

**Modesto Junior College  
Resource Allocation Council  
January 20, 2017**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Al Alt</b> , Vice President of College & Administrative Services	Chair	√	
<b>Jenni Abbott</b> , Director, Planning & Grant Development	Grant Director		√
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate appointee		√
<b>Patrick Bettencourt</b> , Dean, Allied Health FCS	Dean Rep		√
<b>Iris Carroll</b> , Professor-Librarian	Academic Senate appointee	√	
<b>Joan Ferrell</b> , Bookstore Textbook Buyer	CSEA Appointee		√
<b>Darryl Hadlich</b> , ASMJC Student Senate	ASMJC Student Senate	√	
<b>Jennifer Hamilton</b> , Dean, Business, Behavioral & Social Science	Dean Rep	√	
<b>Cece Hudelson</b> , Professor, Geography	Academic Senate Appointee	√	
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Nancy Sill</b> , Professor, Business Administration	YFA appointee	√	
<b>Jill Stearns</b> , President	President	√	
<b>Brenda Thames</b> , Vice President of Instruction	Vice President of Instruction		√
<b>James Todd</b> , Vice President of Student Services	Interim Vice President of Student Services		√
<b>Maria Vivas</b> , Accounting Specialist	CSEA appointee	√	
<b>Judy Wagner</b> , Administrative Secretary	Classified Staff Advisory Council	√	

<b>Vacant position</b>
YFA Budget Analyst
Academic Senate appointee
ASMJC Student Senate

- I. Call to Order**  
Al Alt called the meeting to order at 10:12am.

**Action Item**

- II. Review and Approval of Minutes – 10/07/16, 10/21/16, 11/04/16, 12/02/16, and 1/13/17**

**Action Item:**

1. Iris Carroll made a motion to approve the minutes from 10/7/16. Jennifer Hamilton seconded that motion. Motion passed unanimously.
2. Iris Carroll made a motion to approve the minutes from 10/21/16. Cece Hudelson seconded that motion. Motion passed unanimously.
3. Iris Carroll made a motion to approve the minutes from 11/04/16 with two edits: Item VI, bullet point 3 – change the word abstract to extract and correct next meeting date to November 18, 2016. Nancy Sill seconded that motion. Motion passed unanimously.
4. Iris Carroll made a motion to approve the minutes from 12/02/16 with one edit: amend the last line in the minutes to read, Resource Allocation Council requested that College Technology Committee provide feedback on the technology items requested through Program Review and submit their input to Resource Allocation Council. Cece Hudelson seconded that motion. Motion passed unanimously.

5. Maria Vivas made a motion to approve the minutes from 1/13/17 with one edit: Item III, bullet point 6, change Educational Master Plan to Outcomes. Jennifer Hamilton seconded that motion. Motion passed unanimously.

### III. IELM Allocation

There was discussion regarding the IELM allocation:

- RAC had tentatively approved Program Review requests through “manager rank” 4 at the last meeting.
- A document was provided to members showing the amount they’d be allocating through “manager rank” 10 in addition to the “Shared Instructional Needs” (previously referred to as “Institutional Needs”) in the amount of \$175,188.00.
- There was consensus within the Council to approve the items through “manager rank” 7 in addition to funding the Shared Instructional Needs.
- AI Alt will send out an institution-wide memo regarding the IELM allocation that will also be posted on the Resource Allocation Council webpage.

#### Action Item:

Jennifer Hamilton made a motion to conditionally approve and fund Program Review items through manager rank 7 along with the approved Shared Instructional Needs items contingent on a quote being provided validating the item is consistent with the Program Review request. The justification and dollar amount of the items will be confirmed along with IELM eligibility. If there are excess funds, the Council may choose to leave the funding open and reassess additional items at a later date.

Judy Wagner seconded that motion. Motion passed with one abstention.

#### Informational Items

### IV. Governor’s Budget Update

- AI Alt presented an overview of the Governor’s State Budget. This overview consisted of the high level allocations.
- There is not a lot of ongoing money in this year’s budget but with it being early, the budget may shift slightly.

### V. PTOL Budget/FTES Report

- AI Alt reported on the PTOL budget/budget development and FTES as of 1/9/2017 which ensued further discussion.
- We are currently in need of our fall schedule to be more robust.
- AI reiterated that the first step in the budget development process begins with the permanent personnel file provided by Mary Bylsma in Fiscal Services followed by the target sent out by Teresa Scott.
- Jill commended AI advising the Council that our PTOL (part time overload) instructional cost is fully covered in this year’s budget.

The meeting adjourned at 12:06pm.

**Next meeting:** February 3, 2017 10:00am – 12:00pm, Student Services, 203