



**MODESTO JUNIOR COLLEGE**  
**INSTRUCTION COUNCIL**  
 April 2, 2019

<b>Members, Instruction Council</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jennifer Zellet, Vice President of Instruction	Chair		X
Robert Stevenson, Professor - Art	Co-Chair		X
Shelley Circle, Professor - English	Co-Chair – Sub		X
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate	X	
Nita Gopal, Professor – English	Academic Senate		X
Lori Marchy, Professor – Agriculture & Environmental Sciences	Academic Senate		X
Ross McKenzie, Professor – Mathematics	Academic Senate	X	
Tonya Robinson, Professor – Nursing	Academic Senate	X	
Martha Robles - Dean	Dean	X	
Al Smith, Professor – History	YFA		X
Don Borges, Dean, Agriculture & Environmental Sciences	Dean	X	
Jillian Daly, Dean, LLA & LLC	Dean		X
Ashley Griffith, Student Services	Dean	X	
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean		X
Julie Trejo, Financial Aid Technician	CSEA		X
Santiago Uvina, Program Specialist	CSEA	X	
Carlee Walsh, Student	ASMJC	X	
Jorge D. Alvarado, Student	ASMJC	X	
Vacant, PRHE Representative	Academic Senate		
Vacant, Family & Consumer Sciences Representative	Academic Senate		
<b>GUEST(S):</b>			
Patrick Bettencourt, Dean	Subbing for Chair	X	
<b>RECORDER</b>			
Maryanne Ambler, Executive Secretary, Instruction Office	Recorder	X	

I. CALL TO ORDER

Patrick Bettencourt called the meeting to order at 3:04 p.m.

## Action Items

### II. ACTION ITEMS

- a. Agenda 4/2/19: with the revision to reflect review of minutes from: 1/29/19, 3/5/19, and 3/19/19, not “1/29/19, 3/5/19, and 3/5/19”
- b. Quorum was met:
  - i. Ross McKenzie moved to approve the minutes from 1/29/19, Kathleen Ennis seconded, abstained: Jorge
  - ii. Don Borges moved to approve minutes from 3/5/19, Tonya Robinson seconded, Kathleen Ennis, Ross McKenzie, and Carlee Walsh abstained.
  - iii. 3/19/19 Ross McKenzie moved to approve, Martha Robles second seconded, vote passed, Kathleen Ennis abstained

## Business

### III. NEW BUSINESS

#### A. Instruction Council Hiring Prioritization Process – revised draft

- i. Review edits and make suggestions
  1. Carlee and Martha suggested: Under data elements – should a specific number
    - a. “Number of Degrees, Transfers, 16+ units Certificates, 9+ unit certificates awarded each year”
  2. Add Special Populations in Programs/Classes under Student Success Data
  3. Patrick, page one, get rid of the fourth bullet to delete: “data elements for Trend Analysis...” outdated due to new Program Review process
  4. Throughout the document, it refers to a score sheet and a rubric, should we go through and refer to either the rubric or score sheet throughout, rather than reference both. Leave them as separate items because they are different items.
  5. How is the new funding formula incorporated?
    - a. Student Success Data
    - b. Will also be addressed in the fall when they develop the grading rubric
  6. Carlee: should we put something in there to include students who obtain a living wage within a year after completion?
    - a. That doesn’t show the entire picture and maybe should not include it into the overall rubric
    - b. Add at the end of IOR Positions: “and employment data for CTE programs”
  7. Ross moved to adopt this document as revised, Kathleen second, all approved.

#### B. Don moved to adjourn, Kathleen seconded, all moved to pass

### IV. PUBLIC COMMENTS – None

### V. Other

The meeting adjourned at 3:45 pm