



MODESTO JUNIOR COLLEGE
INSTRUCTION COUNCIL
 September 18, 2018

Members, Instruction Council	Representing	Present	Absent
Jennifer Zellet, Vice President of Instruction	Chair	X	
Robert Stevenson, Professor – Art	Co-Chair - Academic Senate	X	
Joseph Akpovi, Professor – Logistics	Academic Senate		X
Kathleen Ennis, Professor – Librarian	Academic Senate	X	
Nita Gopal, Professor – English	Academic Senate	X	
Lori Marchy, Professor – Agriculture & Environmental Sciences	Academic Senate	X	
Ross McKenzie, Professor – Mathematics	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate	X	
Al Smith, Professor – History	YFA	X	
Don Borges, Dean, Agriculture & Environmental Sciences	Dean		X
Jillian Daly, Dean, LLA & LLC	Dean	X	
Ashley Griffith, Student Services	Dean	X	
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean	X	
Julie Trejo, Financial Aid Technician	CSEA		X
Santiago Uvina, Program Specialist	CSEA	X	
Carlee Walsh, Student	ASMJC	X	
Vacant, Student	ASMJC		X
Vacant, PRHE Representative	Academic Senate		
Vacant, Family & Consumer Sciences Representative	Academic Senate		
GUESTS:			
None			
RECORDER			
Pat Wallace, Executive Secretary, Instruction Office	Recorder	X	

I. CALL TO ORDER

Rob Stevenson called the meeting to order at 3:08 p.m. Quorum was established. As this was the first meeting of the academic year and new members were present, introductions were made.

Action Items

II. ACTION ITEMS

a. Approval of Agenda

Action Item:

R. McKenzie moved to approve the agenda as presented.
Seconded by A. Smith
Result: Approved unanimously

b. Approval of minutes from the meetings of 3/27/2018

Action Item:

R. McKenzie moved to approve the minutes of 3/27/2018 as written.
Seconded by J. Zellet
Result: Approved unanimously

Business

III. NEW BUSINESS

a. IOR Report:

Action Item:

R. McKenzie moved to accept the Instructional Outlook Report for its first reading.
Seconded by A. Smith
Result: Approved unanimously

b. **IC Hiring Process Timeline and Packet for Divisions:** These items were reviewed. Please forward any edits to J. Zellet and R. Stevenson as soon as possible. The council was reminded that replacement positions will be ranked for the first time this year.

c. Faculty Hire Proposal Form 2018:

Action Item:

J. Daly moved to remove the parenthesized material on #3.
Seconded by R. McKenzie
Result: Approved unanimously

Action Item:

S. Uvina moved to edit the sentence for legally mandated to, "If yes, please explain below."
Seconded by R. McKenzie
Result: Approved unanimously

d. Guided Pathways-MJC Schools:

Action Item:

R. McKenzie moved to accept the Guided Pathways-MJC's Schools document for its first reading.
Seconded by J. Daly
Result: Approved unanimously

IV. REPORTS

- a. Guided Pathways Institute 4:** Participants from MJC included S. Collins, J. Zellet, J. Todd, R. Stevenson, T. Giron, T. Akers-Porter, S. Circle and C. Martin. This institute focused on the holistic wrap around support services including onboarding, outreach and active intervention when students are in need. Students cannot be successful when they have not eaten and when they do not have a place to live. This design helps to get students to the right resources when they need help.
- b. Program Review Work Group:** This group will be meeting soon. Trying to get back on the timeline in time for resource allocation. There will be a report out at the next Instruction Council meeting.

V. PUBLIC COMMENTS – None

VI. Other

Action Item:

R. McKenzie moved to adjourn the meeting.
Seconded by J. Daly
Result: Approved unanimously

The meeting adjourned at 4:38 pm.