

**Modesto Junior College
Resource Allocation Council
October 5, 2018**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Cristian Alvarado , ASMJC Student Senate	ASMJC Student Senate	√	
Raeann Anaya , ASMJC Student Senate	ASMJC Student Senate	√	
Patrick Bettencourt , Dean	Dean Rep		√
Steve Collins , Interim President	President	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Michael Leamy , Academic Senate Appointee	Academic Senate Appointee	√	
Donna Louie , YFA	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep	√	
Elaine Schuber , CSEA Appointee	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep	√	
James Todd , Vice President of Student Services	Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council	√	
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate appointee
Guest
Parul Parikh, Accounting Analyst, Career Tech Education

I. Call to Order

Al Alt called the meeting to order at 10:01am and introductions were made for all members.

Action Item

II. Review and Approval of Minutes – 04/06/18

Action Item:

Motion: Kevin Alavezos made a motion to approve the minutes from 04/06/18.
Seconded by: Maria Vivas
Result: Motion passed

III. 2018-2019 Meeting Schedule

A copy of the 2018-2019 meeting schedule was dispersed to all members.

IV. District Technology Work Group 10/19/18 Overlaps w/ RAC

The District Technology Committee meeting is scheduled for the same date and time as our next RAC meeting.

After meeting discussion, there was consensus to keep our meeting scheduled for 10/19/18.

V. FTES Update

AI shared the 2018-2019 FTES/PTOL projections. He reported that PTOL is up and FTES are down. In reviewing the projections, AI explained there is not enough scheduled to hit the target without roll back. He also mentioned that there is always a possibility that at the end of the new 3 year student success funding formula, there may not be an opportunity to roll back. In this case we'd have to take a deficit at that time. We don't know if and when we'll actually lose roll back. It is a cause for concern.

There was further FTES discussion on chasing FTES or structuring the college with FTES goals that can be reached.

AI will send the FTES/PTOL projections presented to the Council along with an ICA (Instructional Cost Analysis) report.

The ICA report is ran by the Instruction Office on the first day of the term, census date and the last day of the term.

VI. One Time Funding Priority

We currently have an opportunity to receive one-time money from the District in the amount of \$5.4 million to allocate to the colleges. This is revenue to District from an increased allocation for the Student Success Funding Formula. The information was received by the Colleges. AI advised they met as College Cabinet to discuss the most appropriate allocations within the College.

AI relayed that he does not have details of how this funding will be distributed to the colleges.

AI opened the discussion up for questions. He conveyed that Susan Yeager, Vice Chancellor of Fiscal Services, reported the new Student Services Funding Formula of \$8.9 million is more than the previous year. Of the \$8.9 million, she recommended \$5.4 million be held as one-time money. Her understanding of the formula and metrics has a possible risk at the end of the 3 year cycle.

The thinking is we should utilize this funding as one-time money and not wind it into full-time salaries or on going expenses.

There was concern amongst the Council about the formula and how it's being rolled out. AI advised there are work groups be headed by James Todd and Melissa Raby as both colleges are interested in putting structures in place to make the most of the funding formula. The work group is addressing issues such as: recommendations, correct reporting, data sets, metrics and formulas. The information brought forward from the work groups will be brought to District Administrative Council.

There was additional conversation regarding dual enrollment, pathways and maximizing the metrics from AB705.

The Council discussed funding priorities and the trends from prior years. Although this is considered "one-time" money, it's anticipated that the plan will provide \$6.5 million next year per Sarah Schrader.

It was stated in the discussion that faculty salaries should be considered a priority allowing YCCD to be a desirable institution.

AI stated RAC should advocate the following for the Resource Allocation Model:

- Easily understandable
- Fair & equitable
- Reviewed annually

There was lengthy discussion regarding the \$5.4 million dollar allocation and a list of questions the Council would like clarification on:

1. How much will MJC receive? Is it an 85/15 split?
2. Will the allocation be based on rationale?
3. Will the District take a share of the \$5.4 million? If so, what will they allocate it to and if its college related, will the college have an opportunity for input?
4. Is there a criteria to follow?
5. Timeline – when does it have to be spent by? Carryover into next fiscal year?
6. Can we combine with any other funding sources?
7. Is there a plan for the District to cover institutional needs?
8. Is Susan willing to join us at our next meeting? If so, Council would like more information on the funding formula, rationale of setting aside one-time money and the three year formula.

Action Item:

Motion: Kevin Alavezos made a motion to send the above listed questions to Susan Yeager in order to bring back answers to the next meeting.
Seconded by: Donna Louie
Result: Motion passed

The Total Cost of Ownership Plan should be funded. A list of ideas included:

- ADA access
- Ergonomics
- Faculty Computers
- Non-Instructional Equipment
- On-line Catalog
- Software

There was brief discussion regarding Program Review. It's likely we could use something similar to the resource allocation request form to circle back to constituents and bring them back to RAC.

AI advised the Deans to do the work in Program Review as directed by Jennifer Zellet, Vice President of Instruction.

VII. IELM Update

We will have an updated report out of our 17-18 carryover from IELM at our next meeting. With the carryover, there are still some encumbrances and expenditures that are not clearly reflected in our balance.

Our 18-19 IELM new money allocation from the District is \$178,216. AI explained

that aside from the damage caused to the pool from the explosion, a re-plastering/repair to the pool was already in the works. The question brought up in College Cabinet is do we want to go ahead and do this repair now while the pool is empty. Some of the cost of this repair not related to the explosion, may come back to the college as it will not be covered by insurance.

AI advised that he recommended to Susan that the \$178,216 IELM be used to offset the College portion of the pool cost.

District advised the pool repair could cost up the \$3 million. However, Judy Lanchester was very clear in the September 17 Facilities Council meeting that the pool repair estimate was \$1 million and that included additional padding of the estimate.

VIII. Evaluation & Goal Setting

This item will be tabled for a future meeting due to time restraints.

IX. Check Out

- AI will send questions to Susan Yeager.
- AI will invite Susan to the next RAC meeting.
- AI will send out the ICA report and FTES/PTOL summary.

The meeting adjourned at 12:10pm.

Next meeting: October 19, 2018 10:00am – 12:00pm, Student Services, 203