

**Modesto Junior College
Facilities Council Meeting
Meeting Summary
December 1, 2014
2:00pm-4:00pm
Library Basement, Room 55**

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair		✓
Johnathon Andrews	ASMJC Rep	✓	
Becky Crow	Director, Campus Safety	✓	
Lorena Dorn	ADA Coordinator	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Dave Keener	Campus Operations Manager, Facilities Operations	✓	
Erik Klevmyr	CSAC	✓	
Pedro Mendez	Dean	✓	
Tim Nesmith	Director, Facilities, Planning & Operations		✓
Dale Phillips	YFA Rep	✓	
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep		✓
Jeff Swank	Director of Media Services (<i>Interim</i>)	✓	
Angie Vizcarra	CSEA Rep	✓	

Substitute

Name	Member Substituting For

Guest

Name	Position
Matt Kennedy	Kitchell
Misael Alvarado	ASMJC Rep

1. WELCOME & INTRODUCTIONS/CALL TO ORDER

Al Alt called the meeting to order at 2:04pm.

2. APPROVAL OF MINUTES

10/20/14 Facilities Council Minutes for Approval

Action Item:

Motion: Angie Vizcarra moved to approve the minutes of 10/20/14

Seconded by: Jeff Swank

13 ayes, 0 nays, 0 abstentions

Result: Motion passed unanimously

INFORMATIONAL ITEMS

3. Naming North Hall

The following was discussed regarding the naming of North Hall:

- The naming of buildings in the past has had an informal process.
- The divisions housed in the building have had input.
- Building naming will be a participatory process.
- The proposed name of a building will have to be approved through Facilities Council and College Council with a proposed name ultimately approved by the Governing Board.
- All the disciplines housed in this building are under BBSS (Business Behavioral and Social Science). These include: Computer Science, Computer Graphics, Geography, Anthropology and Administration of Justice.
- AI Alt will consult with the Dean of BBSS, Jennifer Hamilton, and report back to Facilities Council.

4. Campus Beautification Project

AI Alt stated a formalized request process is needed and we have a project request form developed at CDAC that we can utilize.

The following was discussed and/or suggested:

- Modifications that may be needed on the form such as approval from the Fire Marshal, IT and Campus Safety.
- Request that all information regarding the project be turned in for the first read approximately 1-2 weeks prior to the meeting.
- The process will include an opportunity for the person or department submitting the request be at the meeting for the first read in order to do a presentation.

5. Updates

Measure E Project Updates – Matt Kennedy

Matt provided the additional following updates:

- North Hall construction continues. The project is on schedule to be completed for a fall 2015 opening date. Outside construction should be done by spring 2015 and the interior scheduled for the fall.
- The Great Valley Museum storage and demonstration center on west campus is under construction and is 80-90% completed.

West Campus Roads & Pathways – Matt Kennedy

- This project is in re-design now. Will be interfacing with Mark Anglin and Campus Safety for impacts in the area during the design phase.

East Campus Roads & Pathways – Matt Kennedy

- All east campus projects are in DSA now and awaiting approval to start in May 2015.

ADA Issues – Lorena Dorn

Lorena provided a written report to the Chair as follows:

The ADA Committee met on Monday, November 24th. The committee will meet regularly the fourth Monday of each month but will not meet in December due to winter break. The next meeting will be in January. The following topics were discussed that would likely be of note to the Facilities Council, the YCCD Transition Plan and the ADA Barriers list. Lorena will follow up with the district to see if there is an update regarding the Transitions Plan and to better understand the District's direction to the colleges regarding ADA compliance. Tim Nesmith and Lorena will meet later this month to review the ADA Barriers list. Lorena will report out on these at the next Facilities Council during the regular ADA Committee report. There was also discussion of the ADA committee membership and the charge of the committee.

Facilities Update – Dave Keener

- The Poultry Project on west campus is near completion. There is paperwork to finish but the construction is completed. There was a final walk through last week.
- The downstairs painting of the Morris Memorial Building has a few weeks left until completion.
- The upkeep of roofs is an ongoing project.

Facilities Planning – Tim Nesmith

- Tim Nesmith was not available for a report.

Scheduled Maintenance Projects – Tim Nesmith

- Tim Nesmith was not available for a report.

Risk Management – Dorothy Pimentel

- Currently scanning the ADA Transition Plan that should be available electronically by next week.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Becky Crow

- No new report.

Technology Services – Jeff Swank

- Technology Services is busy with the end of the semester and classroom projects that will be coming up between semesters.

Space/Scheduling – Sherri Suarez

- Sherri Suarez was not available for a report.

6. Other

Misael Alvarado from ASMJC was present at this meeting to clarify the “Founders Hall Bench Project”. It was his understanding in the beginning of the project that the main obstacle was funding which was approved by ASMJC. Misael stated after attending the meeting, he understands that Facilities Council is in the process of putting together an actual guideline and process for submitting projects. Misael was very understanding and will submit the appropriate paperwork once the form has been approved. A council member also commended our student on taking action and the work he has done on the project so far.

7. Adjournment

Meeting was adjourned at 3:20pm.