

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
November 20, 2017
2:00pm-4:00pm
Library Basement, Room 55

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair		✓
Yolanda Avila	Assistant Director, Facilities Planning & Operations	✓	
Don Borges	Dean Rep	✓	
Lilibeth Bravo	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Michael Howen	CSEA Rep	✓	
Lisa Husman	Recorder		✓
Lloyd Jackson	ADA Coordinator (Temporary)	✓	
Judy Lanchester	Director, Facilities Planning & Operations	✓	
Priscilla Ohnmacht	ASMJC Rep	✓	
Dorothy Pimentel	Risk Management Specialist	✓	
Mary Ann Rogers	CSEA Rep	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Glen Stovall	CSAC Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services	✓	
Bill Watts	Campus Safety Operations Supervisor	✓	

Guest

Name
Sarah Schrader, Controller
Maria Vivas, Recorder

Vacancies

YFA Representative

1. Welcome/Introductions/Call to Order

Al Alt called the meeting to order at 2:02pm. Introductions were made for new members.

2. Approval of Facilities Council Minutes 10/16/17

Action Item:

Motion: Don Borges made a motion to approve the minutes from 10/16/17 with one amendment brought forward by Jim Howen. Agenda item 4, second to last paragraph, first sentence was amended to: Deborah Barr and the students were able to address some of the concerns regarding longevity and material.

Seconded by: Bill Watts

Result: Motion passed.

3. Naming of “Outdoor Education Center” Second Read/Mock-up Bench – Teri Curtis

The council took action in naming the building the “Great Valley Nature Lab”.

Action Item:

Motion: Jim Howen motioned to pass the second read of the project.

Seconded by: Mary Ann Rogers

Result: Motion passed.

4. Fall 2017 Mural Proposal Second Read – Deborah Barr & Students

Deborah Barr was not in attendance at this meeting. College and Administrative Services reached out to her prior to the meeting with no response. We are aware that D. Barr had an alternative plan for the mural and for fulfilling the students' grade for this project. Will agendaize this item for the December meeting if needed.

5. Scheduled Maintenance Presentation – Judy Lanchester

Judy gave a lengthy presentation on the Scheduled Maintenance Program. The program assists with expenditure for major repairs or replacement of existing school building components so that the education process may safely continue. The category priority is replacement or repair of roof, utility and HVAC. Jim Howen thanked Judy for a job well done. It was mentioned that the critical trees are being topped off on west campus. A tree plan is needed.

6. Updates

Measure E Project Updates – Judy Lanchester

- MJC east painting is moving along nicely. West campus painting will start soon.
- Gutters on Music Building are being cleaned.

ADA Issues – Lloyd Jackson

- No report out at this time.

Risk Management – Dorothy Pimentel

- Dorothy stated that outside vendors must have contracts and certificates of insurance documents in place before work can begin on campus.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts

- Bill relayed there is an issue with the homeless. Traffic flow is moving smoothly since the entrance were changed.

Media Services – Jeff Swank

- Jeff stated that their instructional support is ongoing. Currently, media installation is happening in the Ag Pavilion. Al thanked Media and Technology Services for their constant support on campus.

Technology Services – Patrick Pimentel, Sr.

- No report out at this time.

Space/Scheduling – Sherri Suarez

- No report out at this time.

7. Check-out

Our next agenda will include approving minutes.

Meeting was adjourned at 3:15pm.

The next meeting is scheduled for Monday, December 18, 2017 in Library Basement 55.