

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
November 18, 2019
2:00pm-4:00pm
Library Building, Room 55

Committee Member	Representing	Present	Absent
Sarah Schrader	Chair, Interim Vice President of College & Administrative Services	✓	
John Zamora	Co-Chair, Academic Senate Faculty		✓
Don Borges	Dean Representative	✓	
Marissa Cahn	CSEA Representative	✓	
Frank Funes	CSEA Representative	✓	
Ashley Griffith	ADA Coordinator	✓	
Jim Howen	Academic Senate Faculty Representative		✓
Lisa Husman	Recorder	✓	
Judy Lanchester	Director, Facilities Planning & Operations	✓	
Gabriela Lopez	ASMJC Representative	✓	
Michael Morales	YFA Representative	✓	
Yolanda Perregil	ASMJC Representative	✓	
Dorothy Pimentel	Director, Risk Management, Purchasing and Receiving	✓	
Jair Pineda Silva	ASMJC Representative	✓	
Glen Stovall	CSAC Representative	✓	
Sherri Suarez	Events/Facilities Manager	✓	
Jeff Swank	Director of Media Services	✓	
Bill Watts	Campus Safety Operations Supervisor	✓	

1. Welcome/Introductions/Call to Order
 Sarah Schrader called the meeting to order at 2:04pm.

2. Approval of Facilities Council Minutes – 10/21/19

Action Item:

Motion: Don Borges made a motion to approve the minutes from 10/21/19.

Seconded by: Bill Watts

Abstained: Sherri Suarez and Jair Pineda Silva

Result: Motion passed.

3. Measure E Bond Remaining Funds

Judy Lanchester presented a list of projects that may be considered for the remaining funds of approximately \$1.4million. The last project from the list was the ag storage facility which is under construction.

Judy asked that the list be reviewed by all constituents and the items be prioritized for consideration. The prioritized list should come back to Facilities Council on December 16. Judy will then present the list at the January Board meeting.

4. Smoke-free Campus Taskforce Update – John Zamora

John Zamora was not able to attend today’s meeting but did advise that the project is being worked on.

Amy Yribarren will be invited to the next Facilities Council for a report-out in the event John is unavailable.

5. Charging Stations Update (grant information) – Judy Lanchester

Judy advised that San Joaquin Valley Air Pollution will match \$6,000 per station that is installed. There was conversation about what the Tesla Corporation has to offer in grant type dollars as well. Judy advised that once parking lots are refurbished or start being refurbished, 6% of the parking spaces are supposed to be for electric vehicles. If the parking lots are not touched, nothing has to be done until that time.

Judy asked that the Council including our Student Reps to meet with their constituent groups and bring back a list of where they would like to see electric vehicle charging stations.

6. Updates:

Small Capital Outlay Projects & 5-year Scheduled Maintenance Plan – Judy Lanchester

Ag Equipment Facility – Measure E

Project is in construction

Construction to be completed by early spring

Ag Sewer Line Replacement

In design, approved through Facilities Council, April 2018

Brought back to Facilities October 2019

Beckwith Farms Ranch

In design, approved through Facilities Council, April 2018

Brought back to Facilities October 2019

EI Capitan Recladding – Measure E

Project 99% complete – punch list items and sign to be installed

John Muir HVAC Replacement – Measure E

Project is in preliminary construction stages/submittals

Project scheduled for Winter 2019

Meeting with contractors for site inspection and lead time and when we will and will not be able to be in the building. Trying for minimal disruption as there may be times when there will be no heat in the buildings. Will be working with the occupants of the building and trying to install over winter break.

Mary Stuart Rogers – Student Funds

Project is in bidding phase/punch walk

Construction planned for Fall 2019

Parking Lot 211 – Measure E

Project in active construction
Contractor is paving
Construction to be complete, weather permitting January 2020

Pool Renovation

Increment 1 and 2 complete and through DSA
Insurance company discussion as to who is paying for what
Pool meeting with end users/plan flip twice
Cost estimates are being revised, once approved, bid phase will begin
Anticipated start for construction – fall/winter 2019/2020
Anticipated completion – summer 2020 – best case scenario

Science Hydronics

14 leaks repaired by contractor
During winter recess will replace standpipe and fix one more leak
Will systematically turn the system on and off to prove that we do not have any more leaks

Science Outdoor Education – Measure E

Project completed
Possible dinosaur/science department review completed, dinosaur is being ordered
Met with the team on September 20 for dinosaur signage, under review
Need to order trash cans, maps, wayfinding and recycling center

Sierra & Yosemite – Painting – West – Measure E

Project in bid phase
Paint bids rejected, going back out to bid
Windows allow water to encroach into building

Tenaya Welding Lab – Strong Workforce

Project is nearing completion, 95% complete
A few items need to be resolved on the airflow to snorkels and electrical amperage

Tiny House Project – Strong Workforce

Working with Jenni, Pedro and architect
Architectural agreement in place
30 x 60 x 18 (gable)

Women's P.E. Lighting/Ceiling & Replacement of Emergency Lights Forum

In design, approved through Facilities committee, April 2018
Brought back to Facilities October 2019
(holding off on this project in case we move forward on electronics/remodel for PE that is on the list to be prioritized)

Pending Items

Athletic training room – floor issue complete
PAC dance floor – complete

Facilities & Planning – Yolanda Perregil

Operations side is moving along with work orders from all sites.
Working on safety issues involving Risk Management and the City of Modesto.
Recently had 50,000 bees abated with a bee abatement contractor from the old Great Valley Museum building on Stoddard Avenue.
Working with Dorothy Pimentel regarding the temporary fencing and debris caused by large warehouse fire on Tully Road. Waiting on insurance regarding fence repair.
Working on an expensive project regarding city sidewalks near the baseball field that was originally thought to be the city's responsibility but they are stating it is our responsibility.

Working on several work orders to comply with ADA that resulted from the Office of Civil Rights (OCR) inspection.

Some of the parking lot lights look purple. Lights are not being replaced with purple lights. They are failing lights and Facilities is currently taking inventory and the manufacturer is replacing them free of charge. This was a Prop 39 project.

Working with Science, Math & Engineering (SME) to replace cadaver room doors with windows for line of sight to classrooms.

ADA – Ashley Griffith

No ADA concerns to report at this time. Waiting on the report from the OCR visit.

Waiting on an ADA training. Lloyd is contemplating whether or not the District will be able to host an ADA training or not.

Risk Management – Dorothy Pimentel

VIPJPA Safety & Loss Committee meeting last month.

On the last draft of the OSHA indoor heat illness plan. Sherri requested that Dorothy check Duplicating, Ansel Adams 105 for heat conditions during the summer.

Currently re-doing the Injury Illness Prevention Plan (IIPP).

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts

The next Health & Safety meeting is December 9.

Bill mentioned the attack on the elderly gentleman in lot 108 and in response to all of the inquiries that Campus Safety is receiving, there is limited information they are allowed to release.

Bill reported that several bicycles have been stolen from campus. He recommends “U” locks verses cable locks.

No parking or traffic issues to report.

Media Services – Jeff Swank

Jeff advised that all of the digital signage he mentioned at the last meeting is complete.

He advised that there have been A/V system issues in the Board room. Media is actually there now attempting to fix a problem.

Working on the Columbia College initiative to establish instruction on the Highway 49 corridor.

Deeply involved in planning the reception sites and potentially installing and maintaining as well.

Technology Services – Margo Guzman

In Margo’s absence, Jeff reported that IT is making a concerted effort to install Windows 10 onto any computers still running on Windows 7 as 7 will no longer be supported after the first of the year.

Space/Scheduling – Sherri Suarez

Sherri advised that there is a huge issue with ADA furniture inventory. The ADA tables are being moved around and some are being used at the front of classrooms for instructor tables. Sherri has an inventory sheet of ADA furniture to present to the Vice Presidents and President to be able to look at the need for ADA furniture.

Sherri stated there is a need for standardization for the furniture in classrooms. She is suggesting tables and chairs instead of desks as the standard size desk is too small for the average person. Not only would tables and chairs accommodate the average student but would also be ADA compliant.

Approval was received for the 20-21 academic calendar. The holidays are being entered into the EMS virtual calendar.

Technology services is testing the new software for the EMS upgrade.

7. Check-Out

Council members will take the Measure E Bond project list back to constituents for prioritization. Amy Yribarren will be invited to the next Facilities Council if John Zamora is not available.

8. Adjournment

Meeting was adjourned at 3:09pm.

Next Meeting: December 16, 2019 from 2:00pm – 4:00pm in Library 55.