

**Modesto Junior College
Resource Allocation Council
April 6, 2018**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Grant Director	√	
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt , Dean, Instruction & Student Learning	Dean Rep	√	
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Rebecca Divis , ASMJC Student Senate	ASMJC Student Senate		√
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Donna Louie , Counselor, EOP&S	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep	√	
Natalie Rosas , ASMJC Student Senate	ASMJC Student Senate		√
Nancy Sill , Dean, BBSS	Dean Rep	√	
Jill Stearns , President	President		√
James Todd , Vice President of Student Services	Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council	√	
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		

Vacant position
Academic Senate appointee

- I. Call to Order**
Al Alt called the meeting to order at 10:09am.

Action Item

- II. Review and Approval of Minutes – 03/16/18**

Action Item:

Motion: Iris Carroll made a motion to approve the minutes from 03/16/18.
Seconded by: Jennifer Zellet
Result: Motion passed

- III. Budget Development**
• **College Council – 04/09/18**

Resource allocation Council is responsible for recommending the preliminary budget to College Council. Al provided three budget scenarios to the Council requesting a recommendation to put forward to College Council. All three scenarios consist of the following: permanent personnel, PTOL and operational expenses. Although the budget is in its early stages and is subject to change as the State and District budget process moves forward, the current college budget must balance with the target of \$56,080,423.

After reviewing the scenarios which included funding the operational budget at 100%, 75% or 50%. The scenarios presented were as follows:

Budget Category	MJC Budget Need	Scenario 1 (Operational 1.0)	Scenario 2 (Operational .75)	Scenario 3 (Operational .50)
Personnel	\$44,988,226	\$44,988,226	\$44,988,226	\$44,988,226
PTOL	\$11,500,000	\$9,068,172	\$9,388,991	\$9,709,809
Operational	\$2,024,025	\$2,024,025	\$1,703,206	\$1,382,388
Total	\$58,512,251	\$56,080,423	\$56,080,423	\$56,080,423
Target	\$56,080,423	\$56,080,423	\$56,080,423	\$56,080,423
	(\$2,431,828)			

The Council recommended an additional scenario that funds operational at 85% which will be presented to College Council on Monday, April 9, 2018.

Action Item:

Motion: Iris Carroll made a motion to remove the 50% scenario and add an 85% scenario which will be recommended to College Council.
Seconded by: Donna Louie
Result: Motion passed

There was further discussion that the budget model needs to be reviewed and how we can recommend a budget in the future without a structural deficit. The Council would like to see the actual PTOL expenditures for the last 5-10 years. They agreed to review and take a closer look at the categorical and general budget in the fall to support Pathways, Student Success and completion.

Informational Items

- IV. Pathways**
- **Funding**
 - **Budget Plan**

Jennifer presented the Pathways 5 year disbursement allocation plan for all of the community colleges. MJC's first year budget allocation is \$467,376 which are for the current 17-18 fiscal year. The funds will continue to be allocated at the end of each fiscal year for the remaining disbursement plan. The funds are allocated in very general accounts. The point is to use this funding to institute change. We cannot use these funds to supplant or earn FTES but we can carry them over. The funds will be utilized to

leverage structural changes for student success.

There was brief discussion regarding AB705 and the funding implications. The work plan to get funding for the Pathways objectives were derived from previous plans, the Education Master Plan and the QFE from the accreditation report. This shows us that none of the work coming about from Pathways is new, we are already doing it.

V. District FTES Report

AI conveyed to the Council that for the last few years, the colleges have been doing their own FTES projections utilizing the Instructional Cost Analysis (ICA) report. This report is ran on the first day of the term, on census date and the last day of the term.

We reviewed the Annual YCCD FTES report provided by district. This report provides the targets/projections for both colleges and the District for the last 5 years. This report is discussed at the Board Finance Committee and District Council and we'll be reviewing it in RAC on a more regular basis.

Jennifer provided the FTES formulas which are as follows:

$$\text{FTES} = \frac{\text{Census Enrollment} \times \text{Hours/Wk} \times 17.5 \text{ weeks}}{525}$$

(3 unit/35 student cap)

$$\text{FTES} = \frac{35 \text{ Census Enrollment} \times \text{Hours/Wk} \times 17.5 \text{ weeks}}{525} = 3.5 \text{ FTES}$$

VI. IELM Update

Will review at a future meeting due to time constraints.

VII. Evaluation of IELM Allocation Process

Will review at a future meeting due to time constraints.

The meeting adjourned at 12:20pm.

Next meeting: September 7, 2018 10:00am – 12:00pm, Student Services, 203