



**MODESTO JUNIOR COLLEGE**  
**INSTRUCTION COUNCIL**  
 October 6, 2020

<b>Members, Instruction Council</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jennifer Zellet, Vice President of Instruction	Chair	X	
Robert Stevenson, Professor - Art	Co-Chair	X	
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Jessica Brennan, Family & Consumer Sciences Representative	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate	X	
Nita Gopal, Professor – English	Academic Senate	X	
Lori Marchy, Professor – Agriculture & Environmental Sciences	Academic Senate	X	
Angela Pignotti, SME	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate	X	
Mary Shea, PRHE Representative	Academic Senate	X	
Al Smith, Professor – History	YFA		X
Don Borges, Dean, Agriculture & Environmental Sciences	Dean	X	
Martha Robles, Dean Allied Health and Family & Consumer Sciences	Dean	X	
Ashley Griffith, Dean of Student Services	Dean	X	
Michael Sundquist, Dean – Arts, Humanities & Communications	LTAC	X	
Crystal Hinchman, Program Specialist - Student Success & Support Programs	CSEA	X	
Elida Miranda-Zaragoza, Student Success Specialist - Student Success & Support Programs	CSEA	X	
Alexis Sanchez, Student	ASMJC SEN 8		X
Hailey Cardova, Student	ASMJC SEN 9	X	
<b>GUEST(S):</b>			
<b>RECORDER</b>			
Maryanne Ambler, Executive Secretary, Instruction Office	Recorder	X	

- I. CALL TO ORDER  
Rob Stevenson called the meeting to order at 3:08 pm.
- II. ACTION ITEMS  
Quorum was met.  
M/S (D. Borges, J. Brennan) Agenda for [10/06/20](#).  
M/S (J. Akpovi, T. Robinson) Minutes for [09/15/20](#).
- III. NEW BUSINESS  
M/S (J. Brennan, J. Akpovi) to discuss [Hiring Rubric from 2019-2020](#).  
Amendments to the Hiring Rubric from 2019-2020 for the 2020-2021 year as follows:
- a. Institutional Effectiveness – Data Elements Trend Analysis Report section:
    - i. Strike fill rate in both places it falls in this section.
    - ii. Add equity as a data element to report.
    - iii. Remove the word productivity.
    - iv. Rephrase student to full-time faculty data to state: “What is the student to faculty ratio?”
  - b. Community Connection – Workforce and Community Need section:
    - i. No change.
  - c. Instructional / Program / Department Outlook section
    - i. Remove Basic Skills Sequence Completion trends.
  - d. Additional Program Review Elements / Instructional Outlook Report Priorities
    - i. Removed most of the previous language and replaced it with language from the Instructional Outlook Report prioritization recommendations.
- Unanimously approved in its perfected form.**
- IV. REPORTS
- a. Guided Pathways Progress  
Accomplished:
    - Over the summer they were able to obtain 55 point-people in different discipline areas. The goal is to develop and work toward Guided Pathways Schools orientations.  
Coming up:
    - Determining how to best run a Guided Pathways School. This will be discussed during the upcoming Paving the Pathways sessions.
    - Mapping out the institution work-flow.
  - b. MJC Faculty Senate conversation will take place to discuss whether faculty representative to the Academic Senate, Curriculum Committee, and Assessment Committee will be assigned by division or by Guided Pathways School.
  - c. VP Jennifer Zellet discussed [FAQ’s on AB 1460 \(Ethnic Studies\) and Education Code 89032](#).
- V. PUBLIC COMMENTS  
None.

Adjourn at 4:39 pm.  
Unanimously approved.

Next Meeting: Tuesday, October 20, 2020