Modesto Junior College

Resource Allocation Council

**March 6, 2015**

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| **Members** | **Representing** | **Present** | **Absent** |
| **Al Alt**, Vice President of College & Administrative Services | Chair | √ |  |
| **Jenni Abbott**, Director, Planning & Grant Development | Grant Director | √ |  |
| **Kevin Alavezos**, Professor, Office Administration | Academic Senate appointee | √ |  |
| **Patrick Bettencourt**, Dean, Allied Health FCS | Dean Rep | √ |  |
| **Paul Brogan,** Physical, Recreational & Health Education | Academic Senate appointee | √ |  |
| **Iris Carroll**, Professor-Librarian | Academic Senate appointee | √ |  |
| **Joan Ferrell,** Bookstore Textbook Buyer | CSEA appointee |  | √ |
| **Jennifer Hamilton**, Interim Dean, Business, Behavioral & Social Science | Dean Rep |  | √ |
| **Cece Hudelson**, Professor, Geography | Academic Senate Appointee | √ |  |
| **Lisa Husman**, Executive Secretary | Recorder | √ |  |
| **Susan Kincade**, Vice President of Instruction | Vice President of Instruction |  | √ |
| **Jason Mendes**, Student | ASMJC Student Senate |  | √ |
| **Kathy Rau,** Student | ASMJC Student Senate | √ |  |
| **Nancy Sill**, Professor, Business Administration | YFA appointee |  | √ |
| **Roneel Singh** | CSEA appointee | √ |  |
| **Jill Stearns,** President | President | √ |  |
| **Brenda Thames**, Vice President of Student Services | Vice President of Student Services | √ |  |
| **Judy Wagner,** Administrative Secretary | Classified Staff Advisory Council |  | √ |

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| **Vacant position** |
| YFA Budget Analyst |

1. **Call to Order**

Al Alt called the meeting to order at 10:03am.

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| **Action Item** |

1. **Action Items**
2. **Approval of Minutes**

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| **Action Item:** |

**A quorum of the Council was not met so action was not taken to approve the minutes from 12/05/14, 01/16/15, 02/06/15 and 02/20/15. The chart above reflects that there was a quorum, however, some members left early or arrived late during the meeting.**

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| **Business** |

1. **Review IELM Expenditures to Date**

* A copy of the IELM expenditures spreadsheet was handed out to the Council Members for their review. To date, $55,234.57 of the IELM allocation has been expended.
* It was clarified that this year’s Resource Allocation Request has not been sent out.
* The target will come from District and then we’ll get a discretionary fund update.

1. **Lottery Update** (added to agenda at meeting)

* Al confirmed with Sarah that MJC is getting 85% of the $19,000.00 allocation which is $16,150.00.
* The amount is lower than expected because the allocation is additional funds from last year. We have not seen this year’s allocation; possibly in June.
* Rather than dividing $16,150.00, it is likely that we will wait for this year’s funding and allocate them together.

1. **Evaluation of RAC**

* We currently do not have a structured evaluation for all Councils although the Facilities Council and Resource Allocation Council evaluation will be closely aligned.
* Systematic evaluation within Councils is the goal.
* Questions for RAC’s survey monkey were discussed and agreed upon.
* A survey monkey will be sent out to all members of the Resource Allocation Council.
* The data from the survey results will be compiled and brought to the next RAC meeting on March 20, 2015.

1. **2015-2016 Goal Setting**

* Goal setting will be addressed at the next three meetings based on the survey results.

1. **Check Out**

* IELM expenditures to date were reviewed.
* A Survey Monkey to evaluate the Council will be distributed to all Resource Allocation Council Members.
* The data from the survey monkey will be brought to the next meeting.
* All members should review the backlog of minutes in order to approve them at the next meeting.
* If a quorum is not present, we will approve by consensus.

The meeting adjourned at 11:57pm.

**Next meeting:** March 20, 2015, 10:00am – 12:00pm, Student Services, Room 203