

MODESTO JUNIOR COLLEGE

INSTRUCTION COUNCIL

October 1, 2019

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| **Members, Instruction Council** | **Representing** | **Present** | **Absent** |
| Jennifer Zellet, Vice President of Instruction | Chair |  | X |
| Robert Stevenson, Professor - Art | Co-Chair | X |  |
| Joseph Akpovi, Professor – Logistics  | Academic Senate |  | X |
| Kathleen Ennis, Professor – Librarian | Academic Senate | X |  |
| Nita Gopal, Professor – English  | Academic Senate |  | X |
| Lori Marchy, Professor – Agriculture & Environmental Sciences | Academic Senate | X |  |
| Tonya Robinson, Professor – Nursing  | Academic Senate | X |  |
| Jessica Brennan, Family & Consumer Sciences Representative | Academic Senate | X |  |
| Al Smith, Professor – History  | YFA | X |  |
| Don Borges, Dean, Agriculture & Environmental Sciences | Dean | X |  |
| Martha Robles, Dean Allied Health and Family & Consumer Sciences | Dean | X |  |
| Judith Martinez for Ashley Griffith, Dean of Student Services | Dean | X |  |
| Michael Sundquist, Dean – Arts, Humanities & Communications | LTAC |  | X |
| Amanda Cannon, Research Analyst, Institutional Research and Planning | CSEA | X |  |
| Santiago Uvina, Program Specialist | CSEA | X |  |
| Lina Yang, Student | ASMJC Senator 9 |  | X |
|  |  |  | X |
| Vacant, PRHE Representative | Academic Senate |  | X |
| Vacant, SME | Academic Senate |  |  |
| Vacant, Student | ASMJC Senator |  |  |
|  |  |  |  |
| **GUEST(S):** |  |  |  |
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| **RECORDER** |  |  |  |
| Maryanne Ambler, Executive Secretary, Instruction Office | Recorder | X |  |

1. **CALL TO ORDER**

Rob Stevenson called the meeting to order at 3:15 p.m.

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| Action Items |

1. **ACTION ITEMS**

Quorum was met.

M/S (D. Borges, T. Robinson) Moved to accept the agenda 10/1/19.

M/S (M. Robles, A. Smith) Moved to approve the minutes from 9/17/19.

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| Business |

1. **CONTINUING BUSINESS**

M/S (M. Robles, T. Robinson) moved to pass the Instructional Outlook Report and send onto the Academic senate.

M/S (M. Robles, A. Smith moved to amend Instructional Outlook Report in the following areas: highlight Priorities section 3. Move the orphan heading at the bottom of (p. 4) to the next page and update the date to 2109-20 in the footer.

 Passing to College Council and Academic Senate with amendments.

Unanimously approved.

1. **NEW BUSINESS**

**Faculty Hire Proposal Form**

Discussed items removed, added, or remained from last year’s Faculty Hire Proposal Form

Curriculum Compliance. Percent of sections taught by part-time and full-time may need to be considered if there is very little PTOL in the budget.

#1 moved to amend the portion in the parentheses to say “(success rates, retention rates, equity data; curriculum compliance, student to faculty ratio, Full-Time to Part-time faculty ratio).”

M/S (M. Robles, D. Borges).

Unanimously approved.

#3 moved to amend to add “completion” before “of Certificates, Associate Degrees, majors, student success, transfer, job attainment, and advancement).”

M/S (M. Robles, A. Smith).

Unanimously approved.

Vote to Accept the Faculty Hire Proposal form with the above amendments.

Unanimously approved.

**Hiring Rubric**

M/S (A. Cannon, K. Ennis) Moved to table discussion regarding the Hiring Rubric.

Unanimously approved.

1. **Reports**

Guided Pathways - R. Stevenson reports that many divisions have completed their roadmaps program profiles.

1. **Public Comments**

None.

M/S (D. Borges, A. Cannon) Moved to adjourn.

Unanimously approved.