

**Modesto Junior College
Resource Allocation Council
February 3, 2017**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee		√
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep		√
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee	√	
Darryl Hadlich , ASMJC Student Senate	ASMJC Student Senate	√	
Jennifer Hamilton , Dean, Business, Behavioral & Social Science	Dean Rep	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Nancy Sill , Professor, Business Administration	YFA appointee	√	
Jill Stearns , President	President		√
Vacant , Vice President of Instruction	Vice President of Instruction		√
James Todd , Vice President of Student Services	Interim Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council	√	

Vacant position
YFA Budget Analyst
Academic Senate appointee
ASMJC Student Senate

I. Call to Order

Al Alt called the meeting to order at 10:04am.

Action Item

II. Review and Approval of Minutes – 01/20/2017

Action Item:

**Iris Carroll made a motion to approve the minutes from 01/20/17.
Jennifer Hamilton seconded that motion.**

III. IELM

Al advised the deadline to receive quotes is February 23, 2017 or the request may be pulled from the list.

The quotes shall be for items approved from the program review and shared instructional request list.

Al is currently working with the deans, faculty and IT regarding technology quotes.

There was discussion regarding a few items that went through the approval process that may have to be excluded including the commercial washing machine for Athletics.

AI will also be discussing the resurfacing of the tennis courts with the YCCD Controller. The Council feels that the resurfacing should be deemed instructional material as a court is needed to have tennis classes on.

A. Emergency/Contingency Requests

There was discussion on the process for emergency requests. Two have already been received. The dialogue included possibilities of entertaining the emergency requests at this point or wait until all quotes are received with a final dollar amount. This process is also something that we can evaluate on our RAC survey to recommend and establish a process.

The current emergency requests may be considered with the following:

1. Justification
2. Does this emergency affect students?
2. Were classes cancelled because of the emergency request?
3. Are there alternatives other than the actual item that needs to be replaced/repaired?

Other:

There was discussion regarding budget development and best practices. Engaging All Voices informs the budget development and goals for our Council.

AI spoke about the projection for PTOL and FTES. AI will send out a trend report. The last report sent to deans was as of the census date. These reports will be used in the budget development process.

The meeting adjourned at 12:16pm.

Next meeting: March 3, 2017 10:00am – 12:00pm, Student Services, 203