



MODESTO JUNIOR COLLEGE
INSTRUCTION COUNCIL
 October 2, 2018

Members, Instruction Council	Representing	Present	Absent
Jennifer Zellet, Vice President of Instruction	Chair		X
Robert Stevenson, Professor – Art	Co-Chair - Academic Senate	X	
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate	X	
Nita Gopal, Professor – English	Academic Senate	X	
Lori Marchy, Professor – Agriculture & Environmental Sciences	Academic Senate	X	
Ross McKenzie, Professor – Mathematics	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate	X	
Al Smith, Professor – History	YFA	X	
Don Borges, Dean, Agriculture & Environmental Sciences	Dean	X	
Jillian Daly, Dean, LLA & LLC	Dean	X	
Ashley Griffith, Student Services	Dean		X
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean	X	
Julie Trejo, Financial Aid Technician	CSEA		X
Santiago Uvina, Program Specialist	CSEA	X	
Carlee Walsh, Student	ASMJC	X	
Vacant, Student	ASMJC		
Vacant, PRHE Representative	Academic Senate		
Vacant, Family & Consumer Sciences Representative	Academic Senate		
GUESTS:			
Curtis Martin, Academic Senate President		X	
RECORDER			
Pat Wallace, Executive Secretary, Instruction Office	Recorder	X	

I. CALL TO ORDER

Rob Stevenson called the meeting to order at 3:03 p.m. Quorum was established.

Action Items

II. ACTION ITEMS

a. Approval of Agenda

Action Item:

R. McKenzie moved to approve the agenda as modified by moving item V.a. Reports to precede item III. Continuing Business.

Seconded by D. Borges

Result: As there were no objections the agenda with noted change was approved

b. Approval of minutes from the meetings of 3/27/2018

Action Item:

R. McKenzie moved to approve the minutes of 3/27/2018 as corrected (A. Smith attended the meeting).

Seconded by T. Robinson

Result: As there were no objections, the minutes as corrected was approved.

Business

III. REPORTS

- a. **Program Review:** A Program Review (PR) Addendum will be due October 12, 2018 so that units can get the resources they need. The addendum will be an update from the last PR, to include needs and how those needs connect to the unit's priorities. An email has gone out to the deans regarding the addendum. Technology is a concern. eLumen is labor intensive, as reports have to be manually completed.

IV. CONTINUING BUSINESS

a. Guided Pathways – MJC Schools (second reading):

Action Item:

R. McKenzie moved to accept the Guided Pathways-MJC's Schools document for its second reading.

Seconded by J. Daly

Result: Approved unanimously by voice vote

b. Instructional Outlook Report (second reading):

Action Item:

R. McKenzie moved to accept the Instructional Outlook Report for its second reading.

Seconded by J. Daly

Result: Approved unanimously by voice vote

- c. **Faculty Hire Proposal Form for 2018:** The form was reviewed. Suggestions made at the last meeting were incorporated into the form.

V. NEW BUSINESS

- a. **Hiring Prioritization Rubric:** the council reviewed the form. There was consensus that, theoretically, the form should work for ranking either replacements or IOR positions.

Action Item:

J. Daly moved to create a workgroup to review and update the Hiring Prioritization Rubric.
Members to include J. Daly, M. Sundquist, T. Robinson and R. Stevenson
Seconded by T. Robinson
Result: Approved unanimously by voice vote

Discussion ensued on presentations for replacement positions. It is believed that there is a low number of faculty retirements declared by the September 30 due date. Preparation for presentations is very time consuming which led to the following action item:

Action Item:

M. Sundquist moved to rank the on-cycle positions this year using the Instruction Council Hiring Prioritization Process and not require live presentations.
Seconded by A. Smith
Result: Approved unanimously by voice vote

VI. PUBLIC COMMENTS – None

VII. Other

Action Item:

J. Daly moved to adjourn the meeting.
Seconded by A. Smith
Result: Approved unanimously by voice vote

The meeting adjourned at 3:52 pm.