

**Modesto Junior College  
Facilities Council Meeting  
Meeting Summary  
March 17, 2014  
2:00pm-4:00pm  
Fire Training Center Room 105**

<b>Committee Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Vacant	Chair, Vice President of College & Administrative Services		
John Zamora	Academic Senate Faculty Co-Chair	X	
Francisco Banuelos	ADA Coordinator	X	
Melissa Beach	Recorder	X	
Becky Crow	Director, Campus Safety	X	
Jim Howen	Academic Senate Faculty Rep		X
Bill Kaiser	Dean	X	
Dave Keener	Campus Operations Manager, Facilities Operations	X	
Erik Klevmyr	CSAC	X	
Tara Luihn	ASMJC Rep		X
Tim Nesmith	Director, Facilities, Planning & Operations	X	
Dale Phillips	YFA Rep	X	
Dorothy Pimentel	Risk Management Specialist	X	
Kathy Rau	ASMJC Rep	X	
Alejandro Sabre	Academic Senate Faculty Rep	X	
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	X	
Jeff Swank	Director of Technology ( <i>Interim</i> )	X	
Angie Vizcarra	CSEA Rep	X	

**Substitute**

<b>Name</b>	<b>Member Substituting For</b>
Jill Stearns	Chair, Vice President of College & Administrative Services

**Guest**

<b>Name</b>	<b>Position</b>
Matt Kennedy	Kitchell

MEETING BEGINS: 2:05pm

**CALL TO ORDER**

**APPROVAL OF MINUTES**

1. 2/3/2014 Facilities Council Minutes for Approval

Dorothy Pimentel made a correction to the minutes of February 3, 2014.

**Action Item:**

**Motion:** Alejandro Sabre moved to approve the minutes of February 3, 2014.

**Seconded by:** Bill Kaiser

**Result:** The minutes of February 3, 2014 were approved unanimously.

**INFORMATIONAL ITEMS**

1. Tree Planning

Jill Stearns reported that Tim Nesmith is working with arborists updating the total tree inventory and marking those trees that pose the greatest risk to student and employee safety as priority for pruning and removal.

Further, the arborists have developed a list of preferred species for tree replacement to ensure continued inventory of healthy trees. Jill Stearns asked council members to pay attention to the trees around campus and if they see any concerns to contact Campus Safety.

## UPDATES

### Measure E Project Updates

Matt Kennedy defined “close out” on the list of Measure E Projects. Projects first close out with the state and then they close out financially with the YCCD process. Once closed out nothing can touch that property.

- Art Patio – This is a patio area reconstruction. The project has gone out to bid and will be all ready to begin by the end of Spring semester.
- Science Community Center - The GVM exhibits installation is continuing until June. This project causes no interruption to the campus at all. There is no firm date for completion.
- GVM Storage – This project has been bid and the area will be fenced off with construction beginning soon. Anticipated completion is June 2014.
- Library project - The Library is in close out activities.
- Interim Housing - The units are still there for interim housing until the North Hall project is complete. When complete, the buildings will go offline and the parking lot will be restored.
- North Hall project – Construction is ongoing with dust and noise and will continue for a while with scheduled completion of March 2015.
- Patterson Educational Site – Under review.
- Turlock Site - Property currently in escrow. There will be a close public review period on the 18<sup>th</sup> then close out can take place. There is no construction, just land acquisition.

Matt Kennedy shared these new projects stemming from February’s Board meeting:

- West Campus Roads & Pathways – Matt Kennedy reported survey work is being done to estimate a base plan. The scope is to build a parking lot where district offices are currently located; to connect north and south sides of the Campus; and make corrections at Brink Avenue.
- East Campus Roads & Pathways – Matt Kennedy stated the plan is to rebuild South and North Drives; create pedestrian pathways; and improve areas behind Student Center. ADA improvements will be made to baseball field also.

Jill Stearns stated there is a delay on the stoplight addition to 4<sup>th</sup> and Blue Gum due to an IRS lien on the property there that was recently purchased for the college by MJC Foundation.

**ADA Issues** – Francisco Banuelos stated he has not received emails or any issues for a few months. He is meeting with Tim Nesmith on MeWuk tomorrow.

**Facilities Update** – Dave Keener reported they are doing a Bookstore remodel. They are painting in sections to keep the Bookstore open and it’s a pretty big project with new flooring as well.

**Facilities Planning** – Tim Nesmith reported that the District office building is still in design. A lighting project is being developed that is funded by the state (Prop 39 for energy efficient projects) for Ag instruction, tennis courts, Women’s PE, Student Center, Forum, Annex, Journalism, Electronics, Music, Automotive, Machine Shop, Swine unit, Gym and parking lots.

**Scheduled Maintenance Projects** – They are bidding the poultry unit roof next month and HVAC upgrade projects this coming summer.

**Risk Management** – Dorothy Pimentel reported the MICL building had tiles fall from the ceiling so she reported it to Facilities Operation. Dave Keener said due to rain and leaking the roof gets heavy and falls. Repairs are constant to that dilapidated building.

**Campus Safety / Parking & Traffic Issues / MJC Health & Safety Sub-Committee** – Becky Crow stated there is nothing to report, as next meeting hasn’t been held yet. She stated that MJC is 58 spaces short for parking and that Lot 201 is underutilized at only 60% usage. There is easy access in and out of that lot and she recommended

staff use it. Dave Keener, Becky Crow and Lloyd Jackson toured West Campus for temporary parking solutions and identified more spaces. 20 motorcycle spaces were added on West and some compact parking spaces will be added around the old loading dock of Receiving.

**Technology Services** – No report due to absence.

**Space/Scheduling** – Sherri Suarez reported she is gearing up for Summer and Fall and there is a lot of overlapping this Summer. Facility space won't be readily available. Question taken to Technology Services... This summer, Friday and Saturday classes are all scheduled for Science Community Center.

**Other** – Jill Stearns announced that Albert Alt the new Vice President of College & Administrative Services begins work on April 1, 2014 and will be attending the next Facilities Council meeting. Refreshments will be served to welcome him. She would like to hold the next meeting in the Library Basement room. She stated that Melissa Beach is returning to the Office of Instruction and thanked her for her years of help on the Facilities Council.

**NEXT MEETING:** April 21, 2014, 2:00pm – 4:00pm, MJC East, Library Basement Room 55.

*MEETING ADJOURNED:* 2:40 pm

Reported by Melissa Beach