

Instruction Council (IC)

Charge

- Ensure that the Education Master Plan is integrated into college planning processes.
- Maintain and implement Board Policy, State Law, Education Code and standards of accreditation.
- Assure that instruction is carried out as approved by the Curriculum Committee and that Outcomes Assessment is in compliance with accreditation standards.
- Enrollment management
- Ensure completion of Program Review and prioritization of Resource Allocation requests to assure student and community needs are being met.
- Discuss and respond to emerging needs within the institution and the external community
- Engage in institutional strategic planning and budget development
- Engage in self-evaluation of IC for continuous quality improvement of processes.
- Support the legal responsibilities of all constituent groups.

Responsibilities

The IC will make recommendations to the College Council on the following:

- Educational Master Plan
- Instructional Program Planning and Development
- Student Learning Outcomes
- Program Review
- Program Viability
- Enrollment Management
- Budget Development
- Instructional Technology Planning

<p>Membership</p> <p>Faculty</p> <ul style="list-style-type: none"> • Academic Senate 9 (1 from each division with one selected as Co-Chair) • YFA 1 <p>Staff</p> <ul style="list-style-type: none"> • CSEA 2 • CSAC 1 <p>Students</p> <ul style="list-style-type: none"> • Student Senate 2 	<p>Administration</p> <ul style="list-style-type: none"> • Deans 3 • Vice President of Instruction Chair • LTAC (MJC) 1 <p>Communication and Reporting Procedure</p> <p>Meetings are to be held regularly to meet responsibilities and charge. Agenda and minutes are posted on the council web site.</p>
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