

**Modesto Junior College
Resource Allocation Council
April 16, 2021**

Members	Representing	Present	Absent
Sarah Schrader , Vice President of College & Administrative Services	Chair	√	
Vacant	Dean, Planning, Research, Innovation & Institutional Effectiveness		√
Kevin Alavezos , Professor, Office Administration	Academic Senate Appointee	√	
Flerida Arias , Vice President of Student Services	Vice President of Student Services		√
Santanu Bandyopadhyay , Interim President	President		√
Patrick Bettencourt , Dean	Dean Rep	√	
Iris Carroll , Librarian	Academic Senate Appointee	√	
Samantha Carvajal , Student	ASMJC Student Senate	√	
Ceca Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder	√	
Donna Louie , Counselor, EOP&S	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep	√	
Parul Parikh , Accounting Analyst	CSEA Appointee	√	
Hannah Ransdell , Student	ASMJC Student Senate	√	
Elaine Schuber , Senior Administrative Secretary	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep	√	
Judy Wagner , Senior Administrative Secretary	Classified Staff Advisory Council		√
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate Appointee
Guest
Maria Vivas

I. Call to Order/Welcome

Sarah welcomed everyone and called the meeting to order at 10:34am.

Action Items:

II. Review and Approval of Minutes – 04/02/2021

Motion: Iris Carroll made a motion to approve the minutes from 04/02/2021

Seconded by: Donna Louie

9 ayes, 0 nays, 2 abstentions: Nancy Sill and Mike Morales

Motion passed.

Informational Items

III. Tentative Budget Assumptions Update

Sarah shared the [Tentative Budget Assumption](#) (Resource Allocation Model for 21/22) document. She advised that it is different than the document that was emailed out because of a calculation error in section 6.

Sarah advised the MJC target is \$67,104,669. She stated the tentative budget is still in the process of being created. She stated that the college will have a flat operational budget compared to 2021 which was just under \$2 million dollars. She advised the PTOL budget will be adjusted to accommodate a productivity of 13

rather than 16 which we had in 2021. This will increase our PTOL costs by approximately \$6 million dollars. Since this is due to smaller class sizes because of COVID restrictions, the college will be charging the additional PTOL costs to the HEERF dollars. The accounting will be done appropriately in order to charge the appropriate amount to count our FTES and make sure we are adhering to the 50% law.

Sarah will provide more information on the tentative budget once it becomes available.

IV. DFAC Update

Sarah advised that she was not able to attend the DFAC meeting yesterday due to another commitment but advised that DFAC had shared that there will be an increase to District balance in the approximate amount of \$6 million dollars due to savings and one-time funding that came in during the year. This includes the college's savings and the District's as a whole.

Sarah asked Nancy and Kevin to share any additional updates from DFAC.

Nancy advised DFAC may meet during the summer as needed stating they may meet in July after the May revise.

Kevin shared that there will be some new faculty serving on DFAC as YFA is appointing new people and there will be some changes in participants from Columbia College as well.

V. College RAM Update

The College RAM was approved by College Council as a first read.

Sarah also presented the College RAM to CSEA at a townhall meeting and answered any questions that were brought forward.

Sarah's hope is that the College RAM will get approved for implementation at the next College Council meeting on April 26.

VI. Quarterly Fiscal Report 01/05/2021 – 03/31/2021

Sarah shared the [Quarterly Fiscal Report](#) and explained the report is for data through March 31, 2021 which is 75% through the fiscal year. She explained the savings in our operational line items and any shortfalls in revenue line items. Based on the end result of these calculations, we will be able to calculate our savings for the year.

VII. All Sources/All Uses Document

Sarah shared the [All Sources/All Uses](#) document and reminded the Council that this report is a "snapshot in time" at the end of the quarter and encompasses all of the funds that we have.

Sarah explained the document in detail including the revenue and available funds in each section.

Sarah explained there may be additional savings in fund 11 depending on how much in expenses we are able to transfer to CARES funding. This will be shared when we return in September.

VIII. Other

Sarah shared that she was notified that Kevin Alavezos will be the co-chair of RAF. Sarah will continue her work on the College RAM. If it is approved, it will get implemented this year.

IX. Check-Out

Reviewed and approved the minutes.

Sarah announced that Kevin Alavezos will be the co-chair of RAF.

An update was provided on the following:

- Tentative Budget Assumptions
- DFAC
- College RAM
- Quarterly Fiscal Report
- All Sources/All Uses document

Meeting adjourned at 11:01am.

Next meeting: RAF, September 3, 2021, 10:00am – 12:00pm, Online Zoom Meeting