

**Modesto Junior College
Resource Allocation Council
January 12, 2018**

Members	Representing	Present	Absent
Al Alt , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Director, Planning & Grant Development	Grant Director	√	
Kevin Alavezos , Professor, Office Administration	Academic Senate appointee		√
Patrick Bettencourt , Dean, Allied Health FCS	Dean Rep		√
Iris Carroll , Professor-Librarian	Academic Senate appointee	√	
Rebecca Divis , ASMJC Student Senate	ASMJC Student Senate		√
Joan Ferrell , Bookstore Textbook Buyer	CSEA Appointee		√
Erika Franco , ASMJC Student Senate	ASMJC Student Senate		√
Jennifer Hamilton , Vice President of Instruction	Dean Rep	√	
Cece Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Nancy Sill , Professor, Business Administration	YFA appointee		√
Jill Stearns , President	President		√
James Todd , Vice President of Student Services	Interim Vice President of Student Services		√
Maria Vivas , Accounting Specialist	CSEA appointee	√	
Judy Wagner , Administrative Secretary	Classified Staff Advisory Council	√	

Vacant position
YFA Budget Analyst
Academic Senate appointee
Guest
Linda Stephan, Instructor of Child Development

- I. Call to Order**
Al Alt called the meeting to order at 10:07am.

Action Item

- II. Review and Approval of Minutes – 10/20/17, 11/17/17 and 12/15/17**

Action Item:

**Iris Carroll made a motion to approve the minutes from 10/20/17, 11/17/17 and 12/15/17.
Maria Vivas seconded that motion.**

- III. IELM Update/Allocation**

Al reviewed the list of items that required follow-up from our last meeting. He shared the explanations/rationales for each which resolved any questions the Council had.

There was discussion regarding the consideration of infrastructure and other costs when considering the approval of a requested item.

The Council deliberated on funding priorities 1 & 2 from the Program Review list along with the items on the Shared Institutional Needs list. There was question

regarding Science, Math and Engineering's (SME) request for the projection system. During the meeting, a call was made to Laura Maki, Dean of SME, to clarify the request of \$60,000 to upgrade the existing projection system and the \$156,500 to purchase a new system.

After discussion with Laura, the Council felt comfortable approving the \$60,000 to upgrade the existing projection system.

The discussion brought the Council to a consensus of approving priorities 1 & 2 from Program Review along with the Shared Institutional Needs including the \$60,000 for SME's upgrade. They decided once the quotes come in and we are able to report back on where we are with funding considering some quotes may come in low or high, we can then look at exploring the #3 priorities or holding over a small amount for emergencies.

Action Item:

Jenni Abbott made a motion to fund priorities 1 & 2 from the Program Review list along with the Shared Institutional Needs with the understanding we're are covering \$60,000 of SME's request to upgrade their existing projection system rather than a new system for \$156,500. Depending on the funding that may be left over after approved items are purchased, we may consider funding the #3 items and reconsider SME's original request in the amount of \$156,500. In addition, we will ask College Technology Committee to explore standards for all technology including lecture halls, smart classrooms and instructor presentation systems. Iris Carroll seconded that motion.

IV. Evaluation of IELM Allocation Process

In our allocation process, we requested the divisions/departments to supply us with a list of ranked items without descriptions but learned:

- The allocation process will run smoother if justification and details are included.
- Bulk requests need line items.
- Anything coupled together should actually be put forward individually.
- The Shared Institutional Needs should be approached more thoughtful in the future. These items should be requested at the same time as Program Review items are requested in order for the divisions/departments to be able to prioritize all items once.
- We will continue to respond to accreditation recommendations and incorporate integrated succession planning.

Informational Items

V. Check Out

Our next agenda will include an accreditation debrief and Budget Development/Governor's Statewide Budget meeting information.

The meeting adjourned at 11:51am.

Next meeting: January 19, 2018, 10:00am – 12:00pm, Student Services, 203