

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
 November 21, 2016
 2:00pm-4:00pm
 CAT 262

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Don Borges	Dean	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder		✓
Judy Lanchester	Assistant Director, Facilities Planning & Operations		✓
Cindy Lopez	ASMJC Rep		✓
Tim Nesmith	Director, Facilities, Planning & Operations		✓
Amy Nevarez	ASMJC Rep		✓
Dorothy Pimentel	Risk Management Specialist	✓	
Martha Robles	ADA Coordinator		✓
Alejandro Sabre	Academic Senate Faculty Rep		✓
Glen Stovall	CSAC	✓	
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep		✓
Jeff Swank	Director of Media Services	✓	
Angie Vizcarra	CSEA Rep	✓	
Bill Watts	Campus Safety Operations Supervisor	✓	

Guest

Name
John Black, Director of District Security
Kathy Rau, Student

Vacancies

ASMJC Representative
YFA Representative

1. Welcome/Introductions/Call to Order

- Al Alt called the meeting to order at 2:02pm. Introductions were made for guests.

2. Approval of Facilities Council Minutes 10/17/2016

Action Item:

Quorum was not met at today's meeting. Minutes from 10/17/16 and 11/21/16 will be reviewed at the next Facilities Council Meeting.

3. Safety by Design – John Black

John Black, Director of District Security, presented on Safety by Design. A physical inspection of all facilities has occurred to assess crime prevention. The following are being considered:

- The #1 problem at MJC is there is no natural surveillance around the Forum Building. A possible solution could be fencing for after hours.
- Install proper bollards in roadways for the safety of vehicles and pedestrians.
- Install door locks that lock from the inside.

- Install indoor/outdoor LED lighting which is more cost efficient.
- Control access points.
- Fix up our campus community – claiming ownership keeps crime away.
- Keep hedges/bushes trimmed to not obscure surrounding.
- Alarm systems are being updated with digital IP dialers throughout the district. The update will integrate all the systems so they can communicate a true situation awareness. The update should be completed in 6 to 9 months.
- Issue PROX cards with a photograph.

Future discussion will take place on how to develop a long term plan, how to implement stages and cost. If you have any issues, concerns or ideas arise, please contact John. John also stated that 14 trainings have happened. There will be more emergency preparedness and active shooter trainings in the near future. Since August, we have had 134 BIT reports. Per John, a lot of good is coming from the BIT team. They have had a lot of behind the scenes activity. Their overall goal is to identify a person(s) before they become an active shooter.

4. Updates:

Measure E Project Updates – Al Alt for Matt Kennedy

- Measure E updates – parking lot on west to be completed by the end of November. The road project connecting to Brinks will start at the spring semester. The whole campus loop should be completed by spring.
- GVM – not finished yet
- District office – complete
- Tail end of bond projects should be completed by Summer 2017

ADA Issues – Martha Robles

- No report at this time.

Facilities Update/Scheduled Maintenance Projects – Judy Lanchester

- No report at this time.

Facilities Planning – Tim Nesmith

- No report at this time.

Risk Management – Dorothy Pimentel

- There were no violations noted on east campus by the Stanislaus County EPA inspector. There were multiple violations noted for west campus. We are currently waiting on the report. Risk Management will work with deans to correct issues, no fines.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts

- Handling mostly medical calls
- There are still parking and traffic issues
- Two officers hired, admin secretary hired, admin technician to be posted
- Post-election trauma has occurred. There are a host of services available for students and staff
- No report at this time from the MJC Health & Safety Sub-Committee

Media Services – Jeff Swank

- Multimedia system in district office functioning
- Other projects have been put on hold

- Digital signage
- System shut down on Wednesday at noon, migration/testing thru the weekend. System back on live by Tuesday.

Technology Services – Patrick Pimentel, Sr.

- No report at this time.

Space/Scheduling – Sherri Suarez

- No report at this time.

8. Adjournment

Meeting was adjourned at 3:22pm.

The next meeting is scheduled for Monday, January 30, 2017 in Library Basement 55.