping of savings during the year
- College Reserve

IV. Lottery Allocation

Due to time restriction, this agenda item will be brought back to a future meeting.

Informational Items

III. Establish Goals for RAC

Due to time restriction, this agenda item will be brought back to a future meeting.

IV. Check-Out

- Sarah asked that the Council members review the document titled, *Summary of Multi-College District Allocation Models*, prior to the next meeting on November 1 so we may discuss the areas of each model we would like to see for our District.
- We reviewed the multiple elements of the RAM.

Note: All documents mentioned are posted on the RAC website.

Meeting adjourned at 12:05p.m.

Next meeting: November 1, 2019, 10:00am – 12:00pm, Morris Bldg., Conference Room A.