



**MODESTO JUNIOR COLLEGE**  
**INSTRUCTION COUNCIL**  
 March 5, 2019

<b>Members, Instruction Council</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jennifer Zellet, Vice President of Instruction	Chair	X	
Robert Stevenson, Professor - Art	Co-Chair		X
Shelley Circle, Professor - English	Co-Chair – Sub	X	
Joseph Akpovi, Professor – Logistics	Academic Senate	X	
Kathleen Ennis, Professor – Librarian	Academic Senate		X
Nita Gopal, Professor – English	Academic Senate		X
Lori Marchy, Professor – Agriculture & Environmental Sciences	Academic Senate		X
Ross McKenzie, Professor – Mathematics	Academic Senate		X
Tonya Robinson, Professor – Nursing	Academic Senate	X	
Al Smith, Professor – History	YFA		X
Don Borges, Dean, Agriculture & Environmental Sciences	Dean		X
Jillian Daly, Dean, LLA & LLC	Dean	X	
Ashley Griffith, Student Services	Dean	X	
Michael Sundquist, Dean – Arts, Humanities & Communications	Dean		X
Julie Trejo, Financial Aid Technician	CSEA		X
Santiago Uvina, Program Specialist	CSEA	X	
Carlee Walsh, Student	ASMJC		X
Jorge D. Alvarado, Student	ASMJC	X	
Vacant, PRHE Representative	Academic Senate		
Vacant, Family & Consumer Sciences Representative	Academic Senate		
<b>GUEST(S):</b>			
Jenni Abbott, Dean of Institutional Effectiveness		X	
<b>RECORDER</b>			
Maryanne Ambler, Executive Secretary, Instruction Office	Recorder	X	

## I. CALL TO ORDER

Jennifer Zellet called the meeting to order at 3:09 p.m. A brief recap of funding formula metrics were shared. Three growth positions were approved for English, Anatomy and Physiology, and Math. There were also two additional positions added, that will be paid out of Categorical Funds and did not follow Ranking: Welding Technology and Counselor – Athletics.

### Action Items

## II. ACTION ITEMS

a. Approval of Agenda – N/A

b. Approval of minutes from the meetings of 1/29/19 postponed

### Business

## III. NEW BUSINESS

### a. Launch board data (Jenni Abbott)

State chancellor's vision for Success:

- Completion (increase by 20%)
- Transfer (increase by 35% transfer to a CSU or UC)
- Unit Accumulation (Decrease to 79 units) \*\*State changed since last time\*\*
- Workforce (76% employed in the field of study)
- Equity (Reduce gaps 40%)

(Pull "Goals to achieve by 2021-22" from the California Community Colleges state chancellor's site)

### b. Poster Session and share out

Ideas to take the State Chancellor's Vision for Success and implement into our Hiring Prioritization ideas:

- Completion:
  - Completion rates in relation to division earning degree certificates
  - Degree Completion for Transfer
  - What courses are barriers for completion
  - Who is communicating with majors to support their completion?
  - Marketing/branding this relates to schools
  - Take stronger look at divisions with most completions and what hiring needs they have – priority
  - Gen Ed cycle - show percent of section in schools and (FTEF) full time equivalent faculty are needed to teach out the cycle (WHAT IS THE NEED and How many full time faculty do we need based on projected need in the schedule?)

- Transfer:

- Area divisions need to address what they are doing to increase transfer
  - Explore trend analysis on completion rates for majors. Is the program helping students?
  - Need for division cohorts
  - For Faculty Leads on Success Teams, what if 25% release time to oversee the marketing and branding of school as well as public relations?
  - Student to counselor ratio should be considered
- Unit Accumulation:
    - Creative scheduling to reduce excess units
    - Increase section offerings for high demand courses
    - Perhaps add 8 week back-to-back courses
- Workforce:
    - Which divisions are training more students hired in the workforce?
    - Full-Time Faculty in areas that are primarily adjunct
    - Faculty working in industry
    - Student finding work in the field of study
    - Living wage
- Equity:
    - Three year trend analysis data on the success rates (disaggregated)
    - What degrees are Hispanic males finishing with?
    - Ensure that curriculum is addressing equity. What pedagogy is being used to address equity?
    - Who is closing equity gaps? What divisions and how?

**IV. PUBLIC COMMENTS – None**

**V. Other**

Note to add to the Instruction Council Canvas shell:

- Link to Jenni’s PowerPoint
- [Asmjcsenator2@my.yosemite.edu](mailto:Asmjcsenator2@my.yosemite.edu) - Jorge
- [amblerm@yosemite.edu](mailto:amblerm@yosemite.edu) – Maryanne Ambler

The meeting adjourned at 4:55 pm