

**Modesto Junior College  
Resource Allocation Council  
September 4, 2015**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	√	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director	√	
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee	√	
<b>Kristina Bethel</b> , Program Specialist	CSEA appointee	√	
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep	√	
<b>Paul Brogan</b> , Physical, Recreational & Health Education	Academic Senate appointee	√	
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	√	
<b>Jennifer Hamilton</b> , Interim Dean, Business, Behavioral & Social Science	Dean Rep		√
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee	√	
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Jose Razo</b> , Student Senate	ASMJC Student Senate		√
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee	√	
<b>Jill Stearns</b> , President	President		√
<b>Brenda Thames</b> , Vice President of Instruction	Vice President of Instruction	√	
<b>James Todd</b> , Interim Vice President of Student Services	Interim Vice President of Student Services		√
<b>Cirilo Torres</b> , Custodian	CSEA appointee		√
<b>William Tumblin</b> , Student Senate	ASMJC Student Senate	√	
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council	√	

<b>Vacant position</b>
YFA Budget Analyst

- I. **Call to Order**  
Al Alt called the meeting to order at 10:05am.
- II. **Review of Charge/Orientation for new(er) members**  
Al will provide an orientation for new members to review RAC's charge and terms.

**Action Item**

- III. **Action Items**
  - a. **Approval of Minutes – 04/03/15.**

**Action Item:**

Jenni Abbott made a motion to approve the minutes from 04/03/15.  
Nancy Sill seconded that motion.  
Motion approved with 10 ayes.

**Business**

- IV. **Goals**
  - Al suggested adjusting the agenda to add "Goals" to our next meeting.
    - The summary of goals will be sent out prior to the next meeting.

## **V. Review of College Targets**

- Budget and FTES
  - The Council reviewed the budget and FTES summary provided that included a historical perspective back to 2012-2013. There was discussion regarding the efficiencies and productivity over the last four fiscal years.
  - AI relayed that Teresa Scott presented the tentative budget at the June Board of Trustees meeting and will also be presenting this information to the college as a whole. AI will request a presentation to Resource Allocation Council as well.
  - Discussion ensued regarding RAC's role and how we interpret our role verses what's stated in *Engaging All Voices*.
  - A breakdown of the \$90 million dollar budget for both colleges will be available at next meeting.
  - A request for a meeting on how the Resource Allocation model works in order to utilize it for goal setting, development and a budget timeline.

## **VI. IELM Allocation Process Evaluation**

- The IELM allocation is together with Physical Plant. It is undetermined at this time if and how much IELM funding we will be receiving.
- An updated report on the IELM expenditures will be available for the next meeting. The expenditures and a review of last year's allocation process timeline will inform our evaluation of the process.
- A recommendations was made to have supporting documentation completed in spring with the intent of bringing it back in the fall.

## **VII. Check-out**

- Orientation will be scheduled for new members.
- Review college targets: 3 years of actuals and this year's projection.
- Council requested to see the breakdown of full-time instruction and PTOL.
- We will be reporting on the IELM breakdown at the next meeting.
- Will attempt to schedule a meeting for Teresa Scott to meet with RAC to include a budget presentation and resource allocation model.

The meeting adjourned at 12:05pm.

**Next meeting:** September 18, 2015, 10:00am – 12:00pm, Student Services, Room 203