

Modesto Junior College
Facilities Council Meeting
 Meeting Summary
April 17, 2017
2:00pm-4:00pm
CAT 262

Committee Member	Representing	Present	Absent
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair		✓
Don Borges	Dean		✓
Alison Griffin	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep	✓	
Lisa Husman	Recorder	✓	
Judy Lanchester	Director, Facilities Planning & Operations	✓	
Tarae McQueen	ASMJC Rep	✓	
Dorothy Pimentel	Risk Management Specialist		✓
Martha Robles	ADA Coordinator		✓
Alejandro Sabre	Academic Senate Faculty Rep		✓
Glen Stovall	CSAC		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep		✓
Jeff Swank	Director of Media Services		✓
Angie Vizcarra	CSEA Rep		✓
Bill Watts	Campus Safety Operations Supervisor	✓	

Guest

Name
John Black, Director of District Security
Patrick Pimentel, Sr., Director of Technology Services
Nancy Sill, Professor of Business Administration

Vacancies

ASMJC Representative
YFA Representative

1. Welcome/Introductions/Call to Order

Al Alt called the meeting to order at 2:05pm.

2. Approval of Facilities Council Minutes 10/17/2016, 11/21/16 and 01/30/17

Action Item:

In the absence of a quorum, there was still consensus to approve the above listed minutes.

3. Safety Barriers – John Black

John communicated the need for safety barriers to be installed to eliminate vehicle traffic from pedestrian areas on both east and west campus. The barriers being considered are concrete planters, benches, trash cans with a coordinating color scheme of the buildings in which they will be near. The barriers will serve a practical purpose and in some cases provide additional student seating.

John provided a plot map and several catalog samples of planters, benches (including ADA compliant benches) and trash cans that the Council was able to provide feedback on.

4. Campus Facilities Project Request for a “Little Free Library” at MJC – Debbi Partridge

Debbi presented the idea of installing a “Little Free Library” near the MiWuk Child Development lab on west campus. The presentation included the project request form, a slide show with details of the project and a proposed site map.

- Debbi met with Judy Lanchester and the library would be able to be constructed of recycled wood and windows from district office buildings demolition.
- A Child Development Club fundraiser may cover the charge of any cement needed, a registered plaque and books. Debbi is also willing to donate the plaque if needed.
- The registration and upkeep would become the responsibility of the Child Development Club.
- The ongoing supply of books, if needed, could be donated by the MJC community on an as needed basis.
- Debbi has met with the Child Development Club and they are excited to participate in this project, will organize a fundraiser and have agreed to be the stewards of the library.

It was suggested by the Council that the “Little Free Library” be built against the south side of the John Muir building under the overhang instead of on/near the grass area as proposed. Debbie will follow up with Child Development and bring the project back for a second reading.

5. Accreditation Standard III – Nancy Sill

Nancy relayed that representatives are needed from all constituent groups to participate and contribute to the EMP (Educational Master Plan).

Nancy provided a copy of Accreditation Standard III B Physical Resources to the Council members and asked that they read through it and provide feedback.

6. Landscape Design – Judy Lanchester

Judy presented a plan to the Council that includes landscape and irrigation design. The plan will be reviewed over the summer and be brought back to Facilities Council in the fall.

7. Tree Removal – Judy Lanchester

Judy advised that there are approximately 80 trees with significant damage. 424 trees will be replanted with the facilities 5-10-15 year secular plan.

8. 2017-2018 Facilities Council Schedule

The 2017-2018 meeting schedule was presented to the Council. The dates include September 18, October 16, November 20, December 18, January 29, February 5, March 19 and April 16. January 29 and February 5 are alternate dates due to holidays. The Council agreed to leave all of the proposed dates on the schedule and amend if needed as the meeting dates approach.

9. Goal Setting/Assessment & Reflection

The EMP (Educational Master Plan) Group are working on “assessment & reflection” to create a consistent and uniform assessment to measure all councils and committees.

The Council agreed to send out the evaluation survey that we’ve utilized in the past years and roll over to the EMP when given college wide use of the new process.

10. Facilities Master Plan

The Facilities Master Plan will take into consideration the needs of the college given our Educational Master Plan.

11. Updates:

Measure E Project Updates – Judy Lanchester

- Measure E projects are coming to an end with the contract. Judy is overseeing the bond.

ADA Issues – Martha Robles

- Not available for a report at this time.

Facilities Update/ Planning & Scheduled Maintenance Projects – Judy Lanchester

Roof swine barns, bid has been awarded.

- John Muir tile walkways – bid has been awarded.
- Founders Hall – bid has been awarded.
- Art fan coils – bids have been received.
- MeWuk canopy – bid has been awarded.
- District Office Buildings asbestos removal – bid has been awarded.
- Decentralization Phase 2, bids have been received.

Pending Projects:

- Greenhouse MJC east campus
- Baffling project MJC east library
- Drill Tower
- Fencing on west campus Ag
- BBQ canopy west campus Ag
- Science Outdoor Education
- Phase 4 parking lots west campus

Hammer Throw

It was not taken into consideration how low the hammer is thrown with the new entrance to west campus and the bike bath. Judy is working with Don Borges and Nick Stavrianoudakis to relocate the hammer throw north of the bike path

Risk Management – Dorothy Pimentel

- Not available for a report at this time.

Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts

- Bill advised of some parking and traffic issues that are being worked out.

- Bill stated that he and Judy were having day pass machines moved with shorter entrances to west campus.

Media Services – Jeff Swank

- Not available for a report at this time.

Technology Services – Patrick Pimentel, Sr.

- No report at this time.

Space/Scheduling – Sherri Suarez

- Not available for a report at this time.

12. Adjournment

Meeting was adjourned at 3:46pm

The next meeting is scheduled for Monday, September 18, 2017 in Library Basement 55.