

**Modesto Junior College
Resource Allocation Council
March 17, 2017**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director	√	
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep		√
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Crystal Dorsey , ASMJC Student Senate	ASMJC Student Senate	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee		√
Darryl Hadlich , ASMJC Student Senate	ASMJC Student Senate	√	
Jennifer Hamilton , Dean, Business, Behavioral & Social Science	Dean Rep		√
Cece Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder	√	
Nancy Sill , Professor, Business Administration	YFA appointee	√	
Jill Stearns , President	President		√
Vacant , Vice President of Instruction	Vice President of Instruction		√
James Todd , Vice President of Student Services	Interim Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√

Vacant position
YFA Budget Analyst
Academic Senate appointee

- I. Call to Order**
Al Alt called the meeting to order at 10:11am.

Action Item

- II. Review and Approval of Minutes – 03/03/17**

Action Item:

Quorum was not met at the meeting. Minutes from 03/03/17 will be reviewed at the next meeting on 4/7/17.

Informational Items

- III. IELM Update**

Requisitions have been created for the quotes we've received to date. We are in a holding pattern for a short period due to IT being short staffed at this time. Once IT submits the technology quotes, those will be entered.

We discussed a quote for a math lab at the last meeting. A quote without garaged monitors has since been obtained. Jenni will submit that to Lisa to be entered.

AI reiterated that it's possible that we will not receive state funding for IELM next year based on the budget. The governor's proposal this year for deferred maintenance and IELM is \$43.7 million with the prior year being \$184.5 million. It's possible that the state will allocate funding to Physical Plant only.

IV. Accreditation – Nancy Sill

Nancy provided a copy of Accreditation Standard III for the Council to review. Any changes or concerns should be addressed with Nancy. Council may report out any concerns to Nancy at the next meeting.

V. Budget Development

The budget development process was discussed and is as follows:
Our 17-18 target budget is provided by the Vice Chancellor of Fiscal Services. College & Administrative Services receives a file that includes all permanent personnel from Mary Bylsma, YCCD Internal Auditor/Budget Analyst in Fiscal Services.

Throughout the year, our office keeps an updated file of permanent personnel vacancies, resignations, re-organizations, etc. The updated permanent personnel file is submitted to Mary which is uploaded into a district report. We currently have a conservative preliminary budget due to the information provided by the state.

There was conversation regarding the part-time overload (PTOL) budget and full time equivalent students (FTES). Two PTOL scenarios were presented to the Council for the 17-18 budget. Further information was requested by the Council to include the permanent personnel file and a review of the Instructional Cost Analysis report prior to selecting a scenario.

There was dialogue regarding a goal for next year to inform the college with more regular report outs of FTES projections.

The meeting adjourned at 12:16pm.

Next meeting: April 7, 2017 10:00am – 12:00pm, Student Services, 203