



**Modesto Junior College
Resource Allocation Council
Meeting Minutes
October 4, 2013**

Committee Member	Representing	Present	Absent
Jill Stearns	Chair, President		√
Jenni Abbott	Grant Director	√	
Kevin Alavezos	Academic Senate appointee	√	
Patrick Bettencourt	Dean Rep		√
Debi Bolter	YFA Budget Analyst -Substitute	√	
Andrew Campbell	Student Senate		√
Iris Carroll	Academic Senate appointee	√	
Paul Cripe	Academic Senate appointee	√	
Rosanne Faughn	CSEA appointee	√	
Cece Hudelson-Putnam	Dean Rep		√
Susan Kincade	Vice President of Instruction	√	
Lenicia Lopez	Student Senate		√
Nancy Sill	YFA appointee	√	
Brenda Thames	Vice President of Student Services		√
Joan VanKuren	CSEA appointee	√	
John Zamora	Academic Senate Appointee	√	

Vacant position

Classified Staff Advisory Council
YFA Budget Analyst

Business

1. Review of Agenda

Motion to approve the agenda by Iris Carroll. Jenni Abbott seconded that motion.

2. Review and Approval of Minutes

Minutes were reviewed and approved. Rosanne Faughn moved to approve the minutes and Jenni Abbott seconded that motion.

3. Resource Allocation Recommendation

Susan relayed that College Council approved the recommendation from RAC for the expenditure of \$150,000 on requests from 2011 Program Review. Currently, the budget adjustments are being processed and purchases initiated by the divisions and media services.

It was discussed that the 50% law is our current challenge as we are right on the 50% mark at this time. We are working diligently to identify faculty and staff to reflect the accurate percentages.

The question was proposed as to what our 50% options are. Susan advised an immediate option would be to freeze all classified and management hires. She also confirmed that the 1 year temporary faculty positions that were recently hired would become permanent.

4. FTES Update

There was discussion regarding the soft FTES. Susan indicated that the college will be growing with an eye on productivity, student success and retention. In addition, the inclusion of employer hiring data as well as transfer needs would be a factor for adding sections. Susan relayed that it is unknown at this time if there will be growth in 2014-2015 but she is very hopeful that there will be. Susan also stated that she would share FTES actuals with RAC.

5. Student Success Act Update

Lorena Dorn reported out on the Student Success & Support Program Implementation Summit that she and several others from the college attended September 23 & 24, 2013. Lorena provided two handouts; one being a PowerPoint presentation from the summit along with recommendations approved by Board of Governors in January 2012. There are 8 broad recommendations along with the type of implementation needed which are college wide initiatives we need to look at. The handout also shows a timeline of what's actively being worked on.

1. Increase College and Career Readiness
2. Strengthen Support for Entering Students
3. Incentivize Successful Student Behaviors
4. Align Course Offerings to Meet Student Needs
5. Improve the Education of Basic Skills Students
6. Revitalize and Re-Envision Professional Development
7. Enable Efficient Statewide Leadership & Increase Coordination Among Colleges
8. Align Resources with Student Success Recommendations

A main focus is the Student Success Act of 2012 (SB 1456). What was known as the Matriculation Program is now called the Student Success and Support Program. The 8 funded components are now 3 funded core services: orientation, assessment, counseling, advising and other student education planning services. Funds will be based on services provided. Colleges are required a 3:1 match.

Lorena informed the group that one of the main items is the MIS reporting and timeline changes. Our data collection must be accurate for 2014-2015 because our funding allocation 2015-2016 will be based on the prior year. The information would go the Student Success Work Group, through the Student Services Council onto College Council and flow through to other areas that it affects.

The New Funding Formula slide in Lorena's presentation showed the breakdown of the funding to be based 40% on headcount and base funding where 60% will be based on the services we actually provide. In our old funding model we were getting money just based on the number of students whether or not they received services.

Lorena advised the Student Success and Support Program Requirements due in October 2014 are:

- Student Success and Support Program Plan
 - Student Equity Plan will be coordinated with this plan
- Mid-Year Report (Declaration of Unused Funds)
- Year-End Expenditure Report
- Management Information System (MIS) data reporting

It was also noted that the state will get the Student Success and Support Program money then colleges will get a calculated percentage of that but based on the new funding formula, Lorena was not aware of what MJC's percentage will be. She will follow up.

The guide lines to boosting student success which were presented at the summit by Keynote Speaker, Terry O'Banion was also highlighted.

Susan suggested that Lorena's handouts and the link to the summit be shared with RAC so that everyone can report out to their constituency groups and in other meetings so that different areas can engage in the new process.

Note: Lisa Husman sent an electronic version of the handouts along with the link to the Student Success & Support Program Implementation Summit 2013 on October 7, 2013.

6. Budget Development for 2014-2015

Susan informed RAC that Larry Carrier, retired CBO, began on Wednesday, October 2, 2013 and will work Mondays and Wednesdays through December 2013 as Vice President of College & Administrative Services. Larry is engaged in a comprehensive review of our current and past five year budgets. This review will assist our budget development process for 2014-2015. The RAC will begin preliminary budget conversation at the next meeting on October 18th.

7. VPCAS Search

Susan advised the Council that a preliminary search announcement has been broadly distributed and recruitment materials are being finalized between the President's office and search consultant. The materials are being revised to have a positive focus on the opportunity to join the MJC leadership team. Brenda Thames will chair the search.

8. Adjournment

Next meeting will be October 18, 2013 from 10:00 am – 12:00 pm in Student Services 203.