

**Modesto Junior College  
Resource Allocation Council  
February 19, 2016**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	√	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director	√	
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee	√	
<b>Kristina Bethel</b> , Program Specialist	CSEA appointee		√
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep	√	
<b>Paul Brogan</b> , Physical, Recreational & Health Education	Academic Senate appointee	√	
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	√	
<b>Joan Ferrell</b> , Bookstore Textbook Buyer	CSEA Appointee	√	
<b>Jennifer Hamilton</b> , Interim Dean, Business, Behavioral & Social Science	Dean Rep		√
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee		√
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Jose Razo</b> , Student Senate	ASMJC Student Senate	√	
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee		√
<b>Jill Stearns</b> , President	President	√	
<b>Brenda Thames</b> , Vice President of Instruction	Vice President of Instruction		√
<b>James Todd</b> , Interim Vice President of Student Services	Interim Vice President of Student Services		√
<b>William Tumblin</b> , Student Senate	ASMJC Student Senate		√
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council		√

<b>Vacant position</b>
YFA Budget Analyst
<b>Guests</b>
Ellen Dambrosio
Julie Trejo
Larissa Leonerio

**I. Call to Order**

Al Alt called the meeting to order at 10:09am.

**Action Item**

**II. Review and Approval of Minutes – 12/04/15, 01/15/16, and 02/05/16**

**Action Item:**

Jenni Abbott made a motion to approve the minutes from 12/04/15, 01/15/16 and 02/05/16.

Iris Carroll seconded that motion.

Kevin Alavezos requested to abstain from the minutes dated 12/04/15 and 01/15/16 as he was not present at those meetings.

### III. IELM

- There was discussion regarding the options of allocating IELM funds. Options included:
  - Allocating the funds late in the academic year
  - Allocating a portion of the funds for “emergency” or innovation needs and holding the remaining amount until next year.
  - Holding the funds over until next year and allocating the funds by aligning them with budget development, program review and resource allocation requests.

#### Action Item:

**Iris Carroll made a motion to allocate the entire amount of IELM funds next year aligning with budget development, program review and resource allocation requests. This is with the understanding that emergency requests may be honored if they are deemed a necessity. Jenni Abbott seconded that motion. Motion passed unanimously.**

#### Informational Items

### IV. Budget Development

- The governor’s January proposal kicked off budget development.
- District budget timeline has been sent out.
- Al Alt, College & Administrative Services, sent out the permanent personnel file to the deans and budget managers for their review.
- The permanent personnel file will be submitted to the District by no later than Tuesday, March 2, 2016.
- Teresa Scott will provide the college target. We’ll be able to compare our budget to the provided target.
- The two major components of the budget are permanent personnel and part-time overload (PTOL).
- If a District target is received prior to our next meeting on Friday, March 4, 2016, that will be available to compare to our budget.
- Al Alt committed to providing PTOL numbers at the next meeting as well.

### V. Accreditation Self Study Standard III

- There was a brief discussion regarding the update of the self-study.
  - The templates are being completed. Tri-chair, Julie Trejo and her sub-group, has scheduled a meeting with district liaison, Teresa Scott regarding fiscal resources.
  - College Technology Committee has completed a large portion of the technology resources template.

## **VI. Check-out**

- Next meeting agenda will include:
  - Budget Development (if a target is received from District)
  - Accreditation Report
  - IELM Criteria
  - End of Year Evaluation

The meeting adjourned at 12:09pm.

**Next meeting:** March 4, 2016, 10:00am – 12:00pm, Student Services, 203