

**Modesto Junior College
Facilities Council Meeting
Meeting Summary
September 21, 2015
2:00pm-4:00pm
Library Basement, Room 55**

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair		✓
Aurora Wells	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep		✓
Lisa Husman	Recorder	✓	
Lloyd Jackson	Campus Safety Operations Supervisor	✓	
Judy Lanchester	Assistant Director, Facilities Planning & Operations		✓
Erik Klevmyr	CSAC		✓
Pedro Mendez	Dean		✓
Tim Nesmith	Director, Facilities, Planning & Operations	✓	
Dale Phillips	YFA Rep		✓
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep	✓	
Martha Robles	ADA Coordinator		✓
Alejandro Sabre	Academic Senate Faculty Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep	✓	
Jeff Swank	Director of Media Services	✓	
Angie Vizcarra	CSEA Rep		✓

Substitute

Name	Member Substituting For
N/A	

Guest

Name	Position
N/A	

1. WELCOME & INTRODUCTIONS/CALL TO ORDER

Al Alt called the meeting to order at 2:06pm.

2. APPROVAL OF MINUTES

04/20/15 Facilities Council Minutes for Approval

Quorum was not met. Minutes from 04/20/15 will be reviewed at next meeting.

3. MEETING CALENDAR

There are three dates in question on the meeting schedule.

1. December 21, 2015 – The semester will already be over. Al suggested keeping this meeting on the calendar and possibly cancelling as it gets closer if we do not have an agenda.
2. January 18, 2016 – Due to the holiday that falls on this day, a suggestion was made to cancel this meeting.
3. February 15, 2016 – The Council agreed to move this meeting that falls on a holiday to Monday, February 8, 2016. (After further review, College Council is on this day during the same time frame. Will address at next Facilities Council.)

4. MEETING DOCUMENTATION IN ENGAGING ALL VOICES

Al suggested we make two recommendations to College Council.

1. Recommend Lloyd Jackson, Campus Safety Operations Supervisor, take the place of Becky Crow on Facilities Council. Becky's previous position became a district position.
2. Recommend that Judy Lanchester, Assistant Director, Facilities Planning and Operations, take the place of Dave Keener, Campus Operations Manager, who is now assigned to Columbia College.

5. SAFETY MEETING

AI made a recommendation to Facilities Council to have the Campus Safety Committee be a sub-committee to Facilities Council. All recommendations from the Campus Safety Committee would come through Facilities Councils as a recommending body to College Council and the President. They would have a regular meeting schedule and report out.

Lloyd advised the committee has continued to meet. Some of the topics have been:

- Health & safety issues
- Hazards
- Tree issues
- Hand sanitizer stations installed throughout campus

6. BENCHES PROJECT

AI advised the of the bench project update.

- Dave Keener and Tim Nesmith researched the mounting of benches to the walls of Founders Hall and found that the studs in the walls would not be conducive to the benches measurements nor would they appear aesthetically correct.
- In consultation with the project sponsor, Demetri Keriotis, one bench was ordered over the summer which is anticipated to arrive on 10/16/15.
- The bench will be tested and feedback will be brought back to Facilities Council.

7. UPDATES

Measure E Project Updates – Tim Nesmith for Matt Kennedy

- Remaining funds will be utilized on campus painting and the Ag Storage Building.

West Campus Roads & Pathways – Tim Nesmith for Matt Kennedy

- West campus loop road is in its first phase and is out for DSA approval. It will then go out for bid.
- Demolition has been done on the old shipping/receiving building and the MICL building. Clean up is still ongoing since the buildings have been knocked down.
- Construction of the new district office is ongoing. Steel is arriving today.

East Campus Roads & Pathways – Tim Nesmith for Matt Kennedy

- North and South Campus Drive renovation is complete.
- Stadium Way renovation is underway.
- A cement pad was poured connecting dug outs at the baseball field for ADA compliance.

ADA Issues – Martha Robles

- Not available for a report.

Facilities Update – Tim Nesmith for Judy Lanchester

- Judy Lanchester, Assistant Director of Facilities Planning & Operations has taken over for Dave Keener. Dave will be reporting to Columbia College.

Facilities Planning – Tim Nesmith

- A contract for the design of a new steam line is underway which will start next summer.

Scheduled Maintenance Projects – Tim Nesmith

- Re-roof Tenaya and welding building.
- Re-roof Morris Memorial.
- Replace well pump #1 on west campus.
- Replace heat exchanger and pumps in Founders Hall and Forum Building.

Risk Management – Dorothy Pimentel

- Dorothy and Kathy Pritchard are working on a management system for safety training which focuses on Worker's Compensation.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Lloyd Jackson

PARKING AND TRAFFIC COMMITTEE

- This committee is historically a district committee as it covers district, Modesto Junior College and Columbia College parking.
- Options going forward would be to keep it as a district committee to include both colleges or each college would have their own committee.
- Al will consult with John Black, Director of District Security, and report back at our next meeting.
- There are processes that are normally done under the recommendation of the Parking & Traffic Committee. This includes annually counting all parking spaces to include student, staff, motor vehicle and motorcycle. The committee makes decisions about space utilization and hears/handles complaints.
- Lloyd will be presenting parking issues to the Facilities Council next month as an agenda item.

Technology Services/Media Services – Jeff Swank

- Technology Services has caught up on projects that were on hold from the summer.
- Media Services renovated 12-15 classrooms over the summer.
- Media Services has approximately 11 projects in the near future that consist primarily of classrooms and some conference rooms.

Space/Scheduling – Sherri Suarez

- The input of the spring schedule was finished last week.

8. Adjournment

Meeting was adjourned at 3:07pm.

The next meeting is scheduled for Monday, October 19, 2015.