

**Modesto Junior College
Resource Allocation Council
March 6, 2020**

Members	Representing	Present	Absent
Sarah Schrader , Interim Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Dean, Institutional Effectiveness		√
Kevin Alavezos , Professor, Office Administration	Academic Senate Appointee		√
Flerida Arias , Vice President of Student Services	Vice President of Student Services		√
Patrick Bettencourt , Dean	Dean Rep	√	
James Houpis , President	President		√
Ceca Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder		√
Michael Leamy , Academic Senate Appointee	Academic Senate Appointee	√	
Donna Louie , YFA	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep	√	
Parul Parikh , Accounting Analyst	CSEA Appointee	√	
Jair Pineda , Student	ASMJC Student Senate		√
Brandon Ramos , Student	ASMJC Student Senate		√
Elaine Schuber , Administrative Secretary	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep		√
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate Appointee
Guest
Amy Lovett

I. Call to Order

Sarah Schrader called the meeting to order at 10:05 am.

Action Item:

Mike Morales requested Enrollment Management be added to the agenda. Sarah agreed to add the item to an April agenda.

Action Item:

II. Review and Approval of Minutes – 02/21/2020

Quorum was not met to approve minutes. Sarah asked committee to email any changes to minutes to her. The 2/21/2020 and 3/6/2020 minutes will be approved at the next meeting.

Informational Items

III. DFAC/RAM Review/Update

Sarah presented the Resource Allocation Model with a clearer version of the values. The updated version of the model is categorized into 10 steps. Sarah explained each

step of the RAM in great detail. Sarah reminded the committee the RAM is a fairly new process; therefore, it will be reviewed annually with adjustments being made accordingly. Sarah advised the RAM needs to go through the governance process before its final approval. The RAM will be presented to Academic Senate, YFA and ASMJC prior to our recommendation to College Council. Sarah reviewed the RAM with CSEA at their last meeting.

Sarah stated the 18-19 Recal and 19-20 P1 funds have been received totaling over \$5 million. The 18-19 Recal funds are considered one time while the 19-20 P1 funds are ongoing. It is unknown what the funds will be used for. Some scenarios were discussed such as replenishing the fund balance and having a spending plan should funds be allocated to the college.

IV. Check-Out

- Sarah will be presenting the RAM to Academic Senate, YFA, and ASMJC. She has already presented it to CSEA.
- Once the tentative budget target is received, it will be shared. Any recommendations will be sent back to District and they will build the final budget.
- Sarah proposed an internal college RAM along with a spending plan.
- Sarah informed the committee that most operational budget requests have been received from Deans.
- Sarah will review enrollment management and program review processes.

Meeting adjourned at 10:47am.

Next meeting: March 20, 2020, 10:00am – 12:00pm, Morris Bldg., Conference Room A.