

**Modesto Junior College
Planning & Budget Committee
Meeting Minutes
June 23, 2011**

Present:

Mike Adams, Co-Chair, Academic Senate President (non-voting)
Jenni Abbott, Director of Grants & Resource Development
Kevin Alavezos, Academic Senate appointee
Iris Carroll, Learning Resources Liaison, Academic Senate appointee
Carmen Fernandez, Vice President of College Administrative Services
Kenneth Hart, Director of Research and Planning (ex-officio)
Rose LaMont, YFA Budget Analyst
Don Low, Vice President of Student Services
Maurice McKinnon, Instructional Dean
David Ward, YFA appointee
Robin Jones, ASMJC Student Rep

Absent:

Jane Chawinga, YCCD Internal Auditor and Budget Analyst (ex-officio)
Jim Clarke, Technology/Distance Education Liaison (Academic Senate appointee)
Paul Cripe, Academic Senate appointee
Lori Dangerfield, CSEA appointee
Rosanne Faughn, CSEA appointee
Martha Robles, Student Services Administrator
Karen Walters Dunlap, Vice President of Instruction

Vacant:

Co-Chair, MJC President (non-voting)
Faculty Career Technical Education Liaison (Academic Senate appointee)

Guest:

Adrienne Peek

Check In – What are you Hearing? (not recorded)

The meeting commenced with the serving of lunch and informal socializing, followed by a check-in of members present and a short meeting.

Business

1. Review of Minutes

Action Item

Carmen Fernandez moved to approve the minutes of April 22, 2011. Iris Carroll seconded. The minutes of April 22, 2011 were approved with thumbs up vote.

2. August 17th & 18th Workshops

August 17th

The Academic Senate has invited Dr. Phil Smith from Los Rios Community College District to a special senate meeting on August 17th from 8:00 to 4:00 p.m. on the West Campus in the MSR building. Dr. Smith will work with participants on prioritizing programs and services within their divisions.

Executive Vice Chancellor Teresa Scott will present information on the state, district, and college budgets at the meeting.

The Senate will be mailing invitations to MJC faculty, staff, and students as well as to the YCCD Board of Trustees for this session.

August 18th

The PBC workshop on August 18th will not begin until 10:00 a.m. due to the Classified Staff Appreciation Breakfast. The workshop will end at 4:00 p.m. and will also be held in MSR. Invitees: Academic Senate E Board, CSEA E Board, ASMJC E Board, YFA E Board, IAC, AIE, Student Services Council and College Council.

Agenda:

1. Discussion of Dr. Phil Smith's presentation
2. Technology Council draft/approval (Jenni Abbott will bring the Technology Council draft to President's Cabinet and PBC. Requests would go to the Technology Council for technology related items.)
3. PRNet training – Adrienne Peek will check on the status
4. Resource Allocation process discussion
5. Strategic Plan – MJC comparison with District plan

3. Budget Report

Carmen Fernandez gave an overview of the budget and distributed a summary of the MJC Fund 11 unrestricted general fund for the 2011-2012 budget year as of May 16, 2011 based on the \$8 million reduction action.

MJC's target budget from the district is \$44,948,373. The total salary budget (\$36,010,718) includes faculty, administrative, and classified salaries and benefits. The discretionary amount (\$8,937,654) includes PT/OL and operational expenses such as supplies/materials, contracts, equipment, duplicating, etc.

Carmen pointed out: PT/OL will most likely be adjusted. Positions brought back from the \$8 million budget cuts will have to be augmented by the district. This budget was based on those positions being cut. Vatea monies were not cut as badly as predicted. Grant dollars are also coming in.

Carmen reminded members that Teresa Scott will give an indepth budget presentation at the meeting on the 17th.

ANNOUNCEMENTS

ADJOURNMENT