

**Modesto Junior College  
Facilities Council Meeting  
Meeting Summary  
October 19, 2015  
2:00pm-4:00pm  
Center for Advanced Technologies, Room 262**

<b>Committee Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Aurora Wells	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Lloyd Jackson	Campus Safety Operations Supervisor	✓	
Judy Lanchester	Assistant Director, Facilities Planning & Operations	✓	
Erik Klevmyr	CSAC		✓
Pedro Mendez	Dean		✓
Tim Nesmith	Director, Facilities, Planning & Operations		✓
Dale Phillips	YFA Rep	✓	
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep		✓
Martha Robles	ADA Coordinator		✓
Alejandro Sabre	Academic Senate Faculty Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services	✓	
Angie Vizcarra	CSEA Rep		✓

**Substitute**

<b>Name</b>	<b>Member Substituting For</b>
N/A	

**Guest**

<b>Name</b>	<b>Position</b>
Matt Kennedy	Kitchell
Patrick Pimentel, Sr.	Director of Technology Services

**1. WELCOME & INTRODUCTIONS/CALL TO ORDER**

Al Alt called the meeting to order at 2:06pm.

**2. APPROVAL OF MINUTES**

**04/20/15 and 09/21/15 Facilities Council Minutes for Approval**

**Action Item:**

**Motion:** Jim Howen moved to approve the minutes of 04/20/15 and 09/21/15

**Seconded by:** John Zamora

**Result:** Motion passed unanimously

**3. Vote on Membership Recommendations to College Council – Lloyd Jackson and Judy Lanchester**

A. There was consensus by the Facility Council members to recommend Lloyd Jackson as an official replacement for Becky Crow and Judy Lanchester as an official replacement for Dave Keener. Al will send a memo to College Council on behalf of Facilities Council.

**Action Item:**

**Motion:** Sherri Suarez moved to approve the recommendation to College Council

**Seconded by:** John Zamora

**Result:** Motion passed unanimously

**4. Vote on Safety Committee to be a sub-committee of Facilities Council**

- A. There was consensus by Facilities Council members to recommend the Safety Committee be a sub-committee to Facilities Council with a prescribed charge, membership and meeting schedule.

**Action Item:**

**Motion:** Dale Phillips moved to approve the recommendation to College Council

**Seconded by:** Jim Howen

**Result:** Motion passed unanimously

**5. Meeting Calendar (item added at meeting)**

- At the meeting on September 21, 2015, the Council agreed on moving the February 15<sup>th</sup> meeting that falls on a holiday to February 8, 2015. During further review of the calendar, it was found that College Council is on February 8, 2015 during the same time frame. The Council agreed to hold the February meeting on February 29, 2015.

**6. Parking & Traffic Committee – Committee Structure Update**

- A. Lloyd Jackson provided an informational report out to Council with handouts depicting parking spaces on east and west campus including staff, student, visitor, motorcycle, disabled and district parking. He spoke of options that could be considered to open up additional parking spaces for students.
- B. Lloyd advised of a student complaint regarding an inadequate number of motorcycle parking spaces which is being addressed.

**7. Benches Project – Update of “Test” Bench**

- A. As discussed in prior meetings, the benches were originally going to be fixed to the wall. After further research by Tim Nesmith and Facilities Operations, it was found that fixing the benches to the wall would be an oddity as they wouldn't match up properly to the studs in the walls.
- B. A bench was ordered that should arrive this week. Once it arrives, we will be able to test the bench and how conducive it would be to have it free-standing in Founders Hall.
- C. After testing the bench, we will bring back to Facilities Council with and concerns and decide if this project will be approved to go forward.
- D. ASMJC will have a chance to submit rationale and/or amend the project.

**8. Updates**

**Measure E Project Updates – Matt Kennedy**

- Currently finishing east campus road projects.
- Currently in design: Outdoor Education Center which is north of the Science Community Center, Ag Storage Building just north of shipping & receiving and the dairy building.

- Exterior painting of east and west older buildings. Will have bid packages after January 1, 2016.

### **West Campus Roads & Pathways – Matt Kennedy**

- West campus loop road and parking projects will have three phases of work.
- *Phase 1* will start near the soccer field, creating a direct area road connect from front to rear, around the soccer field by the old MICL building and shipping receiving. An intersection would connect at the northeast corner of parking lot 207.
- This is projected to start in the spring of 2016 and expected to be a 3-4 month project. It's currently in DSA. Once approved, it will go out for bid.
- This project will impact parking and circulation.
- *Phase 2* is projected to take place between May – August 2016.
- Student Center Drive would intersect with Brink Avenue at a 90 degree angle and connect at the intersection of Blue Gum Avenue and loop around in front of the Childcare Center. This will connect through the berm area in order to be able to drive in a loop.
- This will be an increase by approximately 60 parking spaces in lot 207.
- *Phase 3* will commence in October, 2016 after district office buildings are completed. This phase will include the demolition of old buildings and hazardous material removal. This phase will impact parking stalls in proximity of the old district office buildings.

\*Matt Kennedy will present a map of the road projects at the next Facilities Council meeting on November 16, 2015.

### **East Campus Roads & Pathways – Matt Kennedy**

- North and South Campus Drive renovation is complete.
- Stadium Way renovation is underway.

### **ADA Issues – Martha Robles**

- Not available for a report.

### **Facilities Update and Planning – Judy Lanchester**

- Worked with Michael Sundquist to have a key booth at both institute days.
- Replacing elevator carpet with a hard flooring in Yosemite, Sierra and Morris starting November 11, 2015.
- Started Service Manager Meetings.
- Connected with Johnny Sparks from City of Modesto to request better weed control on the city streets around the campus.
- Inspected the Art, Music, Agriculture, Physical Education, Founders Hall and Forum buildings for deficiencies such as water faucets not working, towel dispensers' functionality, door closures, etc.
- Working with Sherri Suarez on physical education facilities set-ups to ensure that all requests are accurate.
- Have toured facilities with deans including Jennifer Hamilton, Nick Stavrianoudakis, Don Borges, Patrick Bettencourt and Pedro Mendez to discuss maintenance needs. Plans to meet with all deans.
- Completed the cleaning of the Science Community Center fountain.
- Developed a plan for the care of the athletic fields.
- Grounds reviewed their runs for start of school including weed control, moving days, trimming, etc.
- Will be repairing holes in roads and parking lots on campus.

- Replaced the roof on the baseball storage shed.
- Completed interior finish carpentry project on press boxes, visiting coach side.
- Working on insulation in Ag Pavilion that is falling down.
- Completed the painting of South Drive.
- Lower sections of stadium wall (home and away) painted.
- Morris Memorial 107 was painted.
- Planning to paint the walls in Sierra Hall, Art 201 & 202 and Ag study room.
- Replaced burnt out exterior lights on campus.
- Replaced lights, caulked and weatherized exterior of the Performing Arts Center.
- Installation of electrical pole for remodel of John Muir 157.
- Will be working on lighting and lens replacement of Band Room 105.
- Replacing shower fixtures in locker rooms.

#### **Scheduled Maintenance Projects – Judy Lanchester**

- Re-roof and HVAC of Miwuk Building will be complete in two weeks.
- Replacing switch gear on west campus near Ansel Adams, Automotive and John Muir.
- Valve project and sewer replacement.
- Projects approved by the state for next year include: recoating (reroofing) of Tenaya Welding, Morris Memorial and replacing well pump #1 on west campus.

#### **Risk Management – Dorothy Pimentel**

- Not available for report. Had to leave prior to report out.

#### **Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Lloyd Jackson**

- MJC Health & Safety Committee will be meeting in November.
- Handling several requests for panic and duress alarm. Handling each request case by case to determine if these alarms are warranted in requested areas.

#### **Media Services – Jeff Swank**

- Busy with day-to-day instructional support.
- Gearing up for 14 large projects during the holiday break.

#### **Technology Services**

- Not available for report. Had to leave prior to report out.

#### **Space/Scheduling – Sherri Suarez**

- Not available for report. Had to leave prior to report out.

## **9. Adjournment**

Meeting was adjourned at 3:58pm.

The next meeting is scheduled for Monday, November 16, 2015.