

**Modesto Junior College
Resource Allocation Council
January 15, 2021**

| Members | Representing | Present | Absent |
|---|------------------------------------|----------------|---------------|
| Sarah Schrader , Vice President of College & Administrative Services | Chair | √ | |
| Vacant | Dean, Institutional Effectiveness | | √ |
| Kevin Alavezos , Professor, Office Administration | Academic Senate Appointee | √ | |
| Florida Arias , Vice President of Student Services | Vice President of Student Services | √ | |
| Patrick Bettencourt , Dean | Dean Rep | √ | |
| Iris Carroll , Librarian | Academic Senate Appointee | √ | |
| Samantha Carvajal , Student | ASMJC Student Senate | √ | |
| James Houpis , President | President | | √ |
| Ceca Hudelson , Professor, Geography | Academic Senate Appointee | √ | |
| Lisa Husman , Executive Secretary | Recorder | | √ |
| Donna Louie , Counselor, EOP&S | YFA Rep | √ | |
| Mike Morales , Professor, Ag & Environmental Science | YFA Rep | √ | |
| Parul Parikh , Accounting Analyst | CSEA Appointee | √ | |
| Hannah Ransdell , Student | ASMJC Student Senate | √ | |
| Elaine Schuber , Senior Administrative Secretary | CSEA Appointee | √ | |
| Nancy Sill , Dean | Dean Rep | √ | |
| Judy Wagner , Senior Administrative Secretary | Classified Staff Advisory Council | | √ |
| Jennifer Zellet , Vice President of Instruction | Vice President of Instruction | √ | |

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|---------------------------|
| Vacant position |
| Academic Senate Appointee |
| Guest |
| Maria Vivas |

I. Call to Order/Welcome

Sarah welcomed everyone and called the meeting to order at 10:03am. The meeting started without quorum so informational items were addressed first.

Action Items:

II. Review and Approval of Minutes – 12/04/2020

Motion: Iris Carroll made a motion to approve the minutes from 12/04/2020

Seconded by: Patrick Bettencourt

11 ayes, 0 nays, 3 abstentions

Motion passed.

III. Decision Making Principles

Sarah advised that the “MJC Decision Making Principles” that are listed at the bottom of the agenda were adopted by College Council and not for all Councils. She is requesting that the Council revisit these and determine if the group would like to keep them as RAC’s Decision Making Principles or if the group would like to revise them. Sarah advised the Council if they are revised they would still need to be in line with the College Council principles because we make recommendations to College Council.

Iris recommended looking at RAC’s Decision Making Principles because she does not feel the College Council principles necessarily pertain to the work we do in RAC.

Iris was referring to RAC's Guiding Principles. Iris shared her screen for the Council. There was discussion on how we crosswalk the College Council's Decision Making Principles and RAC's Guiding Principles.

After discussion, Sarah confirmed the group would like to use our posted Guiding Principles, cross reference the Decision Making Principles and add another bullet about decision making through the equity lens into the Guiding Principles. Iris suggested "We consider allocation decisions through an equity lens". After discussing that suggestion, it was suggested to utilize: Is it allowable? Is it essential? Is it equitable? Is it sustainable?

Sarah stated she is aware this was an action item but she would like to bring the conversation we had back in a document form to the next meeting to vote on.

IV. RAC Communication Calendar

Sarah shared and explained the RAC Communications Calendar in draft form with the Council. This can be found [here](#) on the RAC website. Sarah requested feedback on the calendar and suggestions ensued. It was suggested that a bullet point be added to share the overall ending result of the fiscal year. Sarah advised she could add that and that communication would probably come out in early August.

Motion: Cece Hudelson made a motion to approve the RAC Communication Calendar as presented with the addition of sharing the overall ending result of the fiscal year.

Seconded by: Jennifer Zellet

14 ayes, 0 nays, 0 abstentions

Motion passed.

Informational Items

V. Governor's Budget 2021 – 2022

Sarah shared her Governor's Budget presentation and reviewed the information in detail. It can be found [here](#) on the RAC website.

There was additional discussion on the distribution of "CARES IV" funding.

VI. Quarterly Fiscal Report 10/01/2020 – 01/04/2021

Sarah shared the Quarterly Fiscal Report and explained this data in detail. It can be found [here](#) on the RAC website.

VII. District Budget Timeline for 2021 – 2022

<https://www.yosemite.edu/controller/2021-22%20Budget%20Planning%20Timeline.pdf>

Sarah shared the District Budget Timeline provided by the Controller's Office and explained the internal process of the timeline.

VIII. All Sources/All Uses as of 01/04/2021

Sarah shared and explained this document in detail with the Council. It was not posted prior to the meeting but is currently posted [here](#).

IX. DFAC Update

A carryover and one-time funding document was reviewed at the last DFAC Meeting. Constituent groups are taking this document back to their respective groups and

bringing it back to our upcoming DFAC Meeting next week.
We will also be talking about the RAM which was only approved as a one-year pilot and we are starting the budget process for next year. We need to go through the process again and decide if this is a permanent or pilot document. The “Fiscal 4” seem to be leaning toward a pilot.

X. College RAM Subcommittee Update

Sarah advised that the next subcommittee meeting is next Friday and she is hoping to have the draft RAM for the group to review. Sarah would like to get the document through the governance process approved this spring before we start the next budget year which would be 2022 – 2023.

XI. Other

No other items were discussed.

XII. Check-Out

We reviewed the Decision Making Principles.

Approved the RAC Communications Calendar and added a communication item.

Reviewed the Governor’s budget, quarterly fiscal report, district budget timeline, all sources/all uses document.

A DFAC and College RAM Subcommittee update was provided.

Meeting adjourned at 11:31am.

Next meeting: February 5, 2021, 10:00am – 12:00pm, Online Zoom Meeting