

**Modesto Junior College
Facilities Council Meeting
Meeting Summary
April 20, 2015
2:00pm-4:00pm
Library Basement, Room 55**

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Johnathon Andrews	ASMJC Rep		✓
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Lloyd Jackson	Campus Safety Operations Supervisor		✓
Dave Keener	Campus Operations Manager, Facilities Operations		✓
Erik Klevmyr	CSAC	✓	
Pedro Mendez	Dean		✓
Tim Nesmith	Director, Facilities, Planning & Operations	✓	
Dale Phillips	YFA Rep	✓	
Dorothy Pimentel	Risk Management Specialist	✓	
Kathy Rau	ASMJC Rep		✓
Martha Robles	ADA Coordinator	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep		✓
Jeff Swank	Director of Media Services	✓	
Angie Vizcarra	CSEA Rep	✓	

Substitute

Name	Member Substituting For
Mark Anglin	Pedro Mendez

Guest

Name	Position
Patrick Pimentel, Sr.	Director of Technology Services
Nick Stavrianoudakis	Interim Athletic Director

1. WELCOME & INTRODUCTIONS/CALL TO ORDER

Al Alt called the meeting to order at 2:05pm.

2. APPROVAL OF MINUTES

02/02/15 and 03/16/15 Facilities Council Minutes for Approval

Action Item:

Motion: Mark Anglin moved to approve the minutes of 02/02/15 and 03/16/15

Seconded by: John Zamora

Result: Motion passed unanimously

3. FOUNDERS HALL BENCHES PROJECT (Attachments)

The Bench Project was presented for a second reading. Dimitri was not requested to be present. John Zamora moved to approve the Bench Project which was seconded by Mark Anlin. A discussion ensued and John withdrew his motion and moved to approve a separate motion.

- A suggestion was made to purchase a bench or two for testing.

- Aesthetics and expense
- Possible building modification regarding mounting
- Matching color schemes
- Contact the manufacturer for recommendations regarding installation if needed
- Consider a different manufacturer if needed
- Tim and AI will come together for details including prototypes and/or samples and bring the project back in the fall.
- The electrical portion of the project will be continued in the fall as well. AI will follow up with ASMJC regarding additional maps and details. (Benches/Electrical are essentially two projects).
- AI will work with Dimitri and ASMJC on the next steps, lead time and ASMJC approving funding for a 6' and 8' mock up from the manufacturer.

Action Item:

Motion: John Zamora moved to approve the moving forward of the Bench Project with the caveat of working directly with Tim Nesmith to find and install benches that will minimize the modifications to the permanent facility (Founders Hall).

Seconded by: Jim Howen.

Result: All in favor, motion passed unanimously.

INFORMATIONAL ITEMS

4. PARKING UPDATES

- **Athletics area disabled parking**
Two disabled parking spots are being added in the small parking lot on the west side of the pool between the pool and practice field. The decision to add these disabled spots and lose two staff parking spots was a decision made by AI and Tim based on a community member bringing this matter up in a collegiate manner.
- **North Drive construction**
North Drive will be under construction from May 4 – July 3, 2015. Once North Drive is completed, South Drive will go under construction.

5. 2015-2016 DRAFT MEETING SCHEDULE – (Attachment)

A draft meeting schedule for the third Monday of each month was handed out.

September 21

October 19

November 16

December 21 (Cancel? Semester is already over.)

January 18 (Holiday – Cancel or possibly re-schedule to January 11?)

February 15 (Holiday – Cancel or re-schedule to February 29?)

March 21

April 18

The meeting schedule will be finalized at our first fall meeting on September 21, 2015.

6. FACILITIES COUNCIL SURVEY OUTCOMES – (Attachment)

The survey outcomes were discussed with the following notes/findings:

- We will agendize the Facilities Council charge from *Engaging All Voices*.
- Facilities Council normally always has a quorum.
- Agendize some of our Guiding Principles and possibly use these for developing an orientation for new Facilities Council members.
- Fully listed URL on agenda.
- Set one to three clear goals that are achievable and measurable.
- “Finalize” the pilot request.
- Set agendas in advance and post minutes earlier. Once minutes are out, start an email dialogue with any questions prior to the next meeting.
- Catalog decisions made within the council and a summary of outcomes and goals reached.

- Post a “Projects Completed” list on the website with decisions/outcomes and actions/outcomes.

7. MEASURE E PROJECT PRIORITIES UPDATE – (Attachment)

The Board of Trustees defunded the Patterson Education site. The Board of Trustees allowed funding to trickle down to unfunded projects. AI advised he would review documentation for process.

8. UPDATES

Measure E Project Updates – Tim Nesmith for Matt Kennedy

- Completion of Center for Advanced Technologies is on schedule.
- Signalization at the intersection on Blue Gum Avenue should be completed by mid-June.

West Campus Roads & Pathways – Tim Nesmith for Matt Kennedy

- This project is still in the planning stages.

East Campus Roads & Pathways – Matt Kennedy

- North Drive and South Drive are both 60 day projects that will be completed before the start of the fall semester.

ADA Issues – Martha Robles

- No issues to report at this time.

Facilities Update – Dave Keener

- Not available for a report.

Facilities Planning – Tim Nesmith

- Water valve replacement will be taking place on both campuses.

Scheduled Maintenance Projects – Tim Nesmith

- The roof and HVAC will be replaced on the Mi-Wuk Child Development building.

Risk Management – Dorothy Pimentel

- Dorothy stated when doing projects that require a contract, Risk Management needs an opportunity to review the project before it's started.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Lloyd Jackson

- AI Alt advised that John Black, Director of District Security, Compliance & Emergency Preparedness will be asked to come to our next meeting.
- AI stated there will be some unwinding to do with the traffic and advisory groups.

Technology Services/Media Services – Patrick Pimentel Jr./Jeff Swank

- Media Services is simultaneously dealing with end of the year events and the commencement ceremony.
- They'll start updating classrooms with multi-media systems on May 4, 2015.
- Technology Services is winding down with year-end spending, equipment delivery and installs.

Space/Scheduling – Sherri Suarez

- Not available for a report.

9. Adjournment

Meeting was adjourned at 4:00pm.

The first meeting of the fall is scheduled for Monday, September 21, 2015.