



**Modesto Junior College  
Resource Allocation Council  
Meeting Minutes  
August 8, 2013**

<b>Committee Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jill Stearns	Chair, President	√	
Jenni Abbott	Grant Director	√	
Kevin Alavezos	Academic Senate appointee	√	
Patrick Bettencourt	Dean Rep	√	
Debi Bolter	YFA Budget Analyst -Substitute	√	
Andrew Campbell	Student Senate		√
Iris Carroll	Academic Senate appointee	√	
Paul Cripe	Academic Senate appointee	√	
Rosanne Faughn	CSEA appointee	√	
Cece Hudelson-Putnam	Dean Rep	√	
Susan Kincade	Vice President of Instruction		√
Lenicia Lopez	Student Senate		√
Nancy Sill	YFA appointee	√	
Brenda Thames	Vice President of Student Services		√
Marla Uliana	CSEA appointee	√	
Joan VanKuren	CSEA appointee	√	
John Zamora	Academic Senate Appointee		√

**Vacant position**

Classified Staff Advisory Council
YFA Budget Analyst

**Guest**

<b>Name</b>
Heather Townsend

## Business

### 1. Review of Agenda

Jill Stearns reviewed the agenda with members.

### 2. Review and Approval of Minutes

Minutes were reviewed and approved. Debi Bolter moved to approve the minutes and Nancy Sill seconded that motion.

### 3. Allocation and Distribution of Funds

At the opening of the meeting there was a concern that the council was not heading in a direction that would allow them to make a decision with no guidelines for what the priorities were. There was a question of “what our jobs are” since the list had already been ranked by three other councils. Jill noted that the entire list of items are number one priorities of different divisions/departments with a total ask of \$11 million.

Jill suggested looking at determining what the priority is, the best use of that, how do we want to make our impact? Do we want to hit as many items as possible or prioritize the funding to go to areas that will only receive funding from this money.

Jill suggested priorities needed to be set as we have no guidelines with this unrestricted money.

There was discussion with several ways to prioritize. Suggestions and comments included:

- going through the list to try to fund as many programs as possible with the first wave of review
- look at mandated items only but to lump together mission critical to be a more fair way to go about it
- there would be a bias to look only at mandated items because they tend to be more science related with Lit/Lang and Social Science having no other resources
- to be able to see SLO's to come as close to we can to the classroom
- members/deans didn't put some items on the list because they assumed mandated items would be funded elsewhere
- some items can be looked at to be funded by STEM grants
- disperse half of the funds for big ticket items and the other half on items that may not have a chance to get funded without this funding

Jill reminded the group that program review process connects to the SLO requests. She summarized that what she was hearing from the group was a recommendation to look at departments that don't have other funding sources and go from there.

All items from the divisions/departments were reviewed and discussed.

- There was discussion regarding several areas including North Hall allowing others to come in and utilize the facilities.
- CeCe mentioned there's been no funding for media in approximately 10 years which would make the digital resources and maps request very useful and still stay in the mission critical level. Iris added that areas should come through the library for media but Cece stated that video then gets repeated in different classes and that each division should have their own collection. Items 263 and 249 for Special Programs were discussed and are being made whole with restoration funds.
- Kevin asked if we should be looking at 2012 Program Review requests and Jill reminded that the council agreed to fund through this request from 2011 Program Review.
- The list was reviewed again for items that may have been skipped for possible "other funding".

Additional items were added to the funding list, then the group agreed to use the remaining funds to fund classroom modernization, upgrades and equipment concentrating on Arts, Humanities & Communications along with Science, Math & Engineering. This allotment of funds would stay within the theme of requests for improved instructional technology.

It was mentioned that we may want to revisit the areas of AGENS and TECHED to make sure they were given a fair look at. It was proposed to fund #157 and #412 for AGENS and fund either #258 or #261 in TECHED. Jill will speak to Pedro so he can make a choice based on his priority need.

The following is the final list of items that were decided upon to be funded:

<b>Data Base ID #</b>	<b>Division/Department</b>	<b>Estimated Cost</b>
157	AGENS	\$ 1,000
412	AGENS	4,000
366	AHC	20,000
360	AHC	27,000
142	BBSS	1,000
209	BBSS	3,800
650	BBSS	1,000
751	BBSS	3,000
345	PRHE	3,000
256	SME	30,000
258 or 261	TECHED	5,000
<b>Total</b>		<b>\$98,800</b>

The remaining \$51,200 not allocated above will be the remaining amount used for classroom modernization, upgrades and equipment.

Jill will meet with Rosanne on what the process will be to enact the transfers and close the communication loop on Program Review showing what items were funded. An email will be composed to the division deans advising what was funded. Jill advised that Jeff Swank and the deans have a prioritized list of classrooms that will benefit from this funding.

### **Next Meeting**

It was agreed upon that the previously announced meeting date of August 20, 2013 will be cancelled and a new meeting date will be set after the fall semester commences.

### **Future Agenda**

1. Meeting schedule

### **ADJOURNMENT**