



**MODESTO JUNIOR COLLEGE**  
**INSTRUCTION COUNCIL**  
 January 30, 2018

<b>Members, Instruction Council</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jennifer Hamilton-Zellet, Vice President of Instruction	Chair		X
Robert Stevenson, Professor – Art	Co-Chair - Academic Senate	X	
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate	X	
Nita Gopal, Professor – English	Academic Senate		X
Deborah Laffranchini, Professor-Child Development/Family Life	Academic Senate		X
Ross McKenzie, Professor – Mathematics	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate		X
Amanda Schnoor, Professor – Agriculture	Academic Senate		X
Al Smith, Professor – History	YFA		X
Don Borges, Dean, Agriculture & Environmental Sciences	Dean	X	
Jillian Daly, Dean, LLA & LLC	Dean	X	
Martha Robles, Dean, Allied Health/Family & Consumer Sciences	Dean		X
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean	X	
Julie Trejo, Financial Aid Technician	CSEA		X
Santiago Uvina, Program Specialist	CSEA	X	
Janet Patino, Student	ASMJC		X
Octavio Hernandez, Student	ASMJC		X
Vacant, PRHE Representative	Academic Senate		
Vacant	CSAC		
<b>GUESTS:</b>			
Patrick Bettencourt (sub for Jennifer Hamilton-Zellet)		X	
Michael Smedshammer (sub for Nita Gopal)		X	
<b>RECORDER</b>			
Pat Wallace, Executive Secretary, Instruction Office	Recorder	X	

**I. CALL TO ORDER**

Rob Stevenson called the meeting to order at 3:09 p.m. Quorum was established.

**Action Items**

**II. ACTION ITEMS**

**a. Approval of Agenda**

**Action Item:**

R. McKenzie moved to approve the agenda as amended. Move Item V (Information) before Item IV (Old Business).

Seconded by K Ennis

Result: Approved unanimously

**b. Approval of minutes from the meetings of 12/05/2017**

**Action Item:**

R. McKenzie moved to approve the minutes of 12/05/2017.

Seconded by M. Robles

Result: Approved unanimously as written.

**Business**

**III. CONSENT AGENDA**

**a. General Counselor Off-Cycle Replacement**

This position was vacated by Elizabeth David when promoted as an interim Dean of Student Services and has, subsequently, left the district. It is a neutral budget item.

**Action Item:**

R. McKenzie moved to approve the consent agenda.

Seconded by J. Daly

Result: Unanimous approval

**IV. INFORMATION**

- a. OEI Application Presentation** – P. Bettencourt and M. Smedshammer presented on joining the OEI consortium and exchange. When all online sections of a course are full, a window opens to go through OEI to take the same course online at another OEI college. This opens doors for students. The school that teaches the class gets the FTES, the school where the student resides gets the completion. The OEI course exchange rubric reviews courses for OEI to make sure they are of high quality. Our courses will go through this process if we join. Courses must have the same CID numbers. The rubric was approved through Academic Senate a year ago. This process elevates and makes transparent what is already going on by students. Students must be taking classes at their home college and can only enroll into classes through OEI per semester. If we are accepted, the process will begin in fall. Instructors will have to apply to be OEI instructors. OEI provides instructional course designers that will work with faculty to get their courses ready for OEI. OEI will raise the bar for MJC and make us look good. This was brought as an informational item so

that more people know what OEI is. The passing of a senate resolution is required as part of the application.

## V. OLD BUSINESS

- a. **Post-Mortem – Hiring Prioritization Process Re-Cap** – This was postponed to the next meeting. Please review the document for a discussion next time. Possible items could include writing a process on how to rank on-cycle positions in case it is needed and direction for internal promotions.

## VI. Other

- a. EMP workgroups will start showing up at council meetings.
- b. **Adjournment.** With the leaving of M. Smedhammer after the OEI presentation, quorum was no longer established. The meeting was automatically adjourned at 3:51 pm.