

**Modesto Junior College**  
**Facilities Council Meeting**  
 Meeting Summary  
**April 15, 2019**  
**2:00pm-4:00pm**  
**Library Building, Room 55**

<b>Committee Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Al Alt	Chair, Vice President of College & Administrative Services	✓	
John Zamora	Academic Senate Faculty Co-Chair	✓	
Alicia Arceo	CSEA Rep		✓
Don Borges	Dean Rep	✓	
Ashley Griffith	ADA Coordinator		✓
Anthony Guzman	ASMJC Rep	✓	
Jim Howen	Academic Senate Faculty Rep		✓
Lisa Husman	Recorder	✓	
Judy Lanchester	Director, Facilities Planning & Operations	✓	
Alexander Martinez	ASMJC Rep	✓	
Matt Page	CSEA Rep		✓
Yolanda Perregil	Assistant Director, Facilities Planning & Operations	✓	
Dorothy Pimentel	Director, Risk Management, Purchasing and Receiving	✓	
Alejandro Sabre	Academic Senate Faculty Rep		✓
Glen Stovall	CSAC Rep		✓
Sherri Suarez	Events/Facilities Coordinator & CSEA Rep		✓
Jeff Swank	Director of Media Services	✓	
Bill Watts	Campus Safety Operations Supervisor	✓	

**Guests**

Mike Sundquist
Nick Stavrianoudakis
Jacquelyn Forte as substitute for Ashley Griffith

**Vacancies**

YFA Representative
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**1. Welcome/Introductions/Call to Order**

Al Alt called the meeting to order at 2:11pm.

**2. Approval of Facilities Council Minutes – 02/04/19**

**Action Item:**

**Motion:** Jeff Swank made a motion to approve the minutes from 02/04/19 with one correction on his prior report out. Changed “was” to “will be”.

**Seconded by:** Don Borges

**Result:** Motion passed.

**3. Facilities Council Draft Schedule**

There was consensus to approve the meeting schedule for 19/20 and it will be posted on the website.

**4. Smoke-free Campus Taskforce Update – John Zamora**

No actual update at this time. John plans to work on an outline for 19/20 to develop the taskforce. John will work on bringing his daughter is to do a presentation who works for Stanislaus County Health Education Smoking Cessation & Training. This taskforce will review policies and levels of smoke free types of programs. Any recommendations regarding a smoke-free campus would also need to go through the appropriate governance process.

**5. MJC Maps – Judy Lanchester**

Judy advised that the campuses are at a good juncture to re-do maps with the round-about, new construction and the ACE storage facility sited. Judy presented maps for consideration and eventually approval. Once the maps are reviewed, she will accept any possible revisions until May 31. There were suggestions at the meeting to have building listed alphabetically instead of by number and to include a building code on the student’s schedule.

**Action Item:**

**Motion: John Zamora made a motion to include the buildings in alphabetical order and list the building codes on the course schedule.**

**Seconded by: Jacquelyn Forte**

**Result: Motion passed.**

**6. MSR Student Gathering Area and Stage Update – Judy Lanchester**

Approximately two years ASMJC working with a small work group allocated some funds towards this gathering area. This project had to come to a conceptual point before going any further. The project is ready for DSA. The funding is still remaining along with funding leftover from MSR. Students have been reached out to regarding this enhanced gathering area which is the gravel area between MSR and the Tenaya building. Judy would like this to go out for approval and out to bid this summer. The governance process would take this to Student Council, Facilities Council, etc.

**Action Item:**

**Motion: Anthony Guzman made a motion to move the plan forward.**

**Seconded by: Alexander Martinez**

**Result: Motion passed.**

**7. ACE Equipment Facility Update (Artist Rendition) – Judy Lanchester**

Judy provided a drawing of the proposed location and elevation of the ACE Equipment Facility which will provide much needed storage. This is being funded by leftover Measure E money and was approved on the list of leftover projects. It is currently moving forward to DSA. It should be going out for bidding this summer. It is the last approved project on the bond funds. If there is any leftover funding, will bring it back for small projects such as paint and carpet.

**8. Addition of Charging Stations on East Campus – Judy Lanchester**

Parking lot 211 will be re-done this summer. There is a request to consider electric charging stations. We will bring this back to a fall meeting for follow up.

**9. Campus Murals – Michael Sundquist**

Mike stated as he was touring the campus with President Houpis, he voiced an opinion that we should have more public art on campus. The President will look at other locations to have murals displayed. We could identify spaces and work with the art department and do installation. The subject matter could be identified per space.

The Council agreed that a project request form with a first and second reading would be necessary. These projects would also need to move through the governance process.

Spaces should be identified conducive to murals, upkeep and equipment challenges should all be considered. Mike will return to a fall meeting to recommend spaces for murals.

**10. Updates:**

**Measure E & Scheduled Maintenance Projects – Judy Lanchester**

**Ag Equipment Facility – Measure E**

- Project in design phase
- Construction

**Glacier Hall Remodel – Strong Workforce Funding**

- Project in construction
- Construction to be complete by May 2019

**EI Capitan Recladding – Measure E**

- Project in construction – panels being ordered
- Work to begin in May

**John Muir Hospitality Lab Renovation – Strong Workforce/Measure E**

- Project in construction
- Construction to be complete by July 1, 2019

**John Muir HVAC Replacement – Measure E**

- Project in bid phase
- Project scheduled for Winter 2019

**Mary Stuart Rogers – Student Funds**

- Project in design phase
- Construction planned for summer 2019

**Morris Memorial Switchgear – Measure E**

- Project in bid phase
- Construction planned for summer 2019

**Science Outdoor Education – Measure E**

- Project nearing completion
- Fence will remain up through May 31

**Sierra & Yosemite – Painting – West – Measure E**

- Project will be in bid phase soon

**Tenaya Welding Lab – Strong Workforce**

- Project in design phase
- Construction planned for summer 2019

**Facilities & Planning – Yolanda Perregil**

Yolanda relayed that there has been smoking inside the buildings/restrooms. No smoking signs to be put in all buildings. Bill Watts is aware of the situation.

**ADA – Ashley Griffith (Jacquelyn Forte as substitute)**

Jacquelyn advised that the testing area that used to be a closet is very hot. She also advised that the floor in Student Services Building 112 has a crack in the concrete and someone almost tripped. Yolanda took note of the situations.

**Risk Management – Dorothy Pimentel**

No report at this time. Getting ready for insurance renewals.

**Campus Safety/Parking & Traffic Issues/MJC Health & Safety Sub-Committee – Bill Watts**

Parking lot 108 has some wrong way arrows that are worn, exit/entrances faded along with visitor curbs not clearly marked. Bill's area is working with Facilities to remedy these issues.

Bill warned about the exposure to fentanyl which he is getting a lot of information on from Stanislaus County. It's a drug that has a white powdery substance and very small amounts can be lethal.

**Media Services – Jeff Swank**

Media is now part of IT with new Director, Joshua Hash. Josh is doing a great job on a regular basis. Josh is getting all IT Directors to use project management software to be able to view all of the current projects.

The power problem at the MJC Stadium with MID may have been resolved. It may have been causing problems with other components as well.

**Technology Services – Margo Guzman**

Not available for a report.

**Space/Scheduling – Sherri Suarez**

Not available for a report.

**11. Check-Out**

- John Zamora will be working on the smoke-free campus taskforce over the summer. This topic will be brought back on a fall agenda.
- Any map amendments should be submitted to Judy Lanchester by May 31, 2019.
- Electric charging stations will be brought back on a fall agenda.
- Michael Sundquist will bring back mural spaces on a fall agenda as well.

**12. Adjournment**

Meeting was adjourned at 3:46pm.