

**Modesto Junior College  
Resource Allocation Council  
February 20, 2015**

Members	Representing	Present	Absent
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	√	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director	√	
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee	√	
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep		√
<b>Paul Brogan</b> , Physical, Recreational & Health Education	Academic Senate appointee	√	
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	√	
<b>Joan Ferrell</b> , Bookstore Textbook Buyer	CSEA appointee	√	
<b>Jennifer Hamilton</b> , Interim Dean, Business, Behavioral & Social Science	Dean Rep		√
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee		√
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Susan Kincade</b> , Vice President of Instruction	Vice President of Instruction		√
<b>Jason Mendes</b> , Student	ASMJC Student Senate		√
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee	√	
<b>Jill Stearns</b> , President	President	√	
<b>Brenda Thames</b> , Vice President of Student Services	Vice President of Student Services		√
<b>Laura Valencia-Baez</b> , Student	ASMJC Student Senate		√
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council		√

<b>Vacant position</b>
YFA Budget Analyst
CSEA Appointee

- I. Call to Order**  
Al Alt called the meeting to order at 10:03am.

**Action Item**

- II. Action Items**  
**a. Approval of Minutes**

**Action Item:**

**A quorum of the Council was not met so action was not taken to approve the minutes from 12/05/14, 01/16/15 and 02/06/15.**

**Business**

- III. IELM Funds Distributed**  
Al Alt reported the following:
- The IELM allocations were approved at College Council.
  - All funds were distributed to the respective divisions.
  - Deans are aware that the accounts were set up and are in the process of making purchases.

- The spreadsheet will be updated as purchases are made and requisitions come through.

#### **IV. Lottery**

- We will utilize a similar process to allocate lottery funds.
- AI received a memo from Sarah Schrader advising the allotted amount is \$19,000.00
- AI will follow up with Sarah regarding the amount. She is out this week.
- Further discussion will ensue at the next meeting after AI discusses with Sarah.

#### **V. Improving the Allocation Process**

The discussion regarding the allocation process included:

- Should a survey be sent regarding the allocation process, if so, to whom?
- Does everyone involved understand the actual prioritization and allocation process?
- Are the council members reporting back and communicating to their constituents?
- A possible future goal of developing more open communication.
- There will be a new program review every five years with a *possible* annual update.
- RAC's allocation process will be talked about in Dean's Cabinet.
- Final suggestions:
  - a. Evaluate RAC internally
  - b. Send out "did you know?" emails with informative facts
  - c. Set yearly goals

#### **VI. Evaluation of RAC**

- AI will send out a list of draft questions to RAC to evaluate ourselves as a Council.
- AI will include last year's questions along with some questions that Facilities Council used.
- The questions and evaluation method will be finalized at the next scheduled meeting.

#### **VII. Goal Setting for Next Year**

- Goal setting will be addressed at the next two meetings.

#### **VIII. Check Out**

- IELM has been distributed and funds are being spent.
- AI will follow up on the oddity in lottery funding.
- We're drafting an end of year evaluation process and goal setting for the next year.

The meeting adjourned at 11:56pm.

**Next meeting:** March 6, 2015, 10:00am – 12:00pm, Student Services, Room 203