



MODESTO JUNIOR COLLEGE
INSTRUCTION COUNCIL
 December 5, 2017

Members, Instruction Council	Representing	Present	Absent
Jennifer Hamilton, Vice President of Instruction	Chair	X	
Robert Stevenson, Professor – Art	Co-Chair - Academic Senate	X	
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate	X	
Nita Gopal, Professor – English	Academic Senate	X	
Deborah Laffranchini, Professor-Child Development/Family Life	Academic Senate		X
Ross McKenzie, Professor – Mathematics	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate		X
Amanda Schnoor, Professor – Agriculture	Academic Senate		X
Al Smith, Professor – History	YFA		X
Don Borges, Dean, Agriculture & Environmental Sciences	Dean	X	
Jillian Daly, Dean, LLA & LLC	Dean	X	
Martha Robles, Dean, Allied Health/Family & Consumer Sciences	Dean	X	
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean		X
Julie Trejo, Financial Aid Technician	CSEA	X	
Santiago Uvina, Program Specialist	CSEA	X	
Janet Patino, Student	ASMJC	X	
Octavio Hernandez, Student	ASMJC	X	
Vacant, PRHE Representative	Academic Senate		
Vacant	CSAC		
GUESTS:			
None			
RECORDER			
Pat Wallace, Executive Secretary, Instruction Office	Recorder	X	

I. CALL TO ORDER

Rob Stevenson called the meeting to order at 3:11 p.m. Quorum was established.

Action Items

II. ACTION ITEMS

a. Approval of Agenda

Action Item:

R. McKenzie moved to approve the agenda.

Seconded by J. Akpovi

Result: Approved unanimously

b. Approval of minutes from the meetings of 11/14/2017

Action Item:

R. McKenzie moved to approve the minutes of 11/14/2017 with one correction.

Seconded by M. Robles

Correction: Place just before action item/vote regarding forwarding the on-cycle replacement of EL/Spanish as “recommended with reservation”: There was discussion on parliamentary procedure and it was noted that a no vote on this motion was necessary for a clean vote on the motion.

Result: Approved unanimously as corrected.

Business

III. CONSENT AGENDA

a. Learning Disability Specialist/DSPS Counselor Off-Cycle Replacement

Action Item:

R. McKenzie moved to approve the consent agenda.

Seconded by J. Daly

Result: Unanimous approval

At the point of rankings, there was not full funding for this position. A week later a funding source was identified. This position will be removed from the IOR list of positions and all positions below will move up one position.

IV. NEW BUSINESS

- a. **Post-mortem of the Hiring Prioritization Process** – The Council participated in an activity to gather what worked, what did not work and suggested improvements and changes to the process. These will be synthesized by R. Stevenson and J. Hamilton and brought back to Council at a future meeting. J. Hamilton commended the Council and R. Stevenson as co-chair for the success of the process. There were difficult conversations done respectfully. The process has matured and grown with the institution. The process will be strengthened by this activity.
- b. **Connect to EMP** – Discussion on how the work groups reporting to IC during the spring semester took place. The reporting-out form used by co-leads should keep reporting out fairly organized. Report out to councils is essential for recommendations going forward to College Council.

V. INFORMATION

a. Pathways Update – A team of eight from MJC attended the California Guided Pathways Institute #2 in November. It was the first working conference focusing on how you actually go about doing the work and action planning. A take-away from the institute was working with people from other colleges already in the middle of their process and hearing what they would have done differently and that the process will be great for MJC. Saw value in meta majors, building a safe first year of classes to take with concentration in General Education courses followed by major-specific courses in the second year. Paving the Path Discussion Series will be held on off Thursday afternoons of Academic Senate for trouble-shooting discussions, what works for us, and opportunity for teams to report out.

VI. Other

Action Item:

R. McKenzie moved to adjourn the meeting.

Seconded by K. Ennis

Result: Unanimous approval.

The meeting was adjourned at 4:35 pm.