

**Modesto Junior College
Resource Allocation Council
February 5, 2016**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee	√	
Kristina Bethel , Program Specialist	CSEA appointee		√
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep	√	
Paul Brogan , Physical, Recreational & Health Education	Academic Senate appointee		√
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee		√
Jennifer Hamilton , Interim Dean, Business, Behavioral & Social Science	Dean Rep	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee		√
Lisa Husman , Executive Secretary	Recorder	√	
Jose Razo , Student Senate	ASMJC Student Senate	√	
Nancy Sill , Professor, Business Administration	YFA appointee		√
Jill Stearns , President	President		√
Brenda Thames , Vice President of Instruction	Vice President of Instruction		√
James Todd , Interim Vice President of Student Services	Interim Vice President of Student Services		√
William Tumblin , Student Senate	ASMJC Student Senate	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council		√

Vacant position
YFA Budget Analyst
Guest
Ellen Dambrosio

I. Call to Order/Introductions

Al Alt called the meeting to order at 10:11am.

Introductions were made as student representatives were present.

Action Item

II. Review and Approval of Minutes – 12/04/15 and 01/15/16

Action Item:

Quorum was not met. Minutes from 12/04/15 and 01/15/16 will be reviewed/approved at our next meeting on February 19, 2016.

Informational Items

III. **Accreditation Self Study Standard III**

- The Council agreed the small workgroups (Sub-Standard groups) would convene to work on the standard templates.

IV. **IELM**

- The Council agreed to obtain feedback from their respective constituents on whether or not to carry over the 2015-2016 IELM allocation to align budget development, Resource Allocation requests and update program reviews (will be updated over the spring) with the allocation of funds.
This decision is influenced by the fact that we received the 2015-2016 IELM allocation in mid-December, later than usual and the fact that additional IELM monies are projected for the 2016-2017 fiscal year (identified in the January Governor's Proposal reviewed in the January 15, 2016 RAC meeting).

V. **Budget Development**

- AI reviewed the "2016-2017 Budget Planning Timeline".
- AI advised we have not been given our target yet but budget development is already underway.
- Deans and budget managers have been sent the information to review for permanent personnel, replacements, sabbaticals, etc.
- In advance of the next meeting, AI will send out a PTOL FTES/cost projection report.
- Once the budget is reviewed in RAC which will include permanent salaries, PTOL and discretionary funds, a recommendation would be made to the President.

The meeting adjourned at 12:00pm.

Next meeting: February 19, 2016, 10:00am – 12:00pm, Student Services, 203