

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
October 17, 2016
2:00pm-4:00pm
Library Basement, Room 55

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair		✓
Don Borges	Dean	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Judy Lanchester	Assistant Director, Facilities Planning & Operations	✓	
Cindy Lopez	ASMJC Rep	✓	
Tim Nesmith	Director, Facilities, Planning & Operations		✓
Amy Nevarez	ASMJC Rep	✓	
Dorothy Pimentel	Risk Management Specialist	✓	
Martha Robles	ADA Coordinator	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Glen Stovall	CSAC		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services		✓
Angie Vizcarra	CSEA Rep		✓
Bill Watts	Campus Safety Operations Supervisor	✓	

Guest

Name
Patrick Pimentel, Sr.

Vacancies

ASMJC Representative
YFA Representative

1. Welcome/Introductions/Call to Order

- Al Alt called the meeting to order at 2:04pm. Introductions were made for new members.

2. Approval of Facilities Council Minutes 09/19/2016

Action Item:

Motion: Don Borges made a motion to approve the minutes from 09/19/2016.

Seconded by: Judy Lanchester

Sherri Suarez and Bill Watts requested to abstain as they were not present for that meeting.

Result: Motion passed.

3. Bench Follow-Up

- ASMJC was provided with the sample bench that was approved and recommended by Facilities Council.
- Al has asked Tommy Ledesma, ASMJC President, to encourage students to come test out the bench in the library basement. Al also offered to move the bench to a more accessible area for students.

- AMSJC will be reviewing their finances and the number of benches they would like to order. Al suggested they may want to order 5-10 benches to start with before investing in a large number to see how they function once they are put into spaces.
- ASMJC has also recommended “café style” seating similar to the seating the Center for Advanced Technologies building.
- Judy Lanchester and Sherri Suarez advised that the “café style” seating in the CAT building is causing excessive scratching to the floor and believe the damage to the vinyl floor in Founders Hall would possibly be more. Cindy Lopez and Amy Nevarez (ASMJC representatives) will share that feedback with ASMJC as well.

4. Safety by Design

- Judy Lanchester, Al Alt and President Stearns have done campus walk-throughs putting “Safety by Design” items into effect under the Facilities umbrella.
- John Black, Director of District Security, will be invited to Facilities Council to present on “Safety by Design”.
- After all of John’s presentations are made, priorities will be narrowed down by campus interest.

5. Goal Setting

- There was discussion regarding the finalization of the “Campus Facilities Project Request” form. We will be getting feedback from those who have used the form and bring the form/process back for a final vote.
- The campus ADA process will also be brought back as an agenda item.
- The bill for non-smoking campuses went to the legislative level by was not signed by the governor. There was discussion regarding moving the process forward and it was suggested that is the students feel strongly about it, they should proceed with the governance process.

6. Updates:

Measure E Project Updates – Matt Kennedy

- Not available for a report at this time due to a district meeting.

ADA Issues – Martha Robles

- The ADA Committee will be meeting. The November meeting is district-wide and they will be prioritizing with Judy Lanchester.

Facilities Update/Scheduled Maintenance Projects – Judy Lanchester

Outstanding items since last meeting:

- Clocks in library – complete
- Electrical outlets – dean’s court
- Lighting Tenaya – complete

Scheduled Maintenance/Small Projects

- Library baffling, researching – architect meeting with sound engineer
- Yosemite, in progress, bid in August, award September 15
- Founders, replace chilled water pumps, complete by October 10
- MeWuk Canopy, in planning process, winter recess project
- Greenhouse, funded by Ag, in planning process

Future projects (summer 2017)

- Recoat Journalism, Classroom Annex and Student Center
- Founders Hall, replace mixing boxes
- Student Center, replace electrical distribution system

- Art, replace fan coils and refrigeration system
- Swine barns, replace roofs
- John Muir, replace tile walkways (partial)

Flooring

- Sierra, scheduled for 11/11 Library baffling, researching – architect meeting with sound engineer

Carpenters

- Install paper towel holders 9/1-9/15
- Taxidermy animals being mounted 9/5-9/9
- Roof drains 9/12-9/16
- Yosemite & Sierra, adjust windows 9/19-9/30
- Various work orders 10/3-12/16

Locksmith

- Re-key gym
- All key requests completed
- CAT building door situations

Painters

- Child development wood doors, 9/1/12/30
- FTC windows, gates, trim, doors in progress
- Women's PE 220, 12/19-1/6
- Art 207, 1/9-2/10

Grounds

- Develop tree plan
- Watering of arboretum
- Replanting at Student Services Building
- Water conservation/rain meters
- Stadium clean-up for homecoming
- Ag housing/weeding/bark
- Ace Pavilion planting
- Athletic fields/soil samples

General

- Building inspections
- Roll up doors, emergency lighting in progress
- Student Center & other locations, phone booth removal
- Power wash paths of travel and wash all buildings
- Bench project – discuss with students/students court move green benches
- Lapidary A/C and electrical needs
- Lennox lab
- Glacier sinks
- Drinking fountain home side stadium
- Student Center flooring

Facilities Planning – Tim Nesmith

- Not available for a report at this time due to a district meeting

Risk Management – Dorothy Pimentel

- Stanislaus County will be on east campus on 10/26 for a health and safety inspection.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts

- No report at this time.

Media Services – Jeff Swank

- Not available for a report at this time.

Technology Services – Patrick Pimentel, Sr.

- District moves started today and will continue for the next four weeks.

Space/Scheduling – Sherri Suarez

- No report at this time.

8. Adjournment

Meeting was adjourned at 3:01pm.

The next meeting is scheduled for Monday, November 21, 2016 in CAT 262.