

**Modesto Junior College
Resource Allocation Council
March 18, 2016**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director	√	
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Kristina Bethel , Program Specialist	CSEA appointee		√
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep	√	
Paul Brogan , Physical, Recreational & Health Education	Academic Senate appointee	√	
Iris Carroll , Professor-Librarian	Academic Senate appointee		√
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee	√	
Jennifer Hamilton , Interim Dean, Business, Behavioral & Social Science	Dean Rep		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder	√	
Jose Razo , Student Senate	ASMJC Student Senate		√
Nancy Sill , Professor, Business Administration	YFA appointee	√	
Jill Stearns , President	President		√
Brenda Thames , Vice President of Instruction	Vice President of Instruction	√	
James Todd , Interim Vice President of Student Services	Interim Vice President of Student Services		√
William Tumblin , Student Senate	ASMJC Student Senate		√
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√

Vacant position
YFA Budget Analyst
Guests
Julie Trejo

- I. Call to Order**
Al Alt called the meeting to order at 10:12am.

Action Item

- II. Review and Approval of Minutes – 03/04/16**

Action Item:

Quorum was not met. Minutes from 03/04/16 will be reviewed at the next meeting on April 1, 2016.

Informational Items

III. Report Out on Accreditation

- Template Update:
 - Standard III C (Technology Resources) is complete with the exception of the district pieces. District has been given examples of what evidence is needed.
 - Standard III D (Financial Resources) is missing the finance piece from district. The workgroup is meeting next week to finish up any other details and to start the writing process for the writing group.
 - Accreditation meetings to include district liaisons are in the planning stages.

IV. Budget Development

- The preliminary college budget target was received from District. This was reviewed along with the components of the college budget that would comprise the target budget. The Council was provided with copies of the target budget for 2016-2017.
- There was discussion regarding the FTES target and the reduction of the part-time overload (PTOL) budget.
- Within the next three weeks, AI will send the tentative college budget to the District that includes permanent personnel, PTOL and discretionary (operating costs). This budget will be reviewed once more in RAC prior to sending to the District.
- The tentative college budget will be emailed to Resource Allocation Council.
- There may be adjustments made to the college budget after the May revise and after the adopted budget is released in July.

V. IELM Distribution Criteria

- This will be discussed at an upcoming meeting.

VI. Check-out

- The Council reviewed:
 - Accreditation templates
 - Budget target issued by District
 - Components of the college budget that would comprise the target budget
- Next meeting agenda will include:
 - Review and Approval of Minutes
 - Report out on Accreditation
 - Budget Development
 - PTOL Report Out
 - Check Out

The meeting adjourned at 12:21pm.

Next meeting: April 1, 2016, 10:00am – 12:00pm, Student Services, 203