



**MODESTO JUNIOR COLLEGE**  
**INSTRUCTION COUNCIL**  
 November 3, 2017

<b>Members, Instruction Council</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jennifer Hamilton, Vice President of Instruction	Chair	X	
Robert Stevenson, Professor – Art	Co-Chair - Academic Senate	X	
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate		X
Nita Gopal, Professor – English	Academic Senate		X
Deborah Laffranchini, Professor-Child Development/Family Life	Academic Senate	X	
Ross McKenzie, Professor – Mathematics	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate	X	
Amanda Schnoor, Professor – Agriculture	Academic Senate		X
Al Smith, Professor – History	YFA		X
Don Borges, Dean, Agriculture & Environmental Sciences	Dean		X
Jillian Daly, Dean, LLA & LLC	Dean		X
Martha Robles, Dean, Counseling and Student Learning	Dean	X	
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean	X	
Julie Trejo, Financial Aid Technician	CSEA		X
Santiago Uvina, Program Specialist	CSEA	X	
Janet Patino, Student	ASMJC	X	
Vacant, PRHE Representative	Academic Senate		
Vacant	CSAC		
<b>GUESTS:</b>			
Deborah Gilbert, Professor – English		X	
Erin Herold, Instructor – English		X	
Laura Manzo, Professor – Spanish		X	
Erik Maki, Professor – Music		X	
Cheryl Williams-Jackson, Professor – Human Services		X	
Ashley Griffith, Dean – Student Services		X	
Kelly Butler, Professor – Nursing		X	

Lisa Riggs, Professor – Nursing		X	
Belen Robinson, Professor – Counselor		X	
Elizabeth David, Interim Dean – Student Services		X	
Flerida Arias, Dean – Equity and Student Success		X	
Michael Adams, Professor – Mathematics		X	
Angela Pignotti, Professor – Mathematics		X	
Elizabeth Hondoy, Professor – DSPS Counselor		X	
Laura Maki, Dean – Math, Science and Engineering		X	
Ron Cripe, Director – Regional Fire Training Center		X	
<b>RECORDER</b>			
Pat Wallace, Executive Secretary, Instruction Office	Recorder	X	

**I. CALL TO ORDER**

Rob Stevenson called the meeting to order at 12:03 p.m. Quorum was established.

**Action Items**

**II. ACTION ITEMS**

**a. Approval of Agenda**

**Action Item:**

R. McKenzie moved to approve the agenda.  
 Seconded by J. Hamilton  
 Result: Approved unanimously

**b. Approval of minutes from the meetings of 10/17/2017**

**Action Item:**

J. Hamilton moved to approve the minutes of 10/17/2017.  
 Seconded by R. McKenzie  
 Result: Approved as written. R. McKenzie abstained.

**Business**

**III. NEW BUSINESS**

**a. IOR (formerly known as Growth) Position Ranking**

Presentations were made as follows:

1. EMS/Fire Science, presented by Ron Cripe
2. English, presented by Debbie Gilbert and Erin Herold
3. Music-Woodwinds/Jazz, presented by Erik Maki
4. Nursing-Certified Nurse Assistant, presented by Tonya Robinson
5. Human Services, presented by Cheryl Williams-Jackson
6. General Counselor, presented by Belen Robinson

7. Mathematics, presented by Mike Adams and Angela Pignotti
8. Learning Disability Specialist/DSPS Counselor, presented by Elizabeth Hondoy

It was noted that the position of Learning Disability Specialist/DSPS Counselor might be considered an off-cycle replacement position. Council was advised to score it as an IOR replacement position while this is being determined. Those scores will be thrown out if determined it is an off-cycle replacement position.

- b. **Timetable for submitting rankings:** It was determined that all rankings must be submitted by midnight, November 12, 2017.

#### IV. Other

- a. **Second Wave On-Cycle Replacements** will be considered in Counseling, Child Development and one position from the Literature and Language Arts Division.
- b. **Council was reminded** to rank positions as a representative of the college and not the constituency of which appointed. We are trying to make the best decision for Modesto Junior College, its students and programs. Focus should be on what this position will do for MJC and not for the particular area represented. Break all ties before you turn in your scores.
- c. **R. Stevenson will** send out the links to the Program Review site.

#### d. Adjournment

**Action Item:**

Meeting adjourned by consensus.

The meeting was adjourned at 2:15 pm.